



# Southeast Iowa Regional Planning Commission

December 20, 2012

1:00 p.m.

211 N. Gear Avenue

West Burlington, IA 52655

Meeting Type

Executive Board

## — Revised Agenda —

|   |            |              |
|---|------------|--------------|
| <b>CALL TO ORDER</b>  | Schleisman |              |
| Agenda Approval   |            | Board Action |
| Consent Agenda<br>(Directors Report, Minutes, Financial Report, Claims) |            | Board Action |
| <b>OLD BUSINESS</b>   |            |              |
| <b>NEW BUSINESS</b>   |            |              |
| 1. RLF Application: River Ridge Dental Care, Inc.                       | Hanan      | Board Action |
| 2. RLF Application: Z Quickbreak  | Hanan      | Board Action |
| 3. RLF Application: Gabel Real Estate                                   | Hanan      | Board Action |
| 4. RLF Application: Manning Ventures (Mount Pleasant Maid Rite)         | Hanan      | Board Action |
| <b>MATTERS FROM THE FLOOR</b>   |            |              |

# Consent Agenda

**Southeast Iowa Regional Planning Commission  
Executive Board Minutes  
211 N. Gear Avenue, West Burlington, IA 52655  
October 25, 2012**

Members Present: Brent Schleisman, Sue Frice, and Hans Trousil. Gary Folluo participated via telecommunication

Members Absent: Jim Howell

Staff Present: Mike Norris, Debbie Laughlin, Jeff Hanan, and Bob Kuskowski

Guest Present: Jason Huddle, IDOT; Rex Troute, The Hawk Eye

Call to order at 12:02 p.m.

**Agenda Approval**

Motion by Trousil to approve the October 25, 2012 agenda, second by Frice. All Ayes, motion carried.

**CONSENT AGENDA APPROVAL**

Norris brought to the board's attention the portion of his director's report relating to the Foreign Trade Zones seminar that staff attended on October 19th. He stated the focus was Foreign Trade Zones, which give duty advantages to businesses importing and exporting goods. He further stated that staff would be working with Great River Regional Partnership to inform area businesses about the possibilities. Motion by Frice to accept the consent agenda, second by Trousil. All Ayes, motion carried.

**Old Business:**

1. Close the 30 Day Comment Period for The Long Range Plan for the Southeast Iowa Region (CEDS Plan): Norris stated that the Economic Development Administration (EDA) requires a formal 30 day comment period, which needs to be closed on Monday, October 29, 2012. The final draft should be presented to the Full Board on Thursday, November 29<sup>th</sup>. Trousil made a motion to close the 30 Day Public Comment Period for The Long Range Plan for the Southeast Iowa Region (CEDS Plan) on Monday, October 29, 2012, second by Frice. All ayes, motion carried.

**New Business:**

1. RLF Application – Comfort Suites: Hanan stated that Don Sheedy, through primary lender Two Rivers Bank, has applied for \$500,000 in revolving loans to be used for the purpose of purchasing Comfort Suites & Peaches Restaurant, located at 1780 Stonegate Center Drive, Burlington. Hanan stated that the project is consistent with the goals and objectives outlined in the SEIRPC RLF Mission statement, and is expected to help retain 63 jobs. Hanan further stated that the RLF Loan Review Committee recommended approval at its October 18<sup>th</sup> meeting under the following terms: Sources: (\$250,000 from EDA 1 pool, and \$250,000 from EDA II pool; Term: 10 year

balloon with 20-year amortization; Interest rate: 3.5% adjustable in 5 years; and Collateral: 2<sup>nd</sup> mortgage on commercial buildings; general UCC business lien filing; and personal guaranty. Folluo made a motion to approve the RLF Application from Don Sheedy for the amount of \$500,000 (\$250,000 from EDA 1 pool, and \$250,000 from EDA II pool) at the interest rate of 3.5% Adjustable in 5 years, term: 10-year balloon with 20-year amortization as recommended by the RLF Loan Review Committee, second by Trousil. All Ayes, motion carried.

**MATTERS FROM THE FLOOR:**

Norris stated that our Finance Director, Kim Schisel, passed away on October 22<sup>nd</sup>. He stated that staff is dealing with grief, yet making plans to move forward by changing duties temporarily and using some outside help with financials.

Motion to adjourn meeting by Frice.  
Second by Trousil. All Ayes

Meeting adjourned at 12:10 p.m.

Submitted by Debbie Laughlin

\_\_\_\_\_  
Mike Norris, Executive Director

\_\_\_\_\_  
Jim Howell, Secretary

Date: \_\_\_\_\_

Date: \_\_\_\_\_



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## Accountant's Compilation Report

Board of Directors  
Southeast Iowa Regional Planning Commission  
West Burlington, Iowa

We have compiled the accompanying balance sheet of Southeast Iowa Regional Planning Commission as of November 30, 2012, and the related statement of revenues, expenditures and changes in fund balance for the 1 month and 5 months ended November 30, 2012. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with *Statements on Standards for Accounting and Review Services* issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

The supplementary information contained in Schedules 1 thru 6 is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information has been compiled from information that is the representation of management. We have not audited or reviewed the supplementary information and, accordingly, do not express an opinion or provide any assurance on such supplementary information.

The accompanying annual budget of Southeast Iowa Regional Planning Commission for the year ending June 30, 2013, as well as the 2012 & 2011 fiscal year actuals, have not been compiled or examined by us, and accordingly, we do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially all of the disclosures, the statement of retained earnings, and the statement of cash flows required by generally accepted accounting principles. If the omitted disclosures and statements were included in the financial statements, they might influence the user's conclusions about the Company's financial position, results of operations, and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Southeast Iowa Regional Planning Commission.

*CPA Associates PC*

December 17, 2012

**Southeast Iowa Regional Planning Commission**

**Balance Sheet**

As of November 30, 2012

**Nov 30, 12**

**ASSETS**

**Current Assets**

**Checking/Savings**

|   |            |
|---|------------|
| 102.01 · Our Home Rehab Gov't Chkng     | 1,867.37   |
| 103.00 · Gen'l Government Checking      | 359,937.16 |
| 104.00 · IRP Government Checking        | 992,289.93 |
| 105.00 · Ft. Madison RLF Gov't Chkng    | 186,179.43 |
| 106.00 · Henry County RLF-Gov't Chkng   | 165,750.28 |
| 107.00 · Henry County (RTA)-Gov't Chkng | 36,324.71  |
| 109.00 · Keokuk RLF                     | 117,416.09 |
| 110.00 · EDA RLF Government Checking    | 491,356.17 |
| 113.00 · Mediapolis HTF Gov't Chkng     | 77,018.75  |
| 115.00 · GRHTF-Gov't Checking           | 220,088.01 |

**Total Checking/Savings** 2,648,227.90

**Accounts Receivable**

|                              |            |
|------------------------------|------------|
| 120.00 · Accounts Receivable | 404,117.87 |
|------------------------------|------------|

**Total Accounts Receivable** 404,117.87

**Other Current Assets**

|                                      |            |
|--------------------------------------|------------|
| 101.00 · Petty Cash Account          | 199.95     |
| 130.00 · Ft. Madison RLF Receivable  | 15,589.37  |
| 131.00 · Henry County RLF Receivable | 29,518.60  |
| 132.00 · Our Home Rehab Receivable   | 13,250.05  |
| 133.00 · Mediapolis HTF Receivable   | 40,819.87  |
| 134.00 · EDA RLF I Receivable        | 483,757.63 |
| 135.00 · IRP I Loan Receivable       | 51,621.43  |
| 136.00 · IRP II Loan Receivable      | 207,969.11 |
| 137.00 · Keokuk RLF Receivable       | 47,062.52  |
| 138.00 · GRHTF Receivable            | 69,485.18  |
| 139.00 · EDA RLF II Receivable       | 121,152.17 |
| 172.00 · Prepaid Expenses            | 2,100.00   |

**Total Other Current Assets** 1,082,525.88

**Total Current Assets** 4,134,871.65

**Other Assets**

|  |              |
|--|--------------|
| 220.10 · Agency Vehicle/Equipment        | 127,154.73   |
| 221.10 · Acc. Deprec. Agency Vehicle/Equ | -119,347.21  |
| 230.10 · Transit Vehicle                 | 818,825.05   |
| 231.10 · Acc. Deprec. Transit Vehicle    | -398,001.15  |
| 240.10 · Program Equipment               | 32,862.97    |
| 241.10 · Accum Deprec-Program Equipment  | -8,877.78    |
| 250.10 · Building/Bldg. Improvements     | 1,209,018.26 |
| 251.10 · Accumulated Depr.-Bldgs         | -25,395.50   |
| 252.10 · Land                            | 103,440.00   |

