



Southeast Iowa Regional Planning Commission

September 26, 2013

12:00 PM

211 N. Gear Ave., Suite 100
West Burlington, IA 52655

Meeting Type

Full Board

— Agenda —

CALL TO ORDER	Schleisman	
Presentations:		
Port Authority Check Presentation	Alliant Energy	
Susan Coffey – 20 th Anniversary	Norris	
Agenda Approval		Board Action
Consent Agenda (Director's Report, Minutes, Financial Report, Claims, Correspondence)		Board Action
OLD BUSINESS		
1. Department Reports	Various	Board Update
2. SEIRPC 40 th Anniversary	Norris	Board Update
3. CHDO Update	Norris	Board Update
NEW BUSINESS		
1. Annual Report FY2013	Norris	Board Update
2. University Partnerships	Norris	Board Information
MATTERS FROM THE FLOOR		

Consent Agenda



DIRECTOR'S REPORT

To: SEIRPC Board
From: Mike Norris, Executive Director
Date: September 19, 2013

PORT AUTHORITY CHECK PRESENTATION

Alliant Energy is supporting economic development through presenting a check for planning assistance to the Southeast Iowa Regional Economic and Port Authority. SEIRPC is under contract to provide administrative and planning assistance to the Port Authority. Congratulations to the Port Authority!

SUSAN COFFEY, 20TH SEIRPC ANNIVERSARY RECOGNITION

Susan recently hit her 20th anniversary with SEIRPC. Starting in 1993, Susan has held a variety of positions with SEIRPC, the latest being Grant Administrator. She has worked through more federally funded projects than she probably cares to remember, but her service has been critical to delivering outside funds to SEIRPC members and partners. Congratulations to Susan!

BUILDING UPDATE

Staff is looking at a power washing program this fall for the building to remove buildup stains and residues. The stains and residues are unsightly but also may affect maintenance over time.

GOLF OUTING

SEIRPC currently has 22 full teams registered, with 29 hole sponsorships. Current net proceeds are projected at \$6,000 without auction basket revenues. Next year's event will be rescheduled either a week ahead or behind so members can attend the PDI and League of Cities events currently scheduled during the golf outing. Net proceeds go to support Great River Housing, Inc., which invests into affordable housing in southeast Iowa.

AGENDA ITEMS – OLD BUSINESS

1. Department Reports, Board Update
Updates from Development, Transit and Planning.
2. SEIRPC 40th Anniversary, Board Update
SEIRPC's date of incorporation was September, 1973. This year marks the 40th Anniversary of the organization's existence. The organization has seen quite a few changes in 40 years. Staff has prepared a brief slideshow to hit

some highlights. Please enjoy your 40th Anniversary mugs, note pads and pens and spread the good news.

3. CHDO Update, Board Update: The CHDO board (Southeast Iowa Housing, Inc) has directed SEIRPC staff to begin a process of joining their entity with Great River Housing, Inc. At this time and for the foreseeable future, the efficiencies from such a move would make board decisions and board time and staff time more effective. Great River Housing must also concur. More to come.

AGENDA ITEMS – NEW BUSINESS

1. SEIRPC Annual Report FY2013, Board Update
This item will be made available at the board meeting and on the SEIRPC website, www.seirpc.com.
2. University Partnerships, Board Information
University partnerships are something SEIRPC and its members should keep in mind when thinking about community needs, projects and future plans. SEIRPC staff sees potential in leveraging other resources in serving its members while providing its own staff expertise.

Financial Report

August 2013

Completed September 19, 2013

By Lori Gilpin



Dear SEIRPC Board:

The accompanying Balance Sheet of Southeast Iowa Regional Planning Commission, as of **August 31, 2013**, and the related Statements of Income and Changes in Financial Position for the two months ended **August 31, 2013**, have been compiled by Lori Gilpin.

A compilation is limited to presenting, in the form of financial statements, information that is the representation of management. The statements have not been audited.

Lori Gilpin

Finance Director

TO: SEIRPC Board
FROM: Lori Gilpin
DATE: 09/18/13
RE: Financial Summary for the month of August 2013



PROFIT & LOSS ALL CLASSES

	Aug-2013	YTD
TOTAL REVENUES :	211,927	490,146
TOTAL EXPENSES :	401,937	693,133
Excess of revenues over expenditures	(190,010)	(202,987)

PROFIT & LOSS REGIONAL TRANSIT AUTHORITY

	Aug-2013	YTD
TOTAL REVENUES :	140,816	290,193
TOTAL EXPENSES :	138,911	271,091
Excess of revenues over expenditures	1,905	19,101

CASH BALANCE	UNRESTRICTED	RESTRICTED	
Our Home Rehab Government Chkng		1,867	
Gen'l Government Chkng	547,962	-	
IRP Government Chkng		979,113	
Ft. Madison RLF Government Chkng		189,313	
Henry County RLF Government Chkng		126,211	
Henry County RTA Government Chkng	40,003		
Keokuk RLF Regular Chkng		123,410	
EDA RLF Government Chkng		419,736	
Mediapolis HTF Government Chkng		62,154	
GRHTF Government Chkng		198,694	
TOTAL	587,964	2,100,499	2,688,463

CUSTOMER ACCOUNTS RECEIVABLE BALANCE

Current	1-45	46-90	>90	TOTAL
43,695	64,327	52,023	126,641	286,686

VENDOR ACCOUNTS PAYABLE BALANCE

Current	1-45	46-90	>90	TOTAL
25,425	188	0	0	25,613

**Southeast Iowa Regional Planning Commission
Balance Sheet
August 31, 2013**

ASSETS

Current Assets

Checking/Savings

102.01 · Our Home Rehab Gov't Chkng	1,867.37
103.00 · Gen'l Government Checking	547,961.92
104.00 · IRP Government Checking	979,113.08
105.00 · Ft. Madison RLF Gov't Chkng	189,313.46
106.00 · Henry County RLF-Gov't Chkng	126,211.15
107.00 · Henry County (RTA)-Gov't Chkng	40,002.55
109.00 · Keokuk RLF	123,410.09
110.00 · EDA RLF Government Checking	419,736.44
113.00 · Mediapolis HTF Gov't Chkng	62,153.70
115.00 · GRHTF-Gov't Checking	198,693.71

Total Checking/Savings	<u>2,688,463.47</u>
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Accounts Receivable

120.00 · Accounts Receivable	<u>286,685.96</u>
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Other Current Assets

101.00 · Petty Cash Account	199.95
130.00 · Ft. Madison RLF Receivable	13,056.79
131.00 · Henry County RLF Receivable	71,561.91
132.00 · Our Home Rehab Receivable	13,250.05
133.00 · Mediapolis HTF Receivable	49,520.43
134.00 · EDA RLF I Receivable	556,393.26
135.00 · IRP I Loan Receivable	48,014.53
136.00 · IRP II Loan Receivable	184,052.20
137.00 · Keokuk RLF Receivable	42,233.60
138.00 · GRHTF Receivable	73,208.78
139.00 · EDA RLF II Receivable	670,248.50

Total Other Current Assets	<u>1,721,740.00</u>
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Total Current Assets	<u>4,696,889.43</u>
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**Southeast Iowa Regional Planning Commission
Balance Sheet
August 31, 2013**

Other Assets

220.10 · Agency Vehicle/Equipment	97,869.38
221.10 · Acc. Deprec. Agency Vehicle/Equ	-92,975.46
230.10 · Transit Vehicle	876,092.45
231.10 · Acc. Deprec. Transit Vehicle	-487,464.69
240.10 · Program Equipment	32,862.97
241.10 · Accum Deprec-Program Equipment	-12,518.40
250.10 · Building/Bldg. Improvements	1,298,269.96
251.10 · Accumulated Depr.-Bldgs	-40,514.21
252.10 · Land	103,440.00
Total Other Assets	<u>1,775,062.00</u>

TOTAL ASSETS 6,471,951.43

LIABILITIES & EQUITY

Liabilities

Current Liabilities

300.00 · Accounts Payable	25,613.21
2100 · Payroll Liabilities	11,249.60
326.79 · Speed Indicators Maintenance	1,645.56
326.80 · Custodial Fund Liability	105.55
355.00 · Accrued Salaries & Vacation	12,546.20
3600 · Short Term Notes Payable	115,422.16
Total Current Liabilities	<u>166,582.28</u>

Long Term Liabilities

3700 · Long Term Notes Payable	<u>1,213,723.93</u>
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Total Liabilities 1,380,306.21

Equity

3900 · Unreserved local net Assets	360,057.31
3901 · Non-spendable Reserve for Loans	916,508.44
3903 · Assigned to Revolving loan	2,017,662.48
3904 · Investment in property & equipment	1,770,168.09
3905 · GRHTF Net Assets	230,235.86
Net Income (Loss) to date	-202,986.96
Total Equity	<u>5,091,645.22</u>

TOTAL LIABILITIES & EQUITY 6,471,951.43

Southeast Iowa Regional Planning Commission
Statement of Revenues, Expenditures and Changes in Fund Balance
For the One Month and Year Ended August 31, 2013

	Aug-2013	Year-to-Date	FY14 Budget	FY13 Actual	FY12 Actual	FY11 Actual
Revenues:						
4100 · Bus Fare Revenues						
410.00 · General Public	3,714.90	7,624.65	48,740	44,262	44,452	48,826
411.00 · Local Contracts	3,765.74	8,266.80	94,150	113,038	84,903	131,694
Total 4100 · Bus Fares	7,480.64	15,891.45	142,890	157,300	129,355	180,519
4500 · Federal/State Revenues						
450.00 · EDA Planning Grant	0.00	0.00	54,900	61,000	61,000	61,000
450.01 · Marketing Grant	0.00	0.00	0	-	0	7,550
450.02 · EDA Flood Recovery	0.00	0.00	0	-	0	74,305
450.04 · EDA Facility Grant	0.00	0.00	0	112	54,626	680,251
450.05 · EDA RLF Grant	0.00	0.00	0	634,500	0	0
451.00 · IDED COG Assistance	0.00	0.00	0	10,294	11,644	10,294
452.00 · USDA Grant Income	0.00	0.00	0	-	49,968	0
453.00 · PDM (Pre-Disaster Mitigation)	0.00	0.00	0	34,099	0	7,083
453.01 · Homeland Security	0.00	0.00	0	-	51,533	251,441
454.00 · Brownfield Grant	0.00	0.00	0	-	0	3,709
455.00 · IDOT Planning	0.00	0.00	220,264	132,500	214,304	158,306
456.00 · State Transit Assistance (RTA)	42,190.34	63,745.36	214,098	313,161	258,331	385,225
457.00 · Federal Transit Assistance (RTA)	52,766.00	52,766.00	308,588	433,214	317,685	333,332
458.00 · Housing Draws	15,326.75	15,326.75	0	1,195,246	1,522,498	817,841
458.01 · IFA Tax Credit Revenues	0.00	0.00	0	3,325	10,325	11,550
459.00 · State Medicaid	38,371.93	77,872.04	350,000	391,052	164,235	148,102
Total 4500 · Federal/State Revenues	148,655.02	209,710.15	1,147,850	3,208,503	2,716,149	2,949,989
4600 · Principle on Loans						
461.00 · Principle on Loans	17,785.88	39,427.05	0	207,816	466,532	301,937
4700 · Local Revenues						
470.00 · Per Capita Revenue	0.00	160,827.00	159,885	128,211	122,793	121,743
471.00 · Cities/Counties	7,250.00	7,250.00	0	16,750	0	24,034
472.00 · Other Contracts	3,000.00	9,250.00	89,416	96,521	102,254	297,297
473.00 · Grant Administration	8,500.00	8,500.00	210,750	247,719	281,409	460,743
475.00 · Other Contributions	0.00	0.00	21,010	114,599	37,319	81,279
475.01 · Homeowner Contributions	0.00	149.00	0	37,848	20,566	0
479.00 · RLF Administration	0.00	0.00	0	-	80,478	56,442
481.00 · Housing Soft Costs	0.00	0.00	17,388	26,635	9,737	5,943
482.00 · Lead Abatement	375.00	375.00	0	38,162	41,836	1,350
488.00 · Vehicle Reimbursements	984.47	1,951.18	17,300	13,293	23,110	23,406
489.00 · Housing Administration	0.00	0.00	201,800	60,564	110,897	86,815
Total 4700 · Local Revenues	20,109.47	188,302.18	717,549	780,302	830,400	1,159,052
4900 · Miscellaneous Revenues						
492.00 · Lease Income	5,811.60	18,523.20	111,139	112,039	105,139	49,553
495.00 · Insurance Proceeds	0.00	0.00	0	-	2,501	0
496.00 · Interest Income (Bank)	718.98	1,536.91	7,975	8,889	8,435	10,249
497.00 · Miscellaneous Revenues-Other	4,000.00	4,300.00	275	8,939	12,941	16,530
498.00 · Matching Funds	0.00	0.00	72,550	-	176,223	731,139
Total 4900 · Miscellaneous Revenues	10,530.58	24,360.11	191,939	129,867	305,239	807,471
5000-52 RLF Income						
507.00 · Late Payment Fees	200.00	225.00	100	1,098	975	1,950
508.00 · Loan Closing Fees	2,225.00	2,402.00	7,000	14,587	2,844	1,875
509.00 · FM RLF Loan Interest Income	0.00	0.00	0	480	1,773	2,374
510.00 · Henry Co. RLF Interest Income	361.20	681.93	0	2,467	2,057	3,137
511.01 · EDA RLF I Interest Income	1,581.39	3,317.14	22,200	22,066	31,489	37,549
512.00 · Mediapolis HTF Interest Income	154.96	274.78	0	1,611	2,067	3,595
513.00 · EDA RLF II Interest Income	2,037.07	3,890.12	13,500	9,839	0	0
515.00 · IRP I Loan Interest Income	21.05	41.63	3,448	1,753	4,859	6,682
516.00 · IRP II Loan Interest Income	0.00	0.00	14,700	9,212	15,876	19,087
517.00 · Our Home Rehab Interest Income	0.00	0.00	0	-	48	1,219
518.00 · Keokuk RLF Loan Interest Income	692.64	1,436.62	0	2,023	2,436	3,316
520.00 · GRHTF-Loan Interest	92.14	186.08	0	543	45	0
Total 5000-52 RLF Income	7,365.45	12,455.30	60,948	65,679	64,468	80,783
Total Income	211,927.04	490,146.24	2,261,176	4,549,466	4,512,143	5,479,751

Southeast Iowa Regional Planning Commission
Statement of Revenues, Expenditures and Changes in Fund Balance
For the One Month and Year Ended August 31, 2013