**Total Other Assets** 1,739,679.37

**TOTAL ASSETS** 5,874,551.02

**Southeast Iowa Regional Planning Commission**

**Balance Sheet**

As of November 30, 2012

**Nov 30, 12**

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Other Current Liabilities**

2100 · Payroll Liabilities 15,815.41

326.79 · Speed Indicators Maintenance 930.04

326.80 · Custodial Fund Liability 105.55

355.00 · Accrued Salaries & Vacation 12,405.55

3600 · Short Term Notes Payable 27,352.53

**Total Other Current Liabilities** 56,609.08

**Total Current Liabilities** 56,609.08

**Long Term Liabilities**

3700 · Long Term Notes Payable 1,266,334.65

**Total Long Term Liabilities** 1,266,334.65

**Total Liabilities** 1,322,943.73

**Equity**

3900 · Unreserved local net Assets 662,961.21

3901 · Non-spendable Reserve for Loans 230,052.80

3903 · Assigned to Revolving loan 1,683,548.00

3904 · Investment in property & equipm 1,754,102.65

3905 · GRHTF Net Assets 71,040.91

Net Income 149,901.72

**Total Equity** 4,551,607.29

**TOTAL LIABILITIES & EQUITY** 5,874,551.02

**Southeast Iowa Regional Planning Commission**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For the Month Ended November 30, 2012**

|  | Nov 2012          | YTD                 | FY13 Budget      | FY12 Actual  | FY11 Actual  |
|--|-------------------|---------------------|------------------|--------------|--------------|
| <b>Revenues:</b>                           |                   |                     |                  |              |              |
| <b>3900.00 · Tx from Fund Balance</b>      |                   |                     |                  |              |              |
| <b>4100 · Bus Fare Revenues</b>            |                   |                     |                  |              |              |
| 410.00 · General Public                    | 3,297.50          | 22,184.09           | <b>41,681</b>    | 44,451.86    | 48,825.70    |
| 411.00 · Local Contracts                   | 17,181.71         | 44,244.35           | <b>86,949</b>    | 84,902.81    | 131,693.71   |
| <b>Total 4100 · Bus Fares</b>              | <b>20,479.21</b>  | <b>66,428.44</b>    | <b>128,630</b>   | 129,354.67   | 180,519.41   |
| <b>4500 · Federal/State Revenues</b>       |                   |                     |                  |              |              |
| 450.00 · EDA Planning Grant                | 0.00              | 15,250.00           | <b>61,000</b>    | 61,000.00    | 61,000.00    |
| 450.01 · Marketing Grant                   | 0.00              | 0.00                | <b>0</b>         | 0.00         | 7,550.00     |
| 450.02 · EDA Flood Recovery                | 0.00              | 0.00                | <b>0</b>         | 0.00         | 74,304.76    |
| 450.03 · EDA Technical Assistance          | 0.00              | 0.00                | <b>0</b>         | 0.00         | 0.00         |
| 450.04 · EDA Facility Grant                | 0.00              | 0.00                | <b>0</b>         | 54,626.10    | 680,251.00   |
| 450.05 · EDA RLF Grant                     | 0.00              | 112,500.00          | <b>0</b>         | 0.00         | 0.00         |
| 451.00 · IDED COG Assistance               | 0.00              | 0.00                | <b>10,294</b>    | 11,644.12    | 10,294.12    |
| 452.00 · USDA Grant Income                 | 0.00              | 0.00                | <b>0</b>         | 49,968.00    | 0.00         |
| 453.00 · PDM (Pre-Disaster Mitigation)     | 0.00              | 0.00                | <b>0</b>         | 0.00         | 7,083.00     |
| 453.01 · Homeland Security                 | 0.00              | 0.00                | <b>0</b>         | 51,532.97    | 251,440.62   |
| 454.00 · Brownfield Grant                  | 0.00              | 0.00                | <b>0</b>         | 0.00         | 3,709.45     |
| 455.00 · IDOT Planning                     | 0.00              | 0.00                | <b>185,060</b>   | 214,304.00   | 158,306.00   |
| 456.00 · State Transit Assistance (RTA)    | 28,823.79         | 133,369.15          | <b>214,990</b>   | 258,330.77   | 385,224.84   |
| 457.00 · Federal Transit Assistance (RTA)  | 138,848.00        | 231,101.00          | <b>389,856</b>   | 317,685.00   | 333,332.00   |
| 458.00 · Housing Draws                     | 96,575.50         | 527,607.58          | <b>0</b>         | 1,382,498.12 | 817,841.25   |
| 458.01 · IFA Tax Credit Revenues           | 0.00              | 3,325.00            | <b>0</b>         | 10,325.00    | 11,550.00    |
| 459.00 · State Medicaid                    | 32,326.63         | 161,179.50          | <b>153,065</b>   | 164,234.82   | 148,101.74   |
| <b>Total 4500 · Federal/State Revenues</b> | <b>296,573.92</b> | <b>1,184,332.23</b> | <b>1,014,265</b> | 2,576,148.90 | 2,949,988.78 |
| <b>4600 - Principle on Loans</b>           |                   |                     |                  |              |              |
| 461.00 · Principle on Loans                | 15,107.97         | 89,831.94           | <b>0</b>         | 466,531.86   | 301,937.24   |
| <b>Total 4600 - Principle on Loans</b>     | <b>15,107.97</b>  | <b>89,831.94</b>    | <b>0</b>         | 466,531.86   | 301,937.24   |
| <b>4700 · Local Revenues</b>               |                   |                     |                  |              |              |
| 470.00 · Per Capita Revenue                | 0.00              | 128,211.00          | <b>127,943</b>   | 122,793.00   | 121,742.69   |
| 471.00 · Cities/Counties                   | 18,366.00         | 24,366.00           | <b>0</b>         | 0.00         | 24,034.49    |
| 472.00 · Other Contracts                   | 0.00              | 50,331.87           | <b>89,088</b>    | 102,254.24   | 297,297.03   |
| 473.00 · Grant Administration              | 20,235.00         | 91,545.00           | <b>215,250</b>   | 281,408.75   | 460,743.39   |
| 474.00 · CDBG Housing Administration       | 0.00              | 0.00                | <b>0</b>         | 0.00         | 0.00         |
| 475.00 · Other Contributions               | 62,500.00         | 110,099.00          | <b>0</b>         | 169,187.00   | 81,279.00    |
| 475.01 · Homeowner Contributions           | 1,341.00          | 4,241.00            | <b>0</b>         | 0.00         | 0.00         |
| 476.00 · HOME Administration               | 0.00              | 0.00                | <b>0</b>         | 0.00         | 0.00         |
| 477.00 · IRP Administration                | 0.00              | 0.00                | <b>0</b>         | 0.00         | 0.00         |
| 478.00 · FT. MADISON RLF Administratio     | 0.00              | 0.00                | <b>5,796</b>     | 0.00         | 0.00         |
| 479.00 · RLF Administration                | 0.00              | 0.00                | <b>35,000</b>    | 80,478.35    | 56,441.83    |
| 480.00 · Henry Co. RLF Administration      | 0.00              | 0.00                | <b>5,796</b>     | 0.00         | 0.00         |
| 481.00 · Housing Soft Costs                | 0.00              | 0.00                | <b>21,000</b>    | 9,636.44     | 5,943.05     |
| 482.00 · Lead Abatement                    | 0.00              | 0.00                | <b>0</b>         | 41,937.00    | 1,350.00     |
| 483.00 · Housing Authority Revenue         | 0.00              | 0.00                | <b>0</b>         | 0.00         | 0.00         |
| 484.00 · Housing Inspections               | 0.00              | 0.00                | <b>0</b>         | 0.00         | 0.00         |
| 485.00 · SBA Revenue                       | 0.00              | 0.00                | <b>0</b>         | 0.00         | 0.00         |
| 486.00 · Keokuk RLF Administration         | 0.00              | 0.00                | <b>5,796</b>     | 0.00         | 0.00         |
| 487.00 · Mediapolis Housing Trust          | 0.00              | 0.00                | <b>6,010</b>     | 0.00         | 0.00         |
| 488.00 · Vehicle Reimbursements            | 810.65            | 5,113.71            | <b>13,850</b>    | 23,111.66    | 23,405.65    |
| 489.00 · Housing Administration            | 0.00              | 9,000.00            | <b>220,526</b>   | 110,897.44   | 86,814.66    |
| <b>Total 4700 · Local Revenues</b>         | <b>103,252.65</b> | <b>422,907.58</b>   | <b>746,055</b>   | 941,703.88   | 1,159,051.79 |
| <b>4900 · Miscellaneous Revenues</b>       |                   |                     |                  |              |              |
| 491.00 · Note Proceeds                     | 0.00              | 0.00                | <b>0</b>         | 0.00         | 0.00         |
| 492.00 · Lease Income                      | 9,261.60          | 49,758.00           | <b>111,139</b>   | 105,139.20   | 49,552.51    |
| 495.00 · Insurance Proceeds                | 0.00              | 0.00                | <b>0</b>         | 2,500.87     | 0.00         |
| 496.00 · Interest Income (Bank)            | 715.38            | 3,733.76            | <b>7,309</b>     | 8,434.55     | 10,249.28    |
| 497.00 · Miscellaneous Revenues-Other      | 23.36             | 9,083.04            | <b>2,000</b>     | 15,369.95    | 16,530.03    |
| 498.00 · Matching Funds                    | 0.00              | 0.00                | <b>104,006</b>   | 1,650.00     | 731,139.00   |
| <b>Total 4900 · Miscellaneous Revenues</b> | <b>10,000.34</b>  | <b>62,574.80</b>    | <b>224,454</b>   | 133,094.57   | 807,470.82   |
| <b>5000-52 RLF Income</b>                  |                   |                     |                  |              |              |
| 507.00 · Late Payment Fees                 | 200.00            | 623.00              | <b>300</b>       | 975.00       | 1,950.00     |
| 508.00 · Loan Closing Fees                 | 0.00              | 3,632.00            | <b>3,500</b>     | 2,843.50     | 1,875.00     |
| 509.00 · FM RLF Loan Interest Income       | 3.07              | 290.61              | <b>0</b>         | 1,772.60     | 2,374.21     |
| 510.00 · Henry Co. RLF Interest Income     | 174.30            | 917.01              | <b>0</b>         | 2,056.62     | 3,136.95     |
| 511.01 · EDA RLF I Interest Income         | 1,841.14          | 10,086.12           | <b>35,000</b>    | 31,489.47    | 37,548.98    |
| 512.00 · Mediapolis HTF Interest Income    | 111.97            | 602.02              | <b>0</b>         | 2,066.85     | 3,595.23     |
| 513.00 · EDA RLF II Interest Income        | 362.73            | 1,096.45            | <b>7,500</b>     | 0.00         | 0.00         |
| 515.00 · IRP I Loan Interest Income        | 31.14             | 1,296.74            | <b>5,000</b>     | 4,859.19     | 6,681.81     |
| 516.00 · IRP II Loan Interest Income       | 721.50            | 4,520.94            | <b>16,000</b>    | 15,875.86    | 19,086.77    |
| 517.00 · Our Home Rehab Interest Income    | 0.00              | 0.00                | <b>0</b>         | 48.18        | 1,218.57     |