	Aug-2013	Year-to-Date	FY14 Budget	FY13 Actual	FY12 Actual	FY11 Actual
Expenditures:						
701.00 - Salaries	81,176.15	142,747.65	1,044,289	1,017,419	960,569	1,052,364
702.00 - FICA - Employer's Share	5,865.95	10,272.10	74,892	73,438	70,336	77,994
703.00 - IPERS - Employer's Share	7,199.90	12,725.52	93,255	85,618	75,627	72,495
704.00 - Unemployment	0.00	0.00	500	382	2,979	9,049
705.00 - Employee Benefits	16,915.60	26,665.49	186,394	166,837	133,183	137,510
706.00 - Physicals	281.00	751.00	1,850	1,565	1,508	1,780
707.00 - Uniform Expense	0.00	0.00	1,250	1,585	2,362	825
708.00 - Drug Testing	59.00	177.00	1,000	799	375	967
709.00 - Personnel Expenses-Other	19.95	19.95	1,150	2,326	3,572	425
710.00 - Payroll services	298.27	609.06	4,000	3,909	3,487	3,638
712.00 - Advertising	0.00	0.00	2,500	4,866	1,589	2,701
717.00 - Audit	0.00	0.00	14,000	14,750	14,425	12,750
726.00 - Contractual Expenses-Other	1,535.29	3,630.24	6,500	29,488	164,353	582,750
728.00 - Information Technology	2,227.50	4,765.00	14,000	14,775	11,961	7,811
729.00 - Copier Expense	0.00	274.19	6,000	6,512	7,545	7,651
730.00 - Legal Expense	471.00	2,321.00	7,500	6,896	5,103	24,886
738.00 - Depreciation Expense	0.00	0.00	6,317	2,914	14,423	17,361
740.00 - Dues/Subscriptions	3,053.60	3,463.60	16,750	18,486	8,736	16,459
741.00 - Public Notices	65.26	292.36	2,100	2,316	2,416	2,520
745.00 - Land,Structures,Right of Way, etc.	0.00	0.00	0	-	0	1,055,000
746.00 - Leased Equipment	0.00	32.00	700	760	570	760
747.00 - Equipment under \$5000	4,679.89	4,751.14	12,294	17,960	14,124	16,295
748.00 - Capital Equipment	57,317.40	62,717.40	20,000	156,977	79,518	71,934
749.00 - Principle Expense	0.00	42,546.82	54,915	45,079	44,901	44,670
750.00 - Lead Testing	0.00	0.00	2,000	2,935	4,383	1,488
751.00 - Housing	0.00	10,149.00	0	961,406	1,161,850	579,854
752.00 - Admin. Expense	0.00	0.00	0	39,146	109,581	67,233
754.00 - Insurance	18,500.33	83,876.33	119,800	111,099	96,620	93,119
756.00 - Mortgage Filing Fees	471.00	527.00	355	4,890	1,142	482
757.00 - Interest Expense	1,317.63	16,043.57	32,739	21,876	34,590	34,974
758.00 - Loan Closing Expense	0.00	0.00	0	-	85	5
759.00 - Credit Report Exp.	0.00	0.00	250	114	509	17
760.00 - Hsng Relocation Expense	0.00	0.00	0	-	937	14,327
766.00 - Bldg. Maintenance & Repair	3,690.09	5,391.09	15,500	14,703	13,561	18,985
767.00 - Vehicle Maintenance & Repair	5,417.65	15,517.98	115,000	123,304	119,960	123,811
768.00 - Marketing	431.67	1,208.32	5,400	15,381	7,948	60
769.00 - Meeting Expense	467.94	677.73	2,950	2,622	2,570	6,028
782.00 - Printing/Postage	1,571.72	2,350.80	4,875	5,704	6,952	8,347
791.00 - Rent	650.00	1,300.00	4,800	6,330	5,411	7,664
806.00 - Supplies	1,121.33	1,709.03	11,650	18,071	10,578	15,748
807.00 - Bank Charges	0.00	5.00	42	38	(35)	87
808.00 - Fuel/Oil	14,935.38	26,940.35	153,500	142,962	112,095	111,667
810.00 - Telecommunications	2,375.32	4,881.09	26,360	27,009	25,248	22,932
811.00 - Utilities Expense	3,777.71	6,345.16	33,000	32,570	30,361	21,801
813.00 - Real Estate Taxes	9,387.00	9,387.00	13,500	12,960	54,129	0
815.00 - Mileage Expense	0.00	0.00	100	-	0	19
816.00 - Travel/Training	345.16	784.30	14,800	8,084	19,759	13,133
820.00 - Use Allowance	984.47	1,951.18	17,300	13,293	23,112	23,406
829.00 - Down Payment Assistance	20,326.75	50,326.75	0	322,840	219,828	316,418
830.00 - Participant Loans & Grants	135,000.00	135,000.00	0	860,198	179,645	0
850.00 - Marketing Grant Exepditure	0.00	0.00	0	5,323	0	0
890.00 - Matching Exepditures	0.00	0.00	72,550	10,000	176,223	731,139
900.00 - Indirect Costs	0.00	0.00	0	-	127,099	(127,099)
Total Expenditures	401,936.91	693,133.20	2,218,627	4,438,515	4,167,801	5,306,237
Excess (deficiency) of revenues over (under) expenditures	(190,009.87)	(202,986.96)	42,549	110,952	344,341	173,514

Regional Transit Authority
Statement of Revenues, Expenditures and Changes in Fund Balance
For the One Month and Year Ended August 31, 2013



	Aug-2013	Year-to-Date	FY14 Budget	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual
Revenues:							
4100 · Bus Fare Revenues							
410.00 · General Public	3,714.90	7,624.65	48,740	44,262	44,452	48,826	50,916
411.00 · Local Contracts	3,765.74	8,266.80	94,150	113,038	84,903	131,694	306,718
Total 4100 · Bus Fares	7,480.64	15,891.45	142,890	157,300	129,355	180,519	357,634
4500 · Federal/State Revenues							
456.00 · State Transit Assistance	42,190.34	63,745.36	214,098	313,161	258,331	260,046	228,735
457.00 · Federal Transit Assistance	52,766.00	52,766.00	308,588	433,214	317,685	333,332	396,928
459.00 · State Medicaid	38,371.93	77,872.04	350,000	391,052	164,235	148,102	134,998
Total 4500 · Federal/State Revenues	133,328.27	194,383.40	872,686	1,137,427	740,251	741,480	760,660
4700 · Local Revenues							
470.00 · Per Capita Revenue	-	79,904.00	78,962	49,443	49,443	49,443	49,443
472.00 · Other Contracts	-	-	-	-	-	-	-
Total 4700 · Local Revenues	-	79,904.00	78,962	49,443	49,443	49,443	49,443
4900 · Miscellaneous Revenues							
495.00 · Insurance Proceeds	-	-	-	-	2,501	-	3,201
496.00 · Interest Income (Bank)	6.60	13.77	75	73	64	88	55
497.00 · Miscellaneous Revenues-Other	-	-	275	-	2,628	1,628	4,328
498.00 · Matching Funds	-	-	0	589	-	9,855	0
Total 4900 · Miscellaneous Revenues	6.60	13.77	350	661	5,192	11,571	7,584
Total Revenues	140,815.51	290,192.62	1,094,888	1,344,831	924,241	983,013	1,175,321
Expenditures:							
701.00 · Salaries	31,209.72	54,823.50	394,817	377,934	314,513	368,634	368,395
702.00 · FICA - Employer's Share	2,391.03	4,161.16	29,319	28,276	23,768	27,924	27,710
703.00 · IPERS - Employer's Share	2,786.05	4,916.29	35,257	32,709	25,368	25,738	24,457
704.00 · Unemployment	-	-	500	382	2,979	-	6,974
705.00 · Employee Benefits	6,189.44	9,767.04	63,072	52,911	31,066	40,891	40,252
706.00 · Physicals	281.00	751.00	1,850	1,565	1,508	1,780	1,424
707.00 · Uniform Expense	-	-	1,250	1,358	437	825	2,026
708.00 · Drug Testing	59.00	177.00	1,000	799	375	967	1,001
709.00 · Personnel Expenses-Other	19.95	19.95	500	458	595	-	100
712.00 · Advertising	-	-	2,500	3,216	1,589	1,968	1,747
726.00 · Contractual Expenses-Other	-	-	6,500	6,319	6,358	12,914	8,733
728.00 · Information Technology	-	657.50	1,000	5,627	898	990	0
730.00 · Legal Expense	-	-	1,000	635	588	5,616	16,378
738.00 · Depreciation Expense	-	-	-	-	-	-	0
740.00 · Dues/Subscriptions	2,364.00	2,364.00	3,000	2,273	2,525	2,547	1,356
741.00 · Public Notices	-	-	-	21	20	23	90
747.00 · Equipment Under \$5000	-	34.76	1,500	-	405	-	0
748.00 · Capital Equipment	57,317.40	57,317.40	-	156,977	57,267	57,965	207,221
754.00 · Insurance	-	65,376.00	65,000	64,032	48,892	51,564	69,793
757.00 · Interest Expense	659.72	659.72	-	-	-	-	0
766.00 · Bldg. Maintenance & Repairs	-	-	500	-	234	3,833	0
767.00 · Vehicle Maintenance & Repai	4,331.51	14,103.51	110,000	119,070	115,842	122,080	115,118
768.00 · Marketing	-	-	1,000	550	1,150	-	0
769.00 · Meeting Expense	-	-	350	244	99	100	222
782.00 · Printing/Postage	-	3.75	-	1,122	6	837	52
791.00 · Rent	650.00	1,300.00	4,800	6,300	5,381	5,214	4,976
806.00 · Supplies	-	45.20	500	1,458	429	752	267
807.00 · Bank Charges	-	5.00	-	10	5	(25)	30
808.00 · Fuel/Oil	14,389.97	25,938.45	150,000	137,684	106,449	106,784	114,227
810.00 · Telecommunications	803.53	1,766.48	9,000	8,310	7,445	8,657	9,759
815.00 · Mileage Expense	-	-	-	-	-	-	431
816.00 · Travel/Training	220.29	428.54	4,500	2,818	5,570	3,169	5,766
820.00 · Use Allowance	45.79	225.16	2,500	2,141	3,662	3,804	6,156
890.00 · Matching Expenditures	-	-	-	-	-	9,855	0
900. Indirect Costs	15,192.13	26,249.84	192,118	174,851	189,092	104,461	104,924
Total Expenditures	138,910.53	271,091.25	1,083,333	1,190,051	954,512	969,866	1,139,586
Fund Balance	1,904.98	19,101.37	11,555	154,780	(30,272)	13,147	35,734

Southeast Iowa Regional Planning Commission
Profit Loss by Class
Year to Date thru
August 31, 2013

	10 Company Vehicles	20 EDA PG	22 Facility	47 Housing	48 Great River Housing Trust
Ordinary Income/Expense					
Income					
4100 · Bus Fare Revenues	0.00	0.00	0.00	0.00	0.00
4500 · Federal/State Revenues	0.00	0.00	0.00	15,326.75	0.00
461.00 · Principle on Loans	0.00	0.00	0.00	3,156.58	5,008.79
4700-48 · Local Revenues	1,951.18	0.00	0.00	0.00	149.00
4900 · Miscellaneous Revenues	0.00	0.00	18,523.20	22.82	4,380.28
5000-52 · RLF Income	0.00	0.00	0.00	274.78	788.08
	<u>1,951.18</u>	<u>0.00</u>	<u>18,523.20</u>	<u>18,780.93</u>	<u>10,326.15</u>
Expense					
700.00 · Personnel Expenses	0.00	11,820.37	0.00	12,356.20	7,116.99
704.00 · Unemployment	0.00	0.00	0.00	0.00	0.00
706.00 · Physicals	0.00	0.00	0.00	0.00	0.00
707.00 · Uniform Expense	0.00	0.00	0.00	0.00	0.00
708.00 · Drug Testing	0.00	0.00	0.00	0.00	0.00
709.00 · Personnel Expenses-Other	0.00	0.00	0.00	0.00	0.00
710.00 · Payroll Services	0.00	0.00	0.00	0.00	0.00
712.00 · Advertising	0.00	0.00	0.00	0.00	0.00
717.00 · Audit	0.00	0.00	0.00	0.00	0.00
726.00 · Contractual Expenses	0.00	0.00	2,704.90	0.00	0.00
728.00 · Information Technology	0.00	0.00	0.00	90.00	0.00
729.00 · Copier Expense	0.00	0.00	0.00	0.00	0.00
730.00 · Legal Expense	0.00	0.00	0.00	0.00	471.00
740.00 · Dues/Subscriptions	0.00	0.00	0.00	0.00	0.00
741.00 · Public Notices	0.00	0.00	0.00	0.00	33.21
746.00 · Leased Equipment	0.00	0.00	0.00	0.00	0.00
747.00 · Equipment under \$5000	0.00	0.00	0.00	5,400.00	0.00
748.00 · Capital Equipment	0.00	0.00	0.00	0.00	0.00
749.00 · Principle Expense	0.00	0.00	0.00	0.00	0.00
750.00 · Lead Testing	0.00	0.00	0.00	0.00	0.00
751.00 · Housing	0.00	0.00	0.00	0.00	10,149.00
752.00 · Admin. Expense	0.00	0.00	0.00	0.00	0.00
754.00 · Insurance	0.00	0.00	0.00	0.00	0.00
756.00 · Mortgage Filing Expenses	0.00	0.00	0.00	39.00	27.00
757.00 · Interest Expense	0.00	0.00	5,829.07	1,007.91	0.00
759.00 · Credit Report Exp.	0.00	0.00	0.00	0.00	0.00
766.00 · Bldg. Maintenance & Repairs	0.00	0.00	5,391.09	0.00	0.00
767.00 · Vehicle Maintenance & Repair	791.19	0.00	0.00	0.00	0.00
768.00 · Marketing	0.00	0.00	0.00	0.00	0.00
769.00 · Meeting Expense	0.00	318.62	0.00	0.00	127.00
782.00 · Printing/Postage	0.00	0.00	0.00	306.78	6.11
791.00 · Rent	0.00	0.00	0.00	0.00	0.00
806.00 · Supplies	0.00	0.00	16.00	0.00	0.00
807.00 · Bank Charges	0.00	0.00	0.00	0.00	0.00
808.00 · Fuel/Oil	876.31	0.00	0.00	0.00	0.00
810.00 · Telecommunications	0.00	0.00	0.00	36.71	0.00
811.00 · Utilities Expense	0.00	0.00	6,345.16	0.00	0.00
812.00 · Bldg Operation Allocation	0.00	0.00	9,387.00	0.00	0.00
813.00 · Real Estate Taxes	0.00	0.00	0.00	0.00	0.00
816.00 · Travel/Training	0.00	34.16	0.00	158.79	0.00
820.00 · Use Allowance	11.39	114.86	0.00	257.82	13.41
829.00 · Down Payment Assistance	0.00	0.00	0.00	15,326.75	35,000.00
830.00 · Participant Loans	0.00	0.00	0.00	0.00	0.00
850.00 · Marketing Grant Expenditure	0.00	0.00	0.00	0.00	0.00
900.00 · INDIRECT COSTS	0.00	4,210.25	0.00	4,376.80	2,562.12
	<u>1,678.89</u>	<u>16,498.26</u>	<u>29,673.22</u>	<u>39,356.76</u>	<u>55,505.84</u>
Excess (deficiency) of revenues over (under) expenditures	<u>272.29</u>	<u>(16,498.26)</u>	<u>(11,150.02)</u>	<u>(20,575.83)</u>	<u>(45,179.69)</u>
SEIRPC adjusted balance (excluding RLF's & GRHTF)	<u>272.29</u>	<u>(16,498.26)</u>	<u>(11,150.02)</u>	<u>(20,873.43)</u>	<u>-</u>

Southeast Iowa Regional Planning Commission
Profit Loss by Class
Year to Date thru
August 31, 2013

	60 IDOT	71 EDA RLF	72 IRP-I	73.00 FM/KK/HC RLF	76 IRP-II
Ordinary Income/Expense					
Income					
4100 · Bus Fare Revenues	0.00	0.00	0.00	0.00	0.00
4500 · Federal/State Revenues	0.00	0.00	0.00	0.00	0.00
461.00 · Principle on Loans	0.00	22,278.16	558.89	3,109.59	5,315.04
4700-48 · Local Revenues	6,250.00	0.00	0.00	0.00	0.00
4900 · Miscellaneous Revenues	0.00	202.35	861.59	128.95	0.00
5000-52 · RLF Income	0.00	9,232.26	41.63	937.05	1,181.50
	<u>6,250.00</u>	<u>31,712.77</u>	<u>1,462.11</u>	<u>4,175.59</u>	<u>6,496.54</u>
Expense					
700.00 · Personnel Expenses	26,581.82	4,698.59	0.00	0.00	0.00
704.00 · Unemployment	0.00	0.00	0.00	0.00	0.00
706.00 · Physicals	0.00	0.00	0.00	0.00	0.00
707.00 · Uniform Expense	0.00	0.00	0.00	0.00	0.00
708.00 · Drug Testing	0.00	0.00	0.00	0.00	0.00
709.00 · Personnel Expenses-Other	0.00	0.00	0.00	0.00	0.00
710.00 · Payroll Services	0.00	0.00	0.00	0.00	0.00
712.00 · Advertising	0.00	0.00	0.00	0.00	0.00
717.00 · Audit	0.00	0.00	0.00	0.00	0.00
726.00 · Contractual Expenses	925.34	0.00	0.00	0.00	0.00
728.00 · Information Technology	1,650.00	0.00	0.00	0.00	0.00
729.00 · Copier Expense	0.00	0.00	0.00	0.00	0.00
730.00 · Legal Expense	0.00	616.66	616.67	0.00	616.67
740.00 · Dues/Subscriptions	50.00	25.00	0.00	0.00	0.00
741.00 · Public Notices	19.36	0.00	0.00	0.00	0.00
746.00 · Leased Equipment	0.00	0.00	0.00	0.00	0.00
747.00 · Equipment under \$5000	4,524.89	0.00	0.00	0.00	0.00
748.00 · Capital Equipment	0.00	0.00	0.00	0.00	0.00
749.00 · Principle Expense	0.00	0.00	20,667.83	0.00	21,878.99
750.00 · Lead Testing	0.00	0.00	0.00	0.00	0.00
751.00 · Housing	0.00	0.00	0.00	0.00	0.00
752.00 · Admin. Expense	0.00	0.00	0.00	0.00	0.00
754.00 · Insurance	0.00	0.00	0.00	0.00	0.00
756.00 · Mortgage Filing Expenses	0.00	0.00	0.00	0.00	0.00
757.00 · Interest Expense	0.00	0.00	4,802.17	0.00	3,729.60
759.00 · Credit Report Exp.	0.00	0.00	0.00	0.00	0.00
766.00 · Bldg. Maintenance & Repairs	0.00	0.00	0.00	0.00	0.00
767.00 · Vehicle Maintenance & Repair	623.28	0.00	0.00	0.00	0.00
768.00 · Marketing	0.00	0.00	0.00	0.00	0.00
769.00 · Meeting Expense	35.13	14.07	0.00	0.00	0.00
782.00 · Printing/Postage	693.15	0.00	0.00	0.00	0.00
791.00 · Rent	0.00	0.00	0.00	0.00	0.00
806.00 · Supplies	0.00	0.00	0.00	0.00	0.00
807.00 · Bank Charges	0.00	0.00	0.00	0.00	0.00
808.00 · Fuel/Oil	48.94	0.00	0.00	0.00	0.00
810.00 · Telecommunications	0.00	0.00	0.00	0.00	0.00
811.00 · Utilities Expense	0.00	0.00	0.00	0.00	0.00
812.00 · Bldg Operation Allocation	0.00	0.00	0.00	0.00	0.00
813.00 · Real Estate Taxes	0.00	0.00	0.00	0.00	0.00
816.00 · Travel/Training	60.43	0.00	0.00	9.79	0.00
820.00 · Use Allowance	428.34	11.39	0.00	37.70	0.00
829.00 · Down Payment Assistance	0.00	0.00	0.00	0.00	0.00
830.00 · Participant Loans	0.00	135,000.00	0.00	0.00	0.00
850.00 · Marketing Grant Expenditure	0.00	0.00	0.00	0.00	0.00
900.00 · INDIRECT COSTS	9,448.88	1,679.35	0.00	0.00	0.00
	<u>45,089.56</u>	<u>142,045.06</u>	<u>26,086.67</u>	<u>47.49</u>	<u>26,225.26</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(38,839.56)</u>	<u>(110,332.29)</u>	<u>(24,624.56)</u>	<u>4,128.10</u>	<u>(19,728.72)</u>
SEIRPC adjusted balance (excluding RLF's & GRHTF)	<u>(38,839.56)</u>	<u>2,389.55</u>	<u>-</u>	<u>-</u>	<u>-</u>