**Southeast Iowa Regional Planning Commission**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For the Month Ended November 30, 2012**

|   | Nov 2012          | YTD                 | FY13 Budget      | FY12 Actual         | FY11 Actual         |
|---|-------------------|---------------------|------------------|---------------------|---------------------|
| 518.00 · Keokuk RLF Loan Interest Incom                       | 232.42            | 1,113.03            | 0                | 2,435.72            | 3,315.57            |
| 520.00 · GRHTF-Loan Interest                                  | 64.01             | 191.82              | 0                | 44.63               | 0.00                |
| <b>Total 5000-52 RLF Income</b>                               | <b>3,742.28</b>   | <b>24,369.74</b>    | <b>67,300</b>    | <b>64,467.62</b>    | <b>80,783.09</b>    |
| <b>Total Income</b>   | <b>449,156.37</b> | <b>1,850,444.73</b> | <b>2,180,705</b> | <b>4,311,301.50</b> | <b>5,479,751.13</b> |
| <b>Expenditures:</b>  |                   |                     |                  |                     |                     |
| 701.00 · Salaries   | 118,317.83        | 436,475.41          | <b>963,649</b>   | 960,569.22          | 1,052,364.19        |
| 702.00 · FICA - Employer's Share                              | 8,600.89          | 31,516.84           | <b>70,936</b>    | 70,336.36           | 77,993.62           |
| 703.00 · IPERS - Employer's Share                             | 9,876.82          | 35,524.13           | <b>83,548</b>    | 75,626.71           | 72,494.61           |
| 704.00 · Unemployment   | 382.00            | 382.00              | <b>500</b>       | 2,979.00            | 9,049.36            |
| 705.00 · Employee Benefits                                    | 11,058.60         | 60,747.20           | <b>141,408</b>   | 133,113.52          | 137,509.88          |
| 706.00 · Physicals  | 216.25            | 847.75              | <b>1,200</b>     | 1,508.00            | 1,780.00            |
| 707.00 · Uniform Expense                                      | 161.06            | 639.95              | <b>500</b>       | 2,361.63            | 825.12              |
| 708.00 · Drug Testing   | 0.00              | 167.00              | <b>1,000</b>     | 375.00              | 967.00              |
| 709.00 · Personnel Expenses-Other                             | 152.30            | 461.75              | <b>980</b>       | 3,552.55            | 424.56              |
| 710.00 · Accounting   | 394.81            | 1,483.97            | <b>4,000</b>     | 3,486.64            | 3,637.96            |
| 712.00 · Advertising  | 0.00              | 2,434.86            | <b>2,119</b>     | 1,588.98            | 2,701.37            |
| 717.00 · Audit  | 0.00              | 0.00                | <b>14,000</b>    | 14,425.00           | 12,750.00           |
| 726.00 · Contractual Expenses-Other                           | 1,137.72          | 5,858.73            | <b>6,500</b>     | 164,353.08          | 582,750.20          |
| 728.00 · Information Technology                               | 202.50            | 9,505.41            | <b>3,500</b>     | 11,961.13           | 7,810.99            |
| 729.00 · Copier Expense                                       | 212.26            | 1,029.24            | <b>6,000</b>     | 7,544.89            | 7,650.50            |
| 730.00 · Legal Expense  | 126.00            | 1,400.75            | <b>5,500</b>     | 5,102.50            | 24,886.30           |
| 738.00 · Depreciation Expense                                 | 0.00              | 0.00                | <b>6,317</b>     | 14,423.06           | 17,361.24           |
| 740.00 · Dues/Subscriptions                                   | 200.00            | 10,579.77           | <b>14,750</b>    | 8,735.66            | 16,458.60           |
| 741.00 · Public Notices                                       | 224.48            | 704.91              | <b>1,700</b>     | 2,415.86            | 2,519.69            |
| 745.00 · Land,Structures,Right of Way, et                     | 0.00              | 0.00                | <b>0</b>         | 0.00                | 1,055,000.00        |
| 746.00 · Leased Equipment                                     | 0.00              | 304.00              | <b>700</b>       | 570.00              | 760.00              |
| 747.00 · Equipment under \$5000                               | 0.00              | 2,280.89            | <b>26,225</b>    | 14,124.29           | 16,295.23           |
| 748.00 · Capital Equipment                                    | 0.00              | 92,253.00           | <b>158,635</b>   | 79,518.40           | 71,933.52           |
| 749.00 · Principle Expense                                    | 0.00              | 42,484.76           | <b>53,165</b>    | 44,900.87           | 44,669.60           |
| 750.00 · Lead Testing   | 0.00              | 520.00              | <b>2,000</b>     | 4,382.53            | 1,488.00            |
| 751.00 · Housing  | 58,602.00         | 306,201.03          | <b>0</b>         | 1,164,099.89        | 579,853.54          |
| 752.00 · Admin. Expense                                       | 0.00              | 39,141.00           | <b>0</b>         | 115,590.80          | 67,232.72           |
| 754.00 · Insurance  | 9,681.34          | 68,070.73           | <b>94,800</b>    | 96,620.35           | 93,118.73           |
| 756.00 · Mortgage Filing Fees                                 | 54.00             | 454.50              | <b>255</b>       | 1,274.00            | 482.00              |
| 757.00 · Interest Expense                                     | 22.54             | 6,185.07            | <b>35,239</b>    | 34,589.63           | 34,974.14           |
| 758.00 · Loan Closing Expense                                 | 0.00              | 0.00                | <b>0</b>         | 85.00               | 5.00                |
| 759.00 · Credit Report Exp.                                   | 19.69             | 97.29               | <b>250</b>       | 508.94              | 16.92               |
| 760.00 · Hsng Relocation Expense                              | 0.00              | 0.00                | <b>0</b>         | 936.95              | 14,327.45           |
| 766.00 · Bldg. Maintenance & Repair                           | 0.00              | 4,224.85            | <b>10,500</b>    | 13,561.20           | 18,984.81           |
| 767.00 · Vehicle Maintenance & Repair                         | 7,558.21          | 34,893.33           | <b>96,451</b>    | 119,960.30          | 123,811.24          |
| 768.00 · Marketing  | 1,460.00          | 4,081.45            | <b>5,000</b>     | 7,947.87            | 60.00               |
| 769.00 · Meeting Expense                                      | 192.71            | 802.60              | <b>3,400</b>     | 2,570.17            | 6,028.09            |
| 782.00 · Printing/Postage                                     | 62.23             | 1,653.79            | <b>4,675</b>     | 6,951.94            | 8,346.74            |
| 791.00 · Rent   | 400.00            | 2,000.00            | <b>5,600</b>     | 5,411.00            | 7,663.55            |
| 806.00 · Supplies   | 1,307.53          | 4,189.10            | <b>9,650</b>     | 10,577.79           | 15,747.78           |
| 807.00 · Bank Charges   | 0.00              | 0.00                | <b>42</b>        | -35.00              | 87.28               |
| 808.00 · Fuel/Oil   | 11,425.66         | 51,438.76           | <b>92,263</b>    | 112,094.83          | 111,666.91          |
| 810.00 · Telecommunications                                   | 2,032.70          | 10,755.57           | <b>24,861</b>    | 25,247.69           | 22,932.01           |
| 811.00 · Utilities Expense                                    | 1,940.06          | 12,741.28           | <b>33,000</b>    | 30,361.38           | 21,801.22           |
| 812.00 · Bldg. Operation Allocation                           | 0.00              | 0.00                | <b>0</b>         | 0.00                | 0.00                |
| 813.00 · Real Estate Taxes                                    | 0.00              | 6,480.00            | <b>13,500</b>    | 54,129.00           | 0.00                |
| 815.00 · Mileage Expense                                      | 0.00              | 18.50               | <b>0</b>         | 0.00                | 18.80               |
| 816.00 · Travel/Training                                      | 853.70            | 2,768.33            | <b>18,100</b>    | 19,759.27           | 13,132.92           |
| 820.00 · Use Allowance  | 810.65            | 5,113.71            | <b>13,850</b>    | 23,111.66           | 23,405.65           |
| 829.00 · Down Payment Assistance                              | 98,750.00         | 203,700.00          | <b>0</b>         | 219,828.00          | 316,418.25          |
| 830.00 · Participant Loans & Grants                           | 4,288.00          | 175,648.00          | <b>0</b>         | 177,395.00          | 0.00                |
| 890.00 · Matching Expenditures                                | 0.00              | 22,281.80           | <b>77,037</b>    | 0.00                | 731,139.03          |
| 900.00 · INDIRECT COSTS                                       | 0.00              | 0.00                | <b>0</b>         | 127,099.00          | -127,099.10         |
| <b>Total Expenditures</b>                                     | <b>350,724.54</b> | <b>1,700,543.01</b> | <b>2,107,306</b> | <b>3,997,631.54</b> | <b>5,306,237.22</b> |
| <b>Excess (deficiency) of revenues over(under) expenditur</b> | <b>98,431.83</b>  | <b>149,901.72</b>   | <b>73,399</b>    | <b>313,669.96</b>   | <b>173,513.91</b>   |

Schedule 1

**TO:** Seirpc Board  
**FROM:** CPA Associates PC  
**DATE:** 12/12/12  
**RE:** Financial Summary for the month of **Nov-2012**



**PROFIT & LOSS ALL CLASSES**

|   | November-12 | YTD       |
|---|-------------|-----------|
| TOTAL REVENUES :  | 449,156     | 1,850,445 |
| TOTAL EXPENSES :  | 350,725     | 1,700,543 |
| Excess (deficiency) of revenues over (under) expenditures | 98,432      | 149,902   |

**PROFIT & LOSS REGIONAL TRANSIT AUTHORITY**

|   | November-12 | YTD     |
|---|-------------|---------|
| TOTAL REVENUES :  | 174,004     | 595,156 |
| TOTAL EXPENSES :  | 100,575     | 519,174 |
| Excess (deficiency) of revenues over (under) expenditures | 73,429      | 75,982  |

| CASH BALANCE                      | UNRESTRICTED   | RESTRICTED       |                  |
|-----------------------------------|----------------|------------------|------------------|
| Our Home Rehab Government Chkng   |                | 1,867            |                  |
| Gen'l Government Chkng            | 359,937        | -                |                  |
| IRP Government Chkng              |                | 992,290          |                  |
| Ft. Madison RLF Government Chkng  |                | 186,179          |                  |
| Henry County RLF Government Chkng |                | 165,750          |                  |
| Henry County RTA Government Chkng | 36,325         |                  |                  |
| Keokuk RLF Regular Chkng          |                | 117,416          |                  |
| EDA RLF Government Chkng          |                | 491,356          |                  |
| Mediapolis HTF Government Chkng   |                | 77,019           |                  |
| GRHTF Government Chkng            |                | 220,088          |                  |
| <b>TOTAL</b>                      | <b>396,262</b> | <b>2,251,966</b> | <b>2,648,228</b> |