Southeast Iowa Regional Planning Commission
Profit Loss by Class
Year to Date thru
August 31, 2013

Ordinary Income/Expense	<u>80 Indirect Cost Center</u>	<u>85 RTA</u>	<u>90 LOCAL</u>	<u>TOTAL</u>
Income				
4100 · Bus Fare Revenues	0.00	15,891.45	0.00	15,891.45
4500 · Federal/State Revenues	0.00	194,383.40	0.00	209,710.15
461.00 · Principle on Loans	0.00	0.00	0.00	39,427.05
4700-48 · Local Revenues	0.00	79,904.00	100,048.00	188,302.18
4900 · Miscellaneous Revenues	0.00	13.77	227.15	24,360.11
5000-52 · RLF Income	0.00	0.00	0.00	12,455.30
	<u>0.00</u>	<u>290,192.62</u>	<u>100,275.15</u>	<u>490,146.24</u>
Expense				
700.00 · Personnel Expenses	34,234.97	73,667.99	21,933.83	192,410.76
704.00 · Unemployment	0.00	0.00	0.00	0.00
706.00 · Physicals	0.00	751.00	0.00	751.00
707.00 · Uniform Expense	0.00	0.00	0.00	0.00
708.00 · Drug Testing	0.00	177.00	0.00	177.00
709.00 · Personnel Expenses-Other	0.00	19.95	0.00	19.95
710.00 · Payroll Services	609.06	0.00	0.00	609.06
712.00 · Advertising	0.00	0.00	0.00	0.00
717.00 · Audit	0.00	0.00	0.00	0.00
726.00 · Contractual Expenses	0.00	0.00	0.00	3,630.24
728.00 · Information Technology	2,367.50	657.50	0.00	4,765.00
729.00 · Copier Expense	274.19	0.00	0.00	274.19
730.00 · Legal Expense	0.00	0.00	0.00	2,321.00
740.00 · Dues/Subscriptions	724.60	2,364.00	300.00	3,463.60
741.00 · Public Notices	143.04	0.00	96.75	292.36
746.00 · Leased Equipment	32.00	0.00	0.00	32.00
747.00 · Equipment under \$5000	191.49	34.76	0.00	10,151.14
748.00 · Capital Equipment	0.00	57,317.40	0.00	57,317.40
749.00 · Principle Expense	0.00	0.00	0.00	42,546.82
750.00 · Lead Testing	0.00	0.00	0.00	0.00
751.00 · Housing	0.00	0.00	0.00	10,149.00
752.00 · Admin. Expense	0.00	0.00	0.00	0.00
754.00 · Insurance	18,500.33	65,376.00	0.00	83,876.33
756.00 · Mortgage Filing Expenses	0.00	0.00	461.00	527.00
757.00 · Interest Expense	0.00	659.72	15.10	16,043.57
759.00 · Credit Report Exp.	0.00	0.00	0.00	0.00
766.00 · Bldg. Maintenance & Repairs	0.00	0.00	0.00	5,391.09
767.00 · Vehicle Maintenance & Repair	0.00	14,103.51	0.00	15,517.98
768.00 · Marketing	295.00	0.00	913.32	1,208.32
769.00 · Meeting Expense	153.94	0.00	28.97	677.73
782.00 · Printing/Postage	1,318.76	3.75	22.25	2,350.80
791.00 · Rent	0.00	1,300.00	0.00	1,300.00
806.00 · Supplies	1,501.60	45.20	146.23	1,709.03
807.00 · Bank Charges	0.00	5.00	0.00	5.00
808.00 · Fuel/Oil	36.65	25,938.45	40.00	26,940.35
810.00 · Telecommunications	3,077.90	1,766.48	0.00	4,881.09
811.00 · Utilities Expense	0.00	0.00	0.00	6,345.16
812.00 · Bldg Operation Allocation	0.00	0.00	0.00	9,387.00
813.00 · Real Estate Taxes	0.00	0.00	0.00	0.00
816.00 · Travel/Training	18.49	428.54	74.10	784.30
820.00 · Use Allowance	236.56	225.16	614.55	1,951.18
829.00 · Down Payment Assistance	0.00	0.00	0.00	50,326.75
830.00 · Participant Loans	0.00	0.00	0.00	135,000.00
850.00 · Marketing Grant Expenditure	0.00	0.00	0.00	0.00
900.00 · INDIRECT COSTS	-56,326.77	26,249.84	7,799.53	0.00
	<u>7,389.31</u>	<u>271,091.25</u>	<u>32,445.63</u>	<u>693,133.20</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(7,389.31)</u>	<u>19,101.37</u>	<u>67,829.52</u>	<u>(202,986.96)</u>
SEIRPC adjusted balance (excluding RLF's & GRHTF)	<u>-</u>	<u>19,101.37</u>	<u>67,829.52</u>	<u>2,231.46</u>

**Southeast Iowa Regional Planning Commission
Check Register
August 31, 2013**

Type	Date	Num	Name	Amount
Bill Pmt -Check	08/02/2013	25530	Flint Cliffs Manufacturing	135,000.00
Bill Pmt -Check	08/07/2013	25531	Bancard Services	2,872.12
Bill Pmt -Check	08/07/2013	25532	CenturyLink	690.22
Bill Pmt -Check	08/07/2013	25533	CenturyLink.	212.65
Bill Pmt -Check	08/07/2013	25534	City of West Burlington.	132.54
Bill Pmt -Check	08/07/2013	25535	Cray Goddard Miller Taylor & Chelf LLP	1,850.00
Bill Pmt -Check	08/07/2013	25536	Des Moines County Recorder's Office	111.00
Bill Pmt -Check	08/07/2013	25537	Drake Hardware & Software	923.75
Bill Pmt -Check	08/07/2013	25538	Hope Haven Area Dev Center	438.10
Bill Pmt -Check	08/07/2013	25539	Integrated Technology Partners	19.95
Bill Pmt -Check	08/07/2013	25540	Iowa Illinois Office Solutions	445.74
Bill Pmt -Check	08/07/2013	25541	Jack Callas	36.75
Bill Pmt -Check	08/07/2013	25542	Joe Yocum	12.25
Bill Pmt -Check	08/07/2013	25543	Kamryn Almonte & Habitat for Humanity Brl	15,326.75
Bill Pmt -Check	08/07/2013	25544	Louisa County Recorder's Office	333.00
Bill Pmt -Check	08/07/2013	25545	Mt. Pleasant Glass	155.71
Bill Pmt -Check	08/07/2013	25546	O'Keefe Elevator Company	305.00
Bill Pmt -Check	08/07/2013	25547	Professional Office Services	212.51
Bill Pmt -Check	08/07/2013	25548	Ruth Boyd	61.25
Bill Pmt -Check	08/07/2013	25549	SEIBA	100.00
Bill Pmt -Check	08/07/2013	25550	Siemens Industry, Inc.	1,396.00
Bill Pmt -Check	08/07/2013	25551	The Burlington Hawk Eye	131.01
Bill Pmt -Check	08/07/2013	25552	Thermo Scientific Portable Analytical Ins	5,400.00
Bill Pmt -Check	08/07/2013	25553	Thomas Bus Sales	57,317.40
Bill Pmt -Check	08/07/2013	25554	USDA - Mt. Pleasant	138.59
Bill Pmt -Check	08/07/2013	25555	Wright Express Fleet Service	451.93
Bill Pmt -Check	08/07/2013	25556	Zachary James	100.00
Bill Pmt -Check	08/07/2013	25557	Louisa County Recorder's Office	17.00
Bill Pmt -Check	08/15/2013	25558	Alex Paris and First Community Bank	5,000.00
Bill Pmt -Check	08/20/2013	25559	Billups Tire & Service	31.05
Bill Pmt -Check	08/20/2013	25560	Billups Tire and Wheel Center Inc	3,319.65
Bill Pmt -Check	08/20/2013	25561	Burlington Hawkeye	171.60
Bill Pmt -Check	08/20/2013	25562	Burlington True Value	10.64
Bill Pmt -Check	08/20/2013	25563	Cashier Office	4,889.00
Bill Pmt -Check	08/20/2013	25564	Centre State International Trucks, Inc	246.09
Bill Pmt -Check	08/20/2013	25565	CenturyLink.	570.00
Bill Pmt -Check	08/20/2013	25566	City of Burlington, Iowa	6,168.52
Bill Pmt -Check	08/20/2013	25567	City of Keokuk.	4,081.63
Bill Pmt -Check	08/20/2013	25568	City of Mount Pleasant	2,370.85
Bill Pmt -Check	08/20/2013	25569	Dave's Lock & Key	27.00
Bill Pmt -Check	08/20/2013	25570	Deery Brothers Ford Lincoln Inc	5,389.65
Bill Pmt -Check	08/20/2013	25571	Digital Office Solutions	274.19
Bill Pmt -Check	08/20/2013	25572	Donnellson Tire & Service	294.25
Bill Pmt -Check	08/20/2013	25573	Ebert Supply Company	2.10
Bill Pmt -Check	08/20/2013	25574	Farmers Elevator & Exchange, Inc.	1,237.80

Southeast Iowa Regional Planning Commission
Check Register
August 31, 2013

Type	Date	Num	Name	Amount
Bill Pmt -Check	08/20/2013	25575	Fort Dearborn Life Insurance Company	966.10
Bill Pmt -Check	08/20/2013	25576	Frank Millard and Company Inc.	110.09
Bill Pmt -Check	08/20/2013	25577	Great River Business Health	188.00
Bill Pmt -Check	08/20/2013	25578	Hy-Vee, Inc	172.31
Bill Pmt -Check	08/20/2013	25579	Iowa League of Cities	320.00
Bill Pmt -Check	08/20/2013	25580	Iowa Secretary of State	25.00
Bill Pmt -Check	08/20/2013	25581	IPC, Inc.	400.00
Bill Pmt -Check	08/20/2013	25582	IPTA	2,364.00
Bill Pmt -Check	08/20/2013	25583	Jack Callas	12.25
Bill Pmt -Check	08/20/2013	25584	Joe Yocum	12.25
Bill Pmt -Check	08/20/2013	25585	Mediacom	69.95
Bill Pmt -Check	08/20/2013	25586	Myers Construction Inc	2,530.00
Bill Pmt -Check	08/20/2013	25587	Nextel	783.54
Bill Pmt -Check	08/20/2013	25588	O'Reilly Automotive, Inc.	9.98
Bill Pmt -Check	08/20/2013	25589	Pauwels Lawn Care	250.00
Bill Pmt -Check	08/20/2013	25590	Pep Stop	10.00
Bill Pmt -Check	08/20/2013	25591	Ruth Boyd	61.25
Bill Pmt -Check	08/20/2013	25592	SEI Properties LLC	250.00
Bill Pmt -Check	08/20/2013	25593	Shottenkirk Superstore	5,351.73
Bill Pmt -Check	08/20/2013	25594	Swailes Auto Supply Inc.	382.19
Bill Pmt -Check	08/20/2013	25595	Telin Transportation Group	490.83
Bill Pmt -Check	08/20/2013	25596	The Ivy Bake Shoppe & Cafe	28.00
Bill Pmt -Check	08/20/2013	25597	Tri-State Medical Group Inc	93.00
Bill Pmt -Check	08/20/2013	25598	Truck Repair Inc.	183.11
Bill Pmt -Check	08/20/2013	25599	UnityPoint Clinic	59.00
Bill Pmt -Check	08/20/2013	25600	Wemiga Waste Inc	22.00
Bill Pmt -Check	08/20/2013	25601	Winners Circle	10.00
Bill Pmt -Check	08/20/2013	25602	Wolf Decals	365.00
Bill Pmt -Check	08/26/2013	25603	Shottenkirk Superstore	4,495.00
Bill Pmt -Check	08/27/2013	25604	Fullenkamp Insurance Agency	18,500.33
				296,790.15
Electronic Payment			Wellmark	21,706.70
Electronic Payment			Payroll	57,099.70
Electronic Payment			Payroll Taxes	21,378.73
Electronic Payment			Payroll Processing Fees	298.27
Electronic Payment			Two Rivers Bank - LOC interest	512.22
Electronic Payment			Copier Loan Payment	321.79
Electronic Payment			Alliant Energy	3,777.71
Electronic Payment			IPERS	12,087.29
				117,182.41
			TOTAL EXPENDITURES	413,972.56

BANCARD Services Credit Card Statement

STATEMENT DATE: 8/28/2013
PAYMENT DUE DATE: 9/22/2013
CHECK# 255608
DATE PAID 9/5/2013



Date	Transaction Description	Expense		Class		Amount
		Account#	Type	Class#	Class Name	
MIKE NORRIS						
05-Aug-13	ACT IA Economic Dev-IA Summit	769	Meeting Expense	20	EDA PG	130.00
09-Aug-13	Olde Main Brewing Ames	816	Travel/Training	80	INDIRECT	13.49
13-Aug-13	Ivy Bake Shoppe West Burlington	769	Meeting Expense	20	EDA PG	19.00
14-Aug-13	Press Box Grill Mt. Pleasant	816	Travel/Training	20	EDA PG	11.08
14-Aug-13	Press Box Grill Mt. Pleasant	816	Travel/Training	20	EDA PG	11.08
21-Aug-13	Oasis Falafel Iowa City	769	Meeting Expense	90	LOCAL	28.97
26-Aug-13	MK Mini Mart/Clark West Burl.	808	Fuel/Oil	10	Vehicles	67.87
28-Aug-13	Chandler's Grill Ft. Madison	769	Meeting Expense	20	EDA PG	34.62
TOTAL						316.11
DEBORAH LAUGHLIN						
01-Aug-13	The Logo Factory (40TH Anniv)	768	Marketing	80	INDIRECT	295.00
15-Aug-13	Pizza Hut Burlington	769	Meeting Expense	48	GRHTF	49.49
20-Aug-13	Victory Corps (Golf outing)	768	Marketing	90	LOCAL	136.67
22-Aug-13	Sentrylink LLC (Sheila Sapp)	709	Personnel Expense	85	RTA	19.95
27-Aug-13	Amazon Marketplace (tea kettle)	806	Supplies	80	INDIRECT	29.87
TOTAL						530.98
ZACH JAMES						
01-Aug-13	Nat. Assoc. of Dev. Org. (NADO)	740	Dues/Subscriptions	60	IDOT	50.00
07-Aug-13	Great River Medical Center	769	Meeting Expense	60	IDOT	5.28
19-Aug-13	Training Resources	769	Meeting Expense	60	IDOT	12.00
20-Aug-13	Vesuvius Pizza Ames	816	Travel/Training	60	IDOT	10.43
27-Aug-13	Jamar Technologies	726	Contractual Expense	60	IDOT	925.34
TOTAL						1,003.05
JEFF HANAN						
12-Aug-13	ACT IA Economic Develop-IA Summit	769	Meeting Expense	20	EDA PG	135.00
TOTAL						135.00
BOB KUSKOWSKI						
31-Jul-13	Montana Mikes Steakhouse Newton	816	Travel/Training	85	RTA	24.29
TOTAL						24.29
TOTAL						0.00
TOTAL						2,009.43