**CUSTOMER ACCOUNTS RECEIVABLE BALANCE**

| Current | 1-45    | 46-90  | >90     | TOTAL   |
|---------|---------|--------|---------|---------|
| 46,314  | 160,742 | 38,908 | 158,154 | 404,118 |

**Regional Transit Authority**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For the Month Ended November 30, 2012**

|  | Nov 2012          | Year-to-Date      | FY13 Budget    | FY12 Actual       | FY11 Actual       | FY10 Actual         | FY09 Actual       |
|--|-------------------|-------------------|----------------|-------------------|-------------------|---------------------|-------------------|
| <b>Revenues:</b>                           |                   |                   |                |                   |                   |                     |                   |
| 3900.00 · Tx from Fund Balance             |                   |                   |                |                   |                   |                     |                   |
| 4100 · Bus Fare Revenues                   |                   |                   |                |                   |                   |                     |                   |
| 410.00 · General Public                    | 3,297.50          | 22,184.09         | <b>41,681</b>  | 44,451.86         | 48,825.70         | 50,915.99           | 60,430            |
| 411.00 · Local Contracts                   | 17,181.71         | 44,244.35         | <b>86,949</b>  | 84,902.81         | 131,693.71        | 306,718.11          | 471,355           |
| <b>Total 4100 · Bus Fares</b>              | <b>20,479.21</b>  | <b>66,428.44</b>  | <b>128,630</b> | <b>129,354.67</b> | <b>180,519.41</b> | <b>357,634.10</b>   | <b>531,784</b>    |
| 4500 · Federal/State Revenues              |                   |                   |                |                   |                   |                     |                   |
| 456.00 · State Transit Assistance (RTA)    | 28,823.79         | 133,369.15        | <b>214,990</b> | 258,330.77        | 260,045.84        | 228,734.55          | 217,034           |
| 457.00 · Federal Transit Assistance (RT)   | 92,345.00         | 184,598.00        | <b>389,856</b> | 317,685.00        | 333,332.00        | 396,927.93          | 315,519           |
| 459.00 · State Medicaid                    | 32,326.63         | 161,179.50        | <b>153,065</b> | 164,234.82        | 148,101.74        | 134,997.51          | 124,586           |
| <b>Total 4500 · Federal/State Revenues</b> | <b>153,495.42</b> | <b>479,146.65</b> | <b>757,911</b> | <b>740,250.59</b> | <b>741,479.58</b> | <b>760,659.99</b>   | <b>657,139</b>    |
| 4700 · Local Revenues                      |                   |                   |                |                   |                   |                     |                   |
| 470.00 · Per Capita Revenue                | 0.00              | 49,443.00         | <b>49,443</b>  | 49,443.00         | 49,443.00         | 49,443.00           | 45,523            |
| 472.00 · Other Contracts                   | 0.00              | 0.00              | <b>0</b>       | 0.00              | 0.00              | 0.00                | 0.00              |
| <b>Total 4700 · Local Revenues</b>         | <b>0.00</b>       | <b>49,443.00</b>  | <b>49,443</b>  | <b>49,443.00</b>  | <b>49,443.00</b>  | <b>49,443.00</b>    | <b>45,523</b>     |
| 4900 · Miscellaneous Revenues              |                   |                   |                |                   |                   |                     |                   |
| 495.00 · Insurance Proceeds                | 0.00              | 0.00              | <b>0</b>       | 2,500.87          | 0.00              | 3,201.00            | 43                |
| 496.00 · Interest Income (Bank)            | 5.90              | 29.12             | <b>65</b>      | 63.50             | 87.83             | 55.04               | 57                |
| 497.00 · Miscellaneous Revenues-Other      | 23.36             | 108.36            | <b>2,000</b>   | 2,627.92          | 1,628.02          | 4,327.70            | 920               |
| 498.00 · Matching Funds                    | 0.00              | 0.00              | <b>26,969</b>  | 0.00              | 9,855.05          | 0.00                | 26,040            |
| <b>Total 4900 · Miscellaneous Revenues</b> | <b>29.26</b>      | <b>137.48</b>     | <b>29,034</b>  | <b>5,192.29</b>   | <b>11,570.90</b>  | <b>7,583.74</b>     | <b>27,060</b>     |
| <b>Total Revenues</b>                      | <b>174,003.89</b> | <b>595,155.57</b> | <b>965,018</b> | <b>924,240.55</b> | <b>983,012.89</b> | <b>1,175,320.83</b> | <b>1,261,506</b>  |
| <b>Expenditures:</b>                       |                   |                   |                |                   |                   |                     |                   |
| 701.00 · Salaries                          | 45,103.45         | 154,277.27        | <b>313,390</b> | 314,513.24        | 368,634.18        | 368,395.08          | 358,597           |
| 702.00 · FICA - Employer's Share           | 3,398.66          | 11,563.54         | <b>23,723</b>  | 23,768.36         | 27,924.24         | 27,710.01           | 27,457            |
| 703.00 · IPERS - Employer's Share          | 3,910.44          | 13,375.72         | <b>27,171</b>  | 25,368.05         | 25,737.68         | 24,457.12           | 22,518            |
| 704.00 · Unemployment                      | 382.00            | 382.00            | <b>500</b>     | 2,979.00          | 0.00              | 6,973.60            | 9,380             |
| 705.00 · Employee Benefits                 | 3,956.87          | 18,206.57         | <b>30,505</b>  | 31,065.88         | 40,890.88         | 40,251.91           | 25,803            |
| 706.00 · Physicals                         | 216.25            | 847.75            | <b>1,200</b>   | 1,508.00          | 1,780.00          | 1,424.00            | 118               |
| 707.00 · Uniform Expense                   | 161.06            | 639.95            | <b>500</b>     | 437.22            | 825.12            | 2,025.90            | 1,194             |
| 708.00 · Drug Testing                      | 0.00              | 167.00            | <b>1,000</b>   | 375.00            | 967.00            | 1,001.00            | 2,023             |
| 709.00 · Personnel Expenses-Other          | 80.26             | 201.55            | <b>580</b>     | 594.60            | 0.00              | 100.00              | 1,050             |
| 712.00 · Advertising                       | 0.00              | 2,434.86          | <b>2,119</b>   | 1,588.98          | 1,967.63          | 1,746.70            | 3,896             |
| 726.00 · Contractual Expenses-Other        | 0.00              | 0.00              | <b>6,500</b>   | 6,357.50          | 12,913.92         | 8,733.20            | 9,741             |
| 728.00 · Information Technology            | 0.00              | 1,395.00          | <b>500</b>     | 897.75            | 990.00            | 0.00                | 0                 |
| 730.00 · Legal Expense                     | 0.00              | 160.00            | <b>1,000</b>   | 587.50            | 5,616.48          | 16,378.43           | 14,058            |
| 738.00 · Depreciation Expense              | 0.00              | 0.00              | <b>0</b>       | 0.00              | 0.00              | 0.00                | 0                 |
| 740.00 · Dues/Subscriptions                | 0.00              | 2,273.00          | <b>2,500</b>   | 2,525.00          | 2,547.00          | 1,355.83            | 2,057             |
| 741.00 · Public Notices                    | 0.00              | 0.00              | <b>100</b>     | 20.28             | 22.53             | 90.08               | 279               |
| 746.00 · Leased Equipment                  | 0.00              | 0.00              | <b>0</b>       | 0.00              | 0.00              | 0.00                | 0                 |
| 747.00 · Equipment Under \$5000            | 0.00              | 0.00              | <b>1,000</b>   | 404.95            | 0.00              | 0.00                | 17,243            |
| 748.00 · Capital Equipment                 | 0.00              | 92,253.00         | <b>158,635</b> | 57,267.40         | 57,965.05         | 207,221.40          | 107,998           |
| 754.00 · Insurance                         | 4,742.80          | 38,635.00         | <b>50,000</b>  | 48,892.00         | 51,564.00         | 69,793.00           | 59,100            |
| 766.00 · Bldg. Maintenance & Repairs       | 0.00              | 0.00              | <b>500</b>     | 234.15            | 3,832.92          | 0.00                | 0                 |
| 767.00 · Vehicle Maintenance & Repair      | 6,188.12          | 32,838.93         | <b>91,451</b>  | 115,841.67        | 122,079.55        | 115,118.05          | 157,507           |
| 768.00 · Marketing                         | 0.00              | 300.00            | <b>1,000</b>   | 1,150.00          | 0.00              | 0.00                | 0                 |
| 769.00 · Meeting Expense                   | 0.00              | 0.00              | <b>200</b>     | 98.59             | 99.78             | 222.16              | 193               |
| 782.00 · Printing/Postage                  | 0.00              | 220.70            | <b>0</b>       | 5.94              | 837.01            | 52.12               | 247               |
| 791.00 · Rent                              | 400.00            | 2,000.00          | <b>5,600</b>   | 5,381.00          | 5,213.55          | 4,976.22            | 5,019             |
| 806.00 · Supplies                          | 74.95             | 313.82            | <b>500</b>     | 428.68            | 752.41            | 266.80              | 660               |
| 807.00 · Bank Charges                      | 0.00              | 0.00              | <b>0</b>       | 5.00              | -25.00            | 30.00               | 6                 |
| 808.00 · Fuel/Oil                          | 10,723.19         | 49,427.97         | <b>87,263</b>  | 106,448.71        | 106,783.81        | 114,227.21          | 136,696           |
| 810.00 · Telecommunications                | 724.31            | 3,217.65          | <b>7,501</b>   | 7,445.31          | 8,657.12          | 9,759.24            | 7,859             |
| 815.00 · Mileage Expense                   | 0.00              | 0.00              | <b>0</b>       | 0.00              | 0.00              | 431.00              | 529               |
| 816.00 · Travel/Training                   | 216.46            | 1,133.79          | <b>4,500</b>   | 5,569.61          | 3,169.41          | 5,766.39            | 2,881             |
| 820.00 · Use Allowance                     | 143.19            | 901.72            | <b>2,500</b>   | 3,661.53          | 3,803.99          | 6,155.75            | 2,728             |
| 890.00 · Matching Expenditures             | 0.00              | 22,281.80         | <b>0</b>       | 0.00              | 9,855.05          | 0.00                | 26,040            |
| 900.00 · INDIRECT COSTS                    | 20,152.95         | 69,725.30         | <b>143,079</b> | 189,091.59        | 104,460.69        | 104,924.17          | 109,133           |
| <b>Total Expenditures</b>                  | <b>100,574.96</b> | <b>519,173.89</b> | <b>965,018</b> | <b>954,512.49</b> | <b>969,866.00</b> | <b>1,139,586.37</b> | <b>1,112,011</b>  |
| <b>Fund Balance</b>                        | <b>73,428.93</b>  | <b>75,981.68</b>  | <b>0</b>       | <b>-30,271.94</b> | <b>13,146.89</b>  | <b>35,734.46</b>    | <b>149,495.21</b> |

## Southeast Iowa Regional Planning Commission

## Statement of Activities by Cost Center

Year to Date thru November 2012

10 Company

|  | 10 Company<br>Vehicle | 20 EDA PG          | 22 Facility      | 47 HOUSING        | 48 GRHTF          | 60 IDOT            |
|--|-----------------------|--------------------|------------------|-------------------|-------------------|--------------------|
| <b>Revenues:</b>   |                       |                    |                  |                   |                   |                    |
| 4100 · Bus Fare Revenues   | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 4500 · Federal/State Revenues                                    | 0.00                  | 15,250.00          | 0.00             | 527,607.58        | 0.00              | 46,503.00          |
| 461 - Principle on Loans   | 0.00                  | 0.00               | 0.00             | 5,265.23          | 3,354.27          | 0.00               |
| 4700 · Local Revenues  | 5,113.71              | 0.00               | 0.00             | 80,731.00         | 34,900.00         | 12,155.87          |
| 4900 · Miscellaneous Revenues                                    | 0.00                  | 0.00               | 49,758.00        | 72.38             | 7,714.06          | 0.00               |
| 50000-52 RLF Income  | 0.00                  | 0.00               | 0.00             | 652.02            | 1,896.82          | 0.00               |
|  | <u>5,113.71</u>       | <u>15,250.00</u>   | <u>49,758.00</u> | <u>614,328.21</u> | <u>47,865.15</u>  | <u>58,658.87</u>   |
| <b>Expenditures:</b>   |                       |                    |                  |                   |                   |                    |
| 700.00 · Personnel Expenses                                      | 0.00                  | 44,283.65          | 0.00             | 57,585.45         | 0.00              | 74,971.68          |
| 704.00 · Unemployment  | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 706.00 · Physicals   | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 707.00 · Uniform Expense   | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 708.00 · Drug Testing  | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 709.00 · Personnel Expenses-Other                                | 0.00                  | 22.30              | 0.00             | 37.20             | 0.00              | 22.80              |
| 710.00 · Payroll Service   | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 712.00 · Advertising   | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 717.00 · Audit   | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 726.00 · Contractual Expenses                                    | 0.00                  | 0.00               | 1,724.75         | 0.00              | 795.00            | 1,808.98           |
| 728.00 · Information Technology                                  | 0.00                  | 0.00               | 0.00             | 2,779.66          | 0.00              | 488.50             |
| 729.00 · Copier Expense  | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 730.00 · Legal Expense   | 0.00                  | 0.00               | 0.00             | 1,149.00          | 0.00              | 48.75              |
| 738.00 · Depreciation Expense                                    | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 740.00 · Dues/Subscriptions                                      | 0.00                  | 0.00               | 0.00             | 390.00            | 0.00              | 524.00             |
| 741.00 · Public Notices  | 0.00                  | 0.00               | 0.00             | 51.41             | 84.22             | 46.84              |
| 745.00 · Land, Structures, Right-of-Ways                         | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 746.00 · Leased Equipment  | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 747.00 · Equipment under \$5000                                  | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 1,564.98           |
| 748.00 · Capital Equipment                                       | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 749.00 · Principle Expense                                       | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 750.00 · Lead Testing  | 0.00                  | 0.00               | 0.00             | 520.00            | 0.00              | 0.00               |
| 751.00 · Housing   | 0.00                  | 0.00               | 0.00             | 301,057.03        | 5,144.00          | 0.00               |
| 752.00 · Admin. Expense  | 0.00                  | 0.00               | 0.00             | 6,010.00          | 15,743.00         | 0.00               |
| 754.00 · Insurance   | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 756.00 · Mortgage Filing Expenses                                | 0.00                  | 0.00               | 0.00             | 344.00            | 1.00              | 0.00               |
| 757.00 · Interest Expense  | 0.00                  | 0.00               | 5,967.35         | 90.00             | 0.00              | 0.00               |
| 758.00 · Loan Closing Expenses                                   | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 759.00 · Credit Report Exp.                                      | 0.00                  | 0.00               | 0.00             | 0.00              | 97.29             | 0.00               |
| 760.00 · Hsng Relocation Exp.                                    | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 766.00 · Bldg. Maintenance & Repairs                             | 0.00                  | 0.00               | 4,224.85         | 0.00              | 0.00              | 0.00               |
| 767.00 · Vehicle Maintenance & Repairs                           | 2,054.40              | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 768.00 · Marketing   | 0.00                  | 0.00               | 0.00             | 200.00            | 0.00              | 0.00               |
| 769.00 · Meeting Expense   | 0.00                  | 78.37              | 0.00             | 0.00              | 258.75            | 72.97              |
| 782.00 · Printing/Postage  | 0.00                  | 52.99              | 0.00             | 0.00              | 39.19             | 126.95             |
| 791.00 · Rent  | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 806.00 · Supplies  | 0.00                  | 0.00               | 14.97            | 146.38            | 180.27            | 456.56             |
| 807.00 · Bank Charges  | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 808.00 · Fuel/Oil  | 2,010.79              | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 810.00 · Telecommunications                                      | 0.00                  | 0.00               | 0.00             | 36.85             | 0.00              | 0.00               |
| 811.00 · Utilities Expense                                       | 0.00                  | 0.00               | 11,044.34        | 0.00              | 0.00              | 0.00               |
| 812.00 · Bldg. Operation Allocation                              | 0.00                  | 0.00               | -5,943.59        | 0.00              | 0.00              | 0.00               |
| 813.00 · Real Estate Taxes                                       | 0.00                  | 0.00               | 6,480.00         | 0.00              | 0.00              | 0.00               |
| 815.00 · Mileage Expense   | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 18.50              |
| 816.00 · Travel/Training   | 0.00                  | 23.72              | 0.00             | 500.39            | 7.75              | 389.08             |
| 820.00 · Use Allowance   | 5.83                  | 535.13             | 0.00             | 244.67            | 299.32            | 1,317.48           |
| 829.00 · Down Payment Assistance                                 | 0.00                  | 0.00               | 0.00             | 188,700.00        | 15,000.00         | 0.00               |
| 830.00 · Participant Loans & Grants                              | 0.00                  | 0.00               | 0.00             | 0.00              | 25,648.00         | 0.00               |
| 890.00 · Matching Expenditures                                   | 0.00                  | 0.00               | 0.00             | 0.00              | 0.00              | 0.00               |
| 900.00 · INDIRECT COSTS  | 0.00                  | 15,706.30          | 0.00             | 20,342.73         | 0.00              | 26,516.55          |
|  | <u>4,071.02</u>       | <u>60,702.46</u>   | <u>23,512.67</u> | <u>580,184.77</u> | <u>63,297.79</u>  | <u>108,374.62</u>  |
| <b>Excess (deficiency) of revenues over (under) expenditures</b> | <u>1,042.69</u>       | <u>-45,452.46</u>  | <u>26,245.33</u> | <u>34,143.44</u>  | <u>-15,432.64</u> | <u>-49,715.75</u>  |
| <b>SEIRPC adjusted Balance<br/>(Exclude RLF's &amp; GRHTF)</b>   | <b>1,042.69</b>       | <b>(45,452.46)</b> | <b>26,245.33</b> | <b>(3,707.11)</b> | <b>-</b>          | <b>(49,715.75)</b> |