Hans Trousil

Mike Norris

Southeast Iowa Regional Planning Commission
Accounts Receivable Aging Summary
August 31, 2013

	Current	1 - 45	46 - 90	> 90	TOTAL
Local:					
City of Fort Madison	0.00	2,000.00	0.00	2,544.00	4,544.00
City of Fredonia	0.00	0.00	413.00	0.00	413.00
City of Letts	0.00	0.00	507.00	500.00	1,007.00
City of New London	0.00	1,750.00	0.00	0.00	1,750.00
Freedom in Christ Church	0.00	375.00	0.00	0.00	375.00
Lee County	0.00	0.00	11,667.00	0.00	11,667.00
Main Street Keokuk	0.00	1,500.00	0.00	0.00	1,500.00
State of Iowa	0.00	0.00	3,753.00	0.00	3,753.00
Town of Mt. Union	0.00	0.00	322.00	0.00	322.00
	<u>0.00</u>	<u>5,625.00</u>	<u>16,662.00</u>	<u>3,044.00</u>	<u>25,331.00</u>
Housing:					
City of Burlington	0.00	0.00	0.00	5,700.00	5,700.00
City of Fort Madison	0.00	0.00	4,869.50	0.00	4,869.50
City of Keokuk	0.00	0.00	11,457.01	0.00	11,457.01
Downtown Partners	0.00	0.00	0.00	1,789.00	1,789.00
ECIA	0.00	15,326.75	6,271.00	104,000.37	125,598.12
Henry County Auditor	0.00	0.00	2,942.54	0.00	2,942.54
	<u>0.00</u>	<u>15,326.75</u>	<u>25,540.05</u>	<u>111,489.37</u>	<u>152,356.17</u>
Great River Housing Trust:					
City of Burlington	0.00	0.00	0.00	5,000.00	5,000.00
City of Keokuk	0.00	0.00	0.00	5,000.00	5,000.00
French Reneker and Associates	0.00	100.00	0.00	0.00	100.00
Louisa Communications Inc.	0.00	100.00	0.00	0.00	100.00
Midwest One Bank	0.00	100.00	0.00	0.00	100.00
Poepping, Stone Bach & Associates Inc.	0.00	150.00	0.00	0.00	150.00
Two Rivers Bank & Trust	0.00	300.00	0.00	0.00	300.00
	<u>0.00</u>	<u>750.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>10,750.00</u>
RTA:					
Blair House	45.00	52.50	0.00	0.00	97.50
CPC - Henry County	966.36	981.14	0.00	0.00	1,947.50
CPC - Lee County	1,399.94	1,630.52	0.00	240.41	3,270.87
CPC - Louisa County	0.00	0.00	0.00	405.36	405.36
Ginnie Hager	25.00	25.00	0.00	0.00	50.00
Insight Human Services	25.00	0.00	0.00	0.00	25.00
Iowa Medicaid Enterprise	38,371.93	35,912.72	258.20	1,076.67	75,619.52
Judy Jacobs	0.00	0.00	0.00	360.00	360.00
Lee County CPC	25.00	25.00	0.00	0.00	50.00
Lee County Payee	75.00	0.00	0.00	0.00	75.00
Leroy Kent	0.00	0.00	0.00	25.00	25.00
Louisa County Auditor	0.00	0.00	9,411.00	0.00	9,411.00
Loyal Jay Dishler	25.00	0.00	0.00	0.00	25.00
Milestones Area Agency on Aging	1,474.44	1,514.40	0.00	0.00	2,988.84
New London Comm. Child Care	0.00	762.50	0.00	0.00	762.50
New London Nursing & Rehab	593.75	388.75	0.00	0.00	982.50
Northwood Group Home	50.00	50.00	0.00	0.00	100.00
Pleasant Manor Care Center	15.00	0.00	0.00	0.00	15.00
Theresa Hemann	25.00	0.00	0.00	0.00	25.00
TMS Management Group, INc.	578.20	1,036.00	0.00	0.00	1,614.20
Wonder Years Learning Center	0.00	247.00	152.00	0.00	399.00
	<u>43,694.62</u>	<u>42,625.53</u>	<u>9,821.20</u>	<u>2,107.44</u>	<u>98,248.79</u>
Total	<u>43,694.62</u>	<u>64,327.28</u>	<u>52,023.25</u>	<u>126,640.81</u>	<u>286,685.96</u>

Southeast Iowa Regional Planning Commission
Accounts Payable Aging Summary
August 31, 2013

	Current	1 - 45	46 - 90	> 90	TOTAL
ABC Fire Extinguisher Sales & Servs Inc	33.35	26.80	0.00	0.00	60.15
Bancard Services	2,009.43	0.00	0.00	0.00	2,009.43
Bezoni's True Value	3.70	0.00	0.00	0.00	3.70
Billups Tire and Wheel Center Inc	229.43	0.00	0.00	0.00	229.43
Brite-Way	1,050.00	0.00	0.00	0.00	1,050.00
Burlington True Value	6.27	0.00	0.00	0.00	6.27
CenturyLink	690.86	0.00	0.00	0.00	690.86
CenturyLink.	204.27	0.00	0.00	0.00	204.27
Cray Goddard Miller Taylor & Chelf LLP	471.00	0.00	0.00	0.00	471.00
Deery Brothers Ford Lincoln Inc	54.17	0.00	0.00	0.00	54.17
Des Moines County Recorder's Office	27.00	0.00	0.00	0.00	27.00
Des Moines County Treasurer	9,387.00	0.00	0.00	0.00	9,387.00
Drake Hardware & Software	2,227.50	0.00	0.00	0.00	2,227.50
Ebert Supply Company	227.46	0.00	0.00	0.00	227.46
Farmers Elevator & Exchange, Inc.	13.04	0.00	0.00	0.00	13.04
Fedex	621.72	0.00	0.00	0.00	621.72
Hope Haven Area Dev Center	340.00	0.00	0.00	0.00	340.00
Huffman Welding and Machine Inc	40.16	0.00	0.00	0.00	40.16
Hy-Vee, Inc	53.58	0.00	0.00	0.00	53.58
Iowa Illinois Office Solutions	380.76	0.00	0.00	0.00	380.76
Jim Lynn Harbison	329.03	0.00	0.00	0.00	329.03
Louisa Publishing Co.	42.22	0.00	0.00	0.00	42.22
Lowes	16.00	0.00	0.00	0.00	16.00
MAPA	50.00	0.00	0.00	0.00	50.00
O'Reilly Automotive, Inc.	65.83	0.00	0.00	0.00	65.83
Pitney Bowes - Purchase Power	950.00	0.00	0.00	0.00	950.00
Pitney Bowes Global Financial Svcs. LLC	0.00	32.00	0.00	0.00	32.00
River City Connections	19.99	0.00	0.00	0.00	19.99
Sara Hecox	28.79	0.00	0.00	0.00	28.79
Shottenkirk Superstore	3,151.39	49.37	0.00	0.00	3,200.76
Swailles Auto Supply Inc.	519.34	0.00	0.00	0.00	519.34
The Burlington Hawk Eye	23.04	80.21	0.00	0.00	103.25
The Democrat Company	123.00	0.00	0.00	0.00	123.00
Thomas Bus Sales	754.67	0.00	0.00	0.00	754.67
US Cellular	36.71	0.00	0.00	0.00	36.71
Waterworks Car Wash	169.00	0.00	0.00	0.00	169.00
Wright Express Fleet Service	1,075.12	0.00	0.00	0.00	1,075.12
	<u>25,424.83</u>	<u>188.38</u>	<u>0.00</u>	<u>0.00</u>	<u>25,613.21</u>

Department Reports

OB #1



Memo

To: Mike Norris, Executive Director
From: Jeff Hanan, Assistant Director
Date: September 2013
Re: Departmental Updates

Following are updates from the Development Department:

HOUSING:

- Closed out West Burlington Owner-Occupied program. Completed 11 homes.
- Inspections under way and bid scopes being developed for Burlington and Keokuk Owner-Occupied programs. 10 homes in each community.
- Four projects approved for developer assistance: three Habitat for Humanity (Fredonia, Burlington & Mount Pleasant) projects; and one project in Mediapolis.
- GRHTF grant application in October. Securing local match of \$90,000 to leverage an additional \$360,000. SEIRPC anticipates a contribution of nearly \$25,000 from fundraiser and loan paybacks.
- Since the beginning of the fiscal year we have closed with 11 homeowners, with four more pending, for \$5,000 down payment assistance.