## Southeast Iowa Regional Planning Commission

## Statement of Activities by Cost Center

Year to Date thru November 2012

|  | 73 FM/HC/KK        |                  |                  |                  |                   |                   |
|--|--------------------|------------------|------------------|------------------|-------------------|-------------------|
|  | 71 EDA RLF         | 72 IRP-I         | RLF              | 76 IRP-II        | 80 RPC            | 85 RTA            |
| <b>Revenues:</b>   |                    |                  |                  |                  |                   |                   |
| 4100 · Bus Fare Revenues   | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 66,428.44         |
| 4500 · Federal/State Revenues                                    | 112,500.00         | 0.00             | 0.00             | 0.00             | 0.00              | 479,146.65        |
| 461 - Principle on Loans   | 42,805.62          | 9,196.14         | 14,960.19        | 14,250.49        | 0.00              | 0.00              |
| 4700 · Local Revenues  | 0.00               | 0.00             | 10,299.00        | 0.00             | 0.00              | 49,443.00         |
| 4900 · Miscellaneous Revenues                                    | 479.03             | 2,072.55         | 352.59           | 0.00             | 0.00              | 137.48            |
| 50000-52 RLF Income  | 13,432.57          | 1,296.74         | 2,570.65         | 4,520.94         | 0.00              | 0.00              |
|  | <u>169,217.22</u>  | <u>12,565.43</u> | <u>28,182.43</u> | <u>18,771.43</u> | <u>0.00</u>       | <u>595,155.57</u> |
| <b>Expenditures:</b>   |                    |                  |                  |                  |                   |                   |
| 700.00 · Personnel Expenses                                      | 11,573.85          | 0.00             | 0.00             | 0.00             | 77,970.08         | 197,423.10        |
| 704.00 · Unemployment  | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 382.00            |
| 706.00 · Physicals   | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 847.75            |
| 707.00 · Uniform Expense   | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 639.95            |
| 708.00 · Drug Testing  | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 167.00            |
| 709.00 · Personnel Expenses-Other                                | 9.35               | 0.00             | 0.00             | 0.00             | 61.20             | 201.55            |
| 710.00 · Payroll Service   | 0.00               | 0.00             | 0.00             | 0.00             | 1,483.97          | 0.00              |
| 712.00 · Advertising   | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 2,434.86          |
| 717.00 · Audit   | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 0.00              |
| 726.00 · Contractual Expenses                                    | 0.00               | 0.00             | 0.00             | 0.00             | 1,530.00          | 0.00              |
| 728.00 · Information Technology                                  | 387.70             | 0.00             | 0.00             | 0.00             | 712.70            | 1,395.00          |
| 729.00 · Copier Expense  | 0.00               | 0.00             | 0.00             | 0.00             | 1,029.24          | 0.00              |
| 730.00 · Legal Expense   | 0.00               | 0.00             | 0.00             | 0.00             | 43.00             | 160.00            |
| 738.00 · Depreciation Expense                                    | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 0.00              |
| 740.00 · Dues/Subscriptions                                      | 0.00               | 0.00             | 0.00             | 0.00             | 5,953.00          | 2,273.00          |
| 741.00 · Public Notices  | 0.00               | 0.00             | 0.00             | 0.00             | 275.70            | 0.00              |
| 745.00 · Land, Structures, Right-of-Ways                         | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 0.00              |
| 746.00 · Leased Equipment  | 0.00               | 0.00             | 0.00             | 0.00             | 304.00            | 0.00              |
| 747.00 · Equipment under \$5000                                  | 0.00               | 0.00             | 0.00             | 0.00             | 715.91            | 0.00              |
| 748.00 · Capital Equipment                                       | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 92,253.00         |
| 749.00 · Principle Expense                                       | 0.00               | 20,463.19        | 0.00             | 22,021.57        | 0.00              | 0.00              |
| 750.00 · Lead Testing  | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 0.00              |
| 751.00 · Housing   | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 0.00              |
| 752.00 · Admin. Expense  | 0.00               | 0.00             | 17,388.00        | 0.00             | 0.00              | 0.00              |
| 754.00 · Insurance   | 0.00               | 0.00             | 0.00             | 0.00             | 29,435.73         | 38,635.00         |
| 756.00 · Mortgage Filing Expenses                                | 91.00              | 0.00             | 0.00             | 0.00             | 0.00              | 0.00              |
| 757.00 · Interest Expense  | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 0.00              |
| 758.00 · Loan Closing Expenses                                   | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 0.00              |
| 759.00 · Credit Report Exp.                                      | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 0.00              |
| 760.00 · Hsng Relocation Exp.                                    | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 0.00              |
| 766.00 · Bldg. Maintenance & Repairs                             | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 0.00              |
| 767.00 · Vehicle Maintenance & Repairs                           | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 32,838.93         |
| 768.00 · Marketing   | 200.00             | 0.00             | 0.00             | 0.00             | 0.00              | 300.00            |
| 769.00 · Meeting Expense   | 0.00               | 0.00             | 0.00             | 0.00             | 312.27            | 0.00              |
| 782.00 · Printing/Postage  | 0.00               | 0.00             | 0.00             | 0.00             | 1,035.00          | 220.70            |
| 791.00 · Rent  | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 2,000.00          |
| 806.00 · Supplies  | 0.00               | 0.00             | 0.00             | 0.00             | 2,564.60          | 313.82            |
| 807.00 · Bank Charges  | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 0.00              |
| 808.00 · Fuel/Oil  | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 49,427.97         |
| 810.00 · Telecommunications                                      | 0.00               | 0.00             | 0.00             | 0.00             | 7,357.97          | 3,217.65          |
| 811.00 · Utilities Expense                                       | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 0.00              |
| 812.00 · Bldg. Operation Allocation                              | 0.00               | 0.00             | 0.00             | 0.00             | 5,943.59          | 0.00              |
| 813.00 · Real Estate Taxes                                       | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 0.00              |
| 815.00 · Mileage Expense   | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 0.00              |
| 816.00 · Travel/Training   | 310.92             | 0.00             | 0.00             | 0.00             | 299.96            | 1,133.79          |
| 820.00 · Use Allowance   | 164.20             | 0.00             | 12.90            | 0.00             | 153.32            | 901.72            |
| 829.00 · Down Payment Assistance                                 | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 0.00              |
| 830.00 · Participant Loans & Grants                              | 150,000.00         | 0.00             | 0.00             | 0.00             | 0.00              | 0.00              |
| 890.00 · Matching Expenditures                                   | 0.00               | 0.00             | 0.00             | 0.00             | 0.00              | 22,281.80         |
| 900.00 · INDIRECT COSTS  | 4,097.68           | 0.00             | 0.00             | 0.00             | -171,934.53       | 69,725.30         |
|  | <u>166,834.70</u>  | <u>20,463.19</u> | <u>17,400.90</u> | <u>22,021.57</u> | <u>-34,753.29</u> | <u>519,173.89</u> |
| <b>Excess (deficiency) of revenues over (under) expenditures</b> | <u>2,382.52</u>    | <u>-7,897.76</u> | <u>10,781.53</u> | <u>-3,250.14</u> | <u>34,753.29</u>  | <u>75,981.68</u>  |
| <b>SEIRPC adjusted Balance (Exclude RLF's &amp; GRHTF)</b>       | <b>(16,834.70)</b> | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>34,753.29</b>  | <b>75,981.68</b>  |

**Southeast Iowa Regional Planning Commission**  
**Statement of Activities by Cost Center**  
**Year to Date thru November 2012**

|  | <b>90 LOCAL</b>   | <b>TOTAL</b>        |
|--|-------------------|---------------------|
| <b>Revenues:</b>   |                   |                     |
| 4100 · Bus Fare Revenues   | 0.00              | 66,428.44           |
| 4500 · Federal/State Revenues                                    | 3,325.00          | 1,184,332.23        |
| 461 - Principle on Loans   | 0.00              | 89,831.94           |
| 4700 · Local Revenues  | 230,265.00        | 422,907.58          |
| 4900 · Miscellaneous Revenues                                    | 1,988.71          | 62,574.80           |
| 50000-52 RLF Income  | 0.00              | 24,369.74           |
|  | <u>235,578.71</u> | <u>1,850,444.73</u> |
| <b>Expenditures:</b>   |                   |                     |
| 700.00 · Personnel Expenses                                      | 100,455.77        | 564,263.58          |
| 704.00 · Unemployment  | 0.00              | 382.00              |
| 706.00 · Physicals   | 0.00              | 847.75              |
| 707.00 · Uniform Expense   | 0.00              | 639.95              |
| 708.00 · Drug Testing  | 0.00              | 167.00              |
| 709.00 · Personnel Expenses-Other                                | 107.35            | 461.75              |
| 710.00 · Payroll Service   | 0.00              | 1,483.97            |
| 712.00 · Advertising   | 0.00              | 2,434.86            |
| 717.00 · Audit   | 0.00              | 0.00                |
| 726.00 · Contractual Expenses                                    | 0.00              | 5,858.73            |
| 728.00 · Information Technology                                  | 3,741.85          | 9,505.41            |
| 729.00 · Copier Expense  | 0.00              | 1,029.24            |
| 730.00 · Legal Expense   | 0.00              | 1,400.75            |
| 738.00 · Depreciation Expense                                    | 0.00              | 0.00                |
| 740.00 · Dues/Subscriptions                                      | 1,439.77          | 10,579.77           |
| 741.00 · Public Notices  | 246.74            | 704.91              |
| 745.00 · Land, Structures, Right-of-Ways                         | 0.00              | 0.00                |
| 746.00 · Leased Equipment  | 0.00              | 304.00              |
| 747.00 · Equipment under \$5000                                  | 0.00              | 2,280.89            |
| 748.00 · Capital Equipment                                       | 0.00              | 92,253.00           |
| 749.00 · Principle Expense                                       | 0.00              | 42,484.76           |
| 750.00 · Lead Testing  | 0.00              | 520.00              |
| 751.00 · Housing   | 0.00              | 306,201.03          |
| 752.00 · Admin. Expense  | 0.00              | 39,141.00           |
| 754.00 · Insurance   | 0.00              | 68,070.73           |
| 756.00 · Mortgage Filing Expenses                                | 18.50             | 454.50              |
| 757.00 · Interest Expense  | 127.72            | 6,185.07            |
| 758.00 · Loan Closing Expenses                                   | 0.00              | 0.00                |
| 759.00 · Credit Report Exp.                                      | 0.00              | 97.29               |
| 760.00 · Hsng Relocation Exp.                                    | 0.00              | 0.00                |
| 766.00 · Bldg. Maintenance & Repairs                             | 0.00              | 4,224.85            |
| 767.00 · Vehicle Maintenance & Repairs                           | 0.00              | 34,893.33           |
| 768.00 · Marketing   | 3,381.45          | 4,081.45            |
| 769.00 · Meeting Expense   | 80.24             | 802.60              |
| 782.00 · Printing/Postage  | 178.96            | 1,653.79            |
| 791.00 · Rent  | 0.00              | 2,000.00            |
| 806.00 · Supplies  | 512.50            | 4,189.10            |
| 807.00 · Bank Charges  | 0.00              | 0.00                |
| 808.00 · Fuel/Oil  | 0.00              | 51,438.76           |
| 810.00 · Telecommunications                                      | 143.10            | 10,755.57           |
| 811.00 · Utilities Expense                                       | 0.00              | 11,044.34           |
| 812.00 · Bldg. Operation Allocation                              | 0.00              | 0.00                |
| 813.00 · Real Estate Taxes                                       | 0.00              | 6,480.00            |
| 815.00 · Mileage Expense   | 0.00              | 18.50               |
| 816.00 · Travel/Training   | 102.72            | 2,768.33            |
| 820.00 · Use Allowance   | 1,479.14          | 5,113.71            |
| 829.00 · Down Payment Assistance                                 | 0.00              | 203,700.00          |
| 830.00 · Participant Loans & Grants                              | 0.00              | 175,648.00          |
| 890.00 · Matching Expenditures                                   | 0.00              | 22,281.80           |
| 900.00 · INDIRECT COSTS  | 35,545.97         | 0.00                |
|  | <u>147,561.78</u> | <u>1,698,846.07</u> |
| <b>Excess (deficiency) of revenues over (under) expenditures</b> | <u>88,016.93</u>  | <u>151,598.66</u>   |
| <b>SEIRPC adjusted Balance<br/>(Exclude RLF's &amp; GRHTF)</b>   | <b>88,016.93</b>  | <b>110,329.90</b>   |