RLF:

- Re-kindling marketing efforts throughout the region.
- Annual site visits completed.

CDBG:

- Will apply for owner-occupied rehabilitation in Wayland and Salem. Applications due December 12. Contact Dan Eberhardt at 753-4307 if your community is interested.
- It's never too early to start thinking about CDBG projects. Contact Tracey Lamm at 753-4306.

Memo



To: Mike Norris, Executive Director
 From: Zach James, Planning Director
 Date: September 19, 2013
 Re: Planning Department Project Update

Below are updates on projects in the Planning Department.

- Fort Madison Santa Fe Depot Platform Improvements
- Des Moines County Flint River Trail and Baker Property Acquisition
- Wayland Comprehensive Plan
- Lee County Hazard Mitigation Plan
- Columbus Junction Zoning Ordinance Updates
- Wapello Zoning Map Update
- New London Zoning Ordinance Updates and Urban Renewal Area
- Fort Madison Housing Enterprise Zone
- Highway 61 Coalition Assistance
- Lee County Economic Development Group Technical Assistance

Grant Applications in Process/Submitted

Entity	Project	Grant Program	Request
Wayland	Generator	Hazard Mitigation Grant Program	\$21,000
Olds	Outdoor Siren	Hazard Mitigation Grant Program	\$10,000
Mediapolis	Outdoor Siren	Hazard Mitigation Grant Program	\$25,000
Burlington	Auditorium Floodwall	Hazard Mitigation Grant Program	\$1,000,000
Burlington Water	Generator	Hazard Mitigation Grant Program	\$100,000
Henry County	Weather Radios	Hazard Mitigation Grant Program	\$25,000
Hillsboro	Outdoor Siren	Hazard Mitigation Grant Program	\$10,000
Houghton	Generator	Hazard Mitigation Grant Program	\$7,500
New London	2 Outdoor Sirens	Hazard Mitigation Grant Program	\$25,000
Westwood	Outdoor Siren	Hazard Mitigation Grant Program	\$12,000
Denmark	Outdoor Siren	Hazard Mitigation Grant Program	\$21,000
Montrose	Outdoor Siren	Hazard Mitigation Grant Program	\$25,000

Funded Grants

Entity	Project	Grant Program	Awarded
Fort Madison	Old Fort Battlefield Research and Preservation Plan	American Battlefield Protection Program	\$51,000

Upcoming Grant Opportunities

Grant Program	Entity	Due Date
Federal Recreational Trails	Iowa DOT	October 1 st , 2013
Statewide Transportation Alternatives	Iowa DOT	October 1 st , 2013
Regional Surface Transportation Program (STP)	SEIRPC/Iowa DOT	December 31 st , 2013
Regional Transportation Alternative Program (TAP)	SEIRPC/Iowa DOT	December 31 st , 2013
Derelict Building Program	Iowa DNR	February 28, 2014



Memo

To: SEIRPC Board of Directors
From: Bob Kuskowski, Transit Director
Date: 9/20/2013
Re: SEIBUS Updates

- This years Old Threshers Reunion rides were up from last year. We experienced a 12.5 % increase: FFY2013.....19,153 rides to FFY2014.....21,790 rides.
- The Ft. Madison Rodeo numbers were up as well, over 40%. FFY2013.....753 rides to FFY2014.....1,237 rides.
- Finally we were able to implement 8 new riders from Keokuk to The Iowa Home Based Service in Montrose at the start of September. We are now working on several more riders from Ft. Madison to Montrose. This should be completed by early next month.

SEIRPC 40th Anniversary

OB #2



Memo

To: SEIRPC Board of Directors
From: Mike Norris, SEIRPC Executive Director
Date: September 19, 2013
Re: SEIRPC 40th Anniversary

SEIRPC has reached its 40th Anniversary. Incorporated in 1973 by local governments, SEIRPC was one of many regional organizations incorporated in Iowa and nationwide in the early 1970s.

Individual communities couldn't provide their own services in critical areas of grant writing, planning, and administration. They worked together to provide what they needed regionally.

Diversifying its services has been a constant for SEIRPC, certainly in the past 20 years. Adding transportation funding and planning, revolving loan funds, environmental planning (brownfields), land use administration, economic development, public transit, and comprehensive housing services has made SEIRPC a larger, more diverse organization.

Utilizing strong regional participation and a belief in regionalism has led the SEIRPC board to sit at the head of responsive and useful organization.

Looking back ten years from 2013, much has been accomplished. A flood and recovery, new programs and resources brought to the region, and the largest internal project ever completed – the purchase and renovation of 211 N Gear Ave, the former IPC building.

Looking forward ten years, more is to be accomplished. We need to find new ways to bring resources to southeast Iowa in the face of declining federal and state resources. Efforts to establish new partnerships should continue. And, most importantly, the region needs to keep working together.

What is the easiest way to measure SEIRPC's impact over the last 40 years?

\$220+ million outside funds brought into the region to assist local governments, business and regional partners.

CHDO Update

OB #3



Memo

To: SEIRPC Board of Directors
From: Mike Norris, SEIRPC Executive Director
Date: September 19, 2013
Re: CHDO Update

The proposed CHDO is moving in a direction, after the Southeast Iowa Housing (SIH), Inc board meeting.

The Internal Revenue Service responded to staff's July 2012 non-profit submittal in August, 2013. A detailed letter was received with 18 different questions. A detailed response was sent September 9, 2013 in coordination with the attorney assisting in the matter from Fagre, Baker, Daniels, Des Moines, IA.

The SIH board met September 18, 2013 and reviewed matters to date surrounding the effort to become a certified CHDO. In addition to the IRS response, there was news from the Iowa Finance Authority (IFA) regarding HOME funds and CHDOs.

IFA now does not allow CHDOs to work on down payment assistance (acquisition-rehab) projects for single family homes. Based on HOME rules, these projects must be sold in nine months, and if not sold in this time period, must be rented.

An effort by HUD has led IFA to restrict CHDO activities to rental projects only. However, rent-to-buy projects are also being evaluated by other entities. These projects would initially be rentals, but a portion of the rent would be saved for a down payment for later purchase.

The merits of combining SIH and Great River Housing were also discussed. SIH board members directed SEIRPC staff to approach the Great River Housing, Inc. board about combining the two entities to be a dual CHDO/Housing Trust Fund.

Combining the two organizations would enable the one organization to harness additional funds and make decisions to maximize the funds. Separately, the two could still work together, but have separate books, separate board members and separate meetings.

PAGE 2
CHDO UPDATE
SEPTEMBER 19, 2013

Southwest Iowa Planning Council (SWIPCO) in Atlantic, IA, has successfully certified their regional Housing Trust Fund as a CHDO. This is the model SEIRPC will emulate while working with the two organizations.

Moving forward, SEIRPC will continue working on the project to recertify a CHDO in southeast Iowa. Bringing new resources to the region will enable additional housing projects to be completed, increasing the supply of quality affordable housing – rental or single family.

Please let me know if you have questions or comments.

University Partnerships

NB #2



Memo

To: SEIRPC Board of Directors
From: Mike Norris, SEIRPC Executive Director
Date: September 19, 2013
Re: University Partnerships

SEIRPC strives to provide its members with services and programs that benefit not only local governments, but businesses, residents and the region as a whole. In an environment with depleting resources, partnerships become an important part of project development and service provision.

The concept isn't new in southeast Iowa. The University of Iowa, through its School of Urban and Regional Planning, has twice brought its students to southeast Iowa to work on important community projects. Columbus Junction and Burlington (Downtown Partners) have both been recipients of student work at a nominal price.

The work the students do strengthens SEIRPC services and the region. By completing up front work that is difficult to complete, universities can fill a need in southeast Iowa. Mobilizing the workforce and/or finances for such work can be difficult or impossible.

Through the Iowa Association of Regional Councils (IARC), I have had the opportunity to work with ISU Extension on a joint position that would work for both the organizations. Working with Extension has been a good experience and has given a window onto many resources available that aren't readily utilized in southeast Iowa.

Special studies, design services, and multi-disciplinary approaches could serve as a major impact on a community project.

Establishing partnerships with other organizations providing similar services doesn't necessarily threaten what SEIRPC provides. SEIRPC is regional, is perpetual, is accessible and is present. SEIRPC can plan and implement. It is more difficult for SEIRPC to retain enough staff all the time to complete projects requiring large mobilization (5-7 planners, coordination of various groups).

Keep university partnerships in mind next time you think of large projects in the region.