**Southeast Iowa Regional Planning Commission**  
**CHECK REGISTER**

November 2012

| Nov 12 | <u>Type</u> | <u>Date</u> | <u>Num</u> | <u>Name</u>                       | <u>Amount</u> |
|--------|-------------|-------------|------------|-----------------------------------|---------------|
|        | Check       | 11/14/2012  | 24787      | The Burlington Hawk Eye           | -182.40       |
|        | Check       | 11/14/2012  | 24788      | Iowa Illinois Office Solutions    | -639.27       |
|        | Check       | 11/14/2012  | 24789      | Cashier Office                    | -4,889.00     |
|        | Check       | 11/14/2012  | 24790      | Wright Express Fleet Service      | -977.20       |
|        | Check       | 11/14/2012  | 24791      | Bancard Services                  | -3,157.57     |
|        | Check       | 11/14/2012  | 24792      | Lee County Health Department      | -25.00        |
|        | Check       | 11/14/2012  | 24793      | City of West Burlington           | -243.12       |
|        | Check       | 11/14/2012  | 24794      | Experian                          | -19.69        |
|        | Check       | 11/14/2012  | 24795      | COLUMBUS GAZETTE                  | -42.08        |
|        | Check       | 11/14/2012  | 24796      | Ebert Supply Company              | -91.07        |
|        | Check       | 11/14/2012  | 24797      | Drake Hardware & Software         | -202.50       |
|        | Check       | 11/14/2012  | 24798      | Hope Haven                        | -442.16       |
|        | Check       | 11/14/2012  | 24799      | O'Reilly Automotive, Inc.         | -26.25        |
|        | Check       | 11/14/2012  | 24800      | CenturyLink                       | -753.44       |
|        | Check       | 11/14/2012  | 24801      | Fullenkamp Insurance Agency       | -4,938.54     |
|        | Check       | 11/14/2012  | 24802      | Winners Circle                    | -65.00        |
|        | Check       | 11/14/2012  | 24803      | Des Moines County Public Health   | -25.00        |
|        | Check       | 11/14/2012  | 24804      | Digital Office Solutions          | -212.26       |
|        | Check       | 11/14/2012  | 24805      | Deni McClinton                    | -25.62        |
|        | Check       | 11/14/2012  | 24806      | Paul Booth                        | -34.17        |
|        | Check       | 11/14/2012  | 24807      | Embellishments & Designs          | -54.25        |
|        | Check       | 11/14/2012  | 24808      | Fastenal                          | -3.00         |
|        | Check       | 11/14/2012  | 24809      | Integrated Technology Partners    | -19.95        |
|        | Check       | 11/14/2012  | 24810      | SWAILES AUTO SUPPLY INC.          | -135.62       |
|        | Check       | 11/14/2012  | 24811      | Iowa Workforce Development        | -382.00       |
|        | Check       | 11/14/2012  | 24812      | Burlington True Value             | -15.49        |
|        | Check       | 11/14/2012  | 24813      | SHOTTENKIRK SUPERSTORE            | -564.91       |
|        | Check       | 11/14/2012  | 24814      | Napa Auto Parts                   | -128.96       |
|        | Check       | 11/14/2012  | 24815      | Bezoni's True Value               | -21.60        |
|        | Check       | 11/14/2012  | 24816      | Iowa League of Cities             | -30.00        |
|        | Check       | 11/14/2012  | 24817      | Petty Cash                        | -175.62       |
|        | Check       | 11/14/2012  | 24818      | Jack Callas                       | -122.50       |
|        | Check       | 11/14/2012  | 24819      | Mediacom                          | -69.95        |
|        | Check       | 11/14/2012  | 24820      | Huffman Welding and Machine       | -44.73        |
|        | Check       | 11/14/2012  | 24821      | Jim's Body Shop                   | -55.00        |
|        | Check       | 11/14/2012  | 24822      | Pauwels Lawn Care                 | -125.00       |
|        | Check       | 11/14/2012  | 24823      | Community Health Centers Keokuk   | -77.25        |
|        | Check       | 11/14/2012  | 24824      | Gerald Huebner                    | -47.02        |
|        | Check       | 11/14/2012  | 24825      | Commercial Contractors            | -9,400.00     |
|        | Check       | 11/14/2012  | 24826      | Rob and Amanda Roelfs and Two Riv | -37,500.00    |
|        | Check       | 11/14/2012  | 24827      | Commercial Contractors            | -9,888.00     |
|        | Check       | 11/14/2012  | 24828      | Schaer Construction               | -3,998.00     |
|        | Check       | 11/14/2012  | 24829      | Three R Builders LLC              | -6,800.00     |

| <b>Type</b>   | <b>Date</b>               | <b>Num</b> | <b>Name</b>                          | <b>Amount</b>             |
|---------------|---------------------------|------------|--------------------------------------|---------------------------|
| Check         | 11/14/2012                | 24830      | Vicky Thompson & Abstract Title & I  | 0.00                      |
| Check         | 11/16/2012                | 24831      | Vicky Thompson & Abstract Title & I  | -23,750.00                |
| Check         | 11/16/2012                | 24832      | Shafer Construction                  | -9,900.00                 |
| Check         | 11/28/2012                | 24833      | Tera Senn,Chris Schiferl, &Abstract  | -37,500.00                |
| Check         | 11/28/2012                | 24834      | Schaer Construction                  | -22,904.00                |
| Check         | 11/28/2012                | 24841      | American Country Insurance           | -4,742.80                 |
| Check         | 11/28/2012                | 24835      | CenturyLink                          | -485.00                   |
| Check         | 11/28/2012                | 24836      | Billups Tire and Services Inc.       | -2,015.55                 |
| Check         | 11/28/2012                | 24842      | Mutual Wheel Co.                     | -61.84                    |
| Check         | 11/28/2012                | 24843      | Truck Repair Inc.                    | -3,912.59                 |
| Check         | 11/28/2012                | 24837      | Fort Dearborn Life Insurance Compa   | -971.93                   |
| Check         | 11/28/2012                | 24844      | Telin Transportation Group           | -349.55                   |
| Check         | 11/28/2012                | 24845      | Pep Stop                             | -30.60                    |
| Check         | 11/28/2012                | 24846      | O'Reilly Automotive, Inc.            | -61.56                    |
| Check         | 11/28/2012                | 24838      | Hy-Vee, Inc                          | -330.27                   |
| Check         | 11/28/2012                | 24839      | Cray Goddard Miller Taylor & Chelf I | -126.00                   |
| Check         | 11/28/2012                | 24847      | Jack Callas                          | -61.25                    |
| Check         | 11/28/2012                | 24848      | Joe Yocum                            | -12.25                    |
| Check         | 11/28/2012                | 24849      | Farmers Elevator & Exchange, Inc.    | -2,056.79                 |
| Check         | 11/28/2012                | 24850      | City of Burlington                   | -5,879.60                 |
| Check         | 11/28/2012                | 24851      | City of Mount Pleasant               | -2,740.98                 |
| Check         | 11/28/2012                | 24852      | Nextel                               | -724.31                   |
| Check         | 11/28/2012                | 24853      | IPC, Inc.                            | -400.00                   |
| Check         | 11/28/2012                | 24854      | Great River Business Health          | -139.00                   |
| Check         | 11/28/2012                | 24855      | Huffman Welding and Machine          | -43.96                    |
| Check         | 11/28/2012                | 24856      | Wemiga Waste Inc                     | -22.00                    |
| Check         | 11/28/2012                | 24840      | Fedex                                | -54.94                    |
| Check         | 11/28/2012                | 24857      | Cashier Office                       | -7,642.00                 |
| <b>Nov 12</b> |                           |            |                                      | <b><u>-213,568.96</u></b> |
|               | Electronic Transfer       |            | Wellmark                             | -14,520.02                |
|               | Electronic Transfer       |            | Payroll                              | -88,458.06                |
|               | Electronic Transfer       |            | Payroll Taxes                        | -29,777.76                |
|               | Electronic Transfer       |            | Purchase Checks                      | -45.94                    |
|               | Electronic Transfer       |            | Copier Loan Payment                  | -321.79                   |
|               | Electronic Transfer       |            | Alliant Energy                       | -1,696.94                 |
|               | Electronic Transfer       |            | Wellmark-Flex Admin Fees             | -62.40                    |
|               | Electronic Transfer       |            | IPERS                                | -11,284.27                |
|               |                           |            |                                      | <b><u>-146,167.18</u></b> |
| <b>Nov 12</b> | <b>TOTAL EXPENDITURES</b> |            |                                      | <b><u>-359,736.14</u></b> |



**BANCARD Services Credit Card Statement**

**STATEMENT DATE: 11/28/2012**

**PAYMENT DUE DATE: 12/22/2012**

**CHECK#**

**DATE PAID 12/12/2012**

| Date                    | Transaction Description         | Expense  |                   | Class  |            | Amount       | Receipt       |
|-------------------------|---------------------------------|----------|-------------------|--------|------------|--------------|---------------|
|                         |                                 | Account# | Type              | Class# | Class Name |              |               |
| <b>MIKE NORRIS</b>      |                                 |          |                   |        |            |              |               |
|                         |                                 |          |                   |        |            |              |               |
|                         |                                 |          |                   |        |            |              |               |
|                         |                                 |          |                   |        |            | <b>TOTAL</b> | <b>0.00</b>   |
| <b>DEBORAH LAUGHLIN</b> |                                 |          |                   |        |            |              |               |
| 08-Nov-12               | Sentrylink, LLC                 | 709      | Personnel Expense | 85     | RTA        | 19.95        | yes           |
| 16-Nov-12               | Career Builder                  | 709      | Personnel Expense | 80     | ICC        | 419.00       | yes           |
|                         |                                 |          |                   |        |            | <b>TOTAL</b> | <b>438.95</b> |
| <b>ZACH JAMES</b>       |                                 |          |                   |        |            |              |               |
| 06-Nov-12               | Subway - Wapello                | 816      | Travel/Training   | 90     | Local      | 7.22         | yes           |
| 09-Nov-12               | Noodles & Co. - West Des Moines | 816      | Travel/Training   | 60     | IDOT       | 9.05         | yes           |
|                         |                                 |          |                   |        |            | <b>TOTAL</b> | <b>16.27</b>  |
|                         |                                 |          |                   |        |            |              |               |
|                         |                                 |          |                   |        |            | <b>TOTAL</b> | <b>0.00</b>   |
| <b>JEFF HANAN</b>       |                                 |          |                   |        |            |              |               |
| 13-Nov-12               | Accurate Analytical             | 750      | Lead Testing      | 47     | Housing    | 36.00        | yes           |
| 20-Nov-12               | Accurate Analytical             | 750      | Lead Testing      | 47.64  | Burl O O   | 116.00       | yes           |
| 27-Nov-12               | Accurate Analytical             | 750      | Lead Testing      | 47.61  | MFNC       | 296.00       | yes           |
| 27-Nov-12               | Accurate Analytical             | 750      | Lead Testing      | 47.64  | Burl O O   | 40.00        | yes           |
|                         |                                 |          |                   |        |            | <b>TOTAL</b> | <b>488.00</b> |
| <b>BOB KUSKOWSKI</b>    |                                 |          |                   |        |            |              |               |
| 31-Oct-12               | A-1 Appliance Repair            | 806      | Supplies          | 22     | Facility   | 4.07         | Yes           |
| 14-Nov-12               | Burger King - Des Moines        | 816      | Travel/Training   | 85     | RTA        | 4.97         | Yes           |
| 14-Nov-12               | Applebees - Clives, IA          | 816      | Travel/Training   | 85     | RTA        | 19.33        | Yes           |
|                         |                                 |          |                   |        |            | <b>TOTAL</b> | <b>28.37</b>  |
|                         |                                 |          |                   |        |            |              |               |
|                         |                                 |          |                   |        |            | <b>TOTAL</b> | <b>0.00</b>   |
|                         |                                 |          |                   |        |            | <b>TOTAL</b> | <b>971.59</b> |

Hans Trousil

Mike Norris

**Southeast Iowa Regional Planning Commission**  
**A/R Aging Summary**  
**As of November 30, 2012**

|   | <u>Current</u>          | <u>1 - 45</u>            | <u>46 - 90</u>          | <u>&gt; 90</u>           | <u>TOTAL</u>             |
|---|-------------------------|--------------------------|-------------------------|--------------------------|--------------------------|
| Alexandria & Autumn Turner              | 0.00                    | 0.00                     | 0.00                    | 30.00                    | 30.00                    |
| Ann Noel                                | 25.00                   | 0.00                     | 0.00                    | 0.00                     | 25.00                    |
| Blair House                             | 52.50                   | 0.00                     | 0.00                    | 0.00                     | 52.50                    |
| City of Donnellson                      | 0.00                    | 0.00                     | 0.00                    | 5,000.00                 | 5,000.00                 |
| City of Fort Madison                    | 2,125.00                | 0.00                     | 0.00                    | 0.00                     | 2,125.00                 |
| City of Houghton                        | 0.00                    | 0.00                     | 439.00                  | 0.00                     | 439.00                   |
| City of Keokuk                          | 2,125.00                | 0.00                     | 5,000.00                | 0.00                     | 7,125.00                 |
| City of Letts                           | 0.00                    | 0.00                     | 0.00                    | 500.00                   | 500.00                   |
| City of West Burlington                 | 0.00                    | 5,235.00                 | 0.00                    | 0.00                     | 5,235.00                 |
| Community Action of Southeast Iowa      | 0.00                    | 0.00                     | 300.00                  | 0.00                     | 300.00                   |
| CPC - Henry County                      | 870.87                  | 935.40                   | 0.00                    | 0.00                     | 1,806.27                 |
| CPC - Lee County                        | 2,425.84                | 5,143.84                 | 0.00                    | 0.00                     | 7,569.68                 |
| Des Moines County Auditor               | 0.00                    | 16,500.00                | 0.00                    | 0.00                     | 16,500.00                |
| Des Moines County Conservation Board    | 73.50                   | 0.00                     | 0.00                    | 0.00                     | 73.50                    |
| Direct Mail Holdings                    | 0.00                    | 0.00                     | 0.00                    | 2,825.00                 | 2,825.00                 |
| Downtown Partners                       | 0.00                    | 0.00                     | 0.00                    | 61,023.46                | 61,023.46                |
| ECIA                                    | 0.00                    | 31,821.68                | 30,963.59               | 34,079.82                | 96,865.09                |
| EDA                                     | 0.00                    | 0.00                     | 0.00                    | 15,131.34                | 15,131.34                |
| First Community Bank                    | 0.00                    | 62,500.00                | 0.00                    | 0.00                     | 62,500.00                |
| Gary Wenger dba Wenger Rental           | 0.00                    | 9,000.00                 | 0.00                    | 0.00                     | 9,000.00                 |
| Ginnie Hager                            | 25.00                   | 0.00                     | 0.00                    | 0.00                     | 25.00                    |
| Great River Health Systems              | 5,000.00                | 0.00                     | 0.00                    | 0.00                     | 5,000.00                 |
| Insight Human Services                  | 100.00                  | 75.00                    | 50.00                   | 0.00                     | 225.00                   |
| Iowa Medicaid Enterprise                | 32,403.13               | 2,730.99                 | 0.00                    | 467.60                   | 35,601.72                |
| Iowa Vocational Rehabilitation Services | 0.00                    | 25.00                    | 0.00                    | 25.00                    | 50.00                    |
| Iowa Workforce                          | 0.00                    | 49.74                    | 0.00                    | 0.00                     | 49.74                    |
| Jeanne Mott                             | 0.00                    | 0.00                     | 0.00                    | 3,500.00                 | 3,500.00                 |
| Joe Reuther                             | 0.00                    | 0.00                     | 0.00                    | 4,500.00                 | 4,500.00                 |
| Keokuk Area Chamber of Commerce         | 0.00                    | 0.00                     | 425.00                  | 0.00                     | 425.00                   |
| Lee County Auditor                      | 0.00                    | 11,366.00                | 0.00                    | 0.00                     | 11,366.00                |
| Louisa County Auditor                   | 0.00                    | 15,000.00                | 0.00                    | 6,852.75                 | 21,852.75                |
| Mediapolis Savings Bank                 | 0.00                    | 0.00                     | 0.00                    | 0.00                     | 0.00                     |
| Meyers Construction                     | 0.00                    | 0.00                     | 100.00                  | 0.00                     | 100.00                   |
| Midwest One Bank                        | 0.00                    | 0.00                     | 0.00                    | 100.00                   | 100.00                   |
| Morning Sun Development Corporation     | 0.00                    | 0.00                     | 0.00                    | 875.00                   | 875.00                   |
| Mt. Pleasant Correctional Facility      | 498.75                  | 0.00                     | 0.00                    | 218.75                   | 717.50                   |
| Muscatine Community Services            | 143.40                  | 179.25                   | 0.00                    | 0.00                     | 322.65                   |
| New London Nursing & Rehab              | 421.25                  | 80.00                    | 0.00                    | 0.00                     | 501.25                   |
| Tammy Wheeler                           | 25.00                   | 50.00                    | 25.00                   | 25.00                    | 125.00                   |
| Town of Columbus City                   | 0.00                    | 0.00                     | 0.00                    | 5,000.00                 | 5,000.00                 |
| Tri-State Rodeo                         | 0.00                    | 0.00                     | 1,575.68                | 0.00                     | 1,575.68                 |
| Troy Lietsch-                           | 0.00                    | 0.00                     | 0.00                    | 2,000.00                 | 2,000.00                 |
| UIHC Social Services                    | 0.00                    | 0.00                     | 30.00                   | 0.00                     | 30.00                    |
| Wilson Rentals                          | 0.00                    | 0.00                     | 0.00                    | 16,000.00                | 16,000.00                |
| Wright County Community Services        | 0.00                    | 49.74                    | 0.00                    | 0.00                     | 49.74                    |
| <b>TOTAL</b>                            | <b><u>46,314.24</u></b> | <b><u>160,741.64</u></b> | <b><u>38,908.27</u></b> | <b><u>158,153.72</u></b> | <b><u>404,117.87</u></b> |

# RLF Application: River Ridge

## Dental Care, Inc.

NB #1

### RLF Loan Review

- Committee is meeting on December 20<sup>th</sup> at 9:30 a.m.
- Summary will be available at the 1:00 Executive Board meeting if recommended for approval by the LRC.

NB#2

RLF Loan Review  
Committee is meeting on  
December 20<sup>th</sup> at 9:30  
a.m. – Summary will be  
available at the 1:00  
Executive Board meeting  
if recommended for  
approval by the LRC.

RLF Application:  
Z Quickbreak

NB #3

RLF Loan Review  
Committee is  
meeting on  
December 20<sup>th</sup> at  
9:30 a.m. – Summary  
will be available at  
the 1:00 Executive  
Board meeting if  
recommended for  
approval by the LRC.

RLF Application:  
Gabel Real Estate

# RLF Application: Manning

## Ventures – MP Maid Rite

NB #4

RLF Loan Review  
Committee is meeting on  
December 20<sup>th</sup> at 9:30 a.m.  
– Summary will be  
available at the 1:00  
Executive Board meeting if  
recommended for approval  
by the LRC.