



Southeast Iowa Regional Planning Commission

September 4, 2014

12:00 p.m.

211 N. Gear Avenue

West Burlington, IA 52655

Meeting Type

Executive Board

— Agenda —

CALL TO ORDER	Schleisman	
Agenda Approval		Board Action
Consent Agenda (Directors Report, Minutes, Financial Report, Claims)		Board Action
OLD BUSINESS		
1. Port Authority Update	Norris	Board Update
2. Multi-Family New Construction (MFNC) Update	Norris	Board Update
NEW BUSINESS		
1. Public Hearing: FFY2014 – 2017 Transportation Improvement Program (TIP) Amendments	James	Board Action
2. Burlington Area Indoor Facility Study	Norris	Board Information
MATTERS FROM THE FLOOR		

Consent Agenda



DIRECTOR'S REPORT

To: SEIRPC Board
From: Mike Norris, Executive Director
Date: September 4, 2014

BUILDING UPDATE

Summer has been uneventful with mild conditions and no new news to report.

CONSENT AGENDA

SEIRPC financials for July look stable to start the fiscal year. A positive FY2014 has led to increasing unrestricted cash balances to begin FY2015. However, the balances are artificially high right now, because of up front payments to SEIRPC, including: per capita dues (SEIRPC and SEIBUS), Community Transition Coordinator and some in/out housing funds that have not yet been released.

AGENDA ITEMS – OLD BUSINESS

1. Port Authority Update, Board Information: Regular update on Port Authority happenings, including working through the 12-month communication plan and working on a strategic plan with the Mid-America Port Authority.
2. Multi-Family New Construction Update, Board information: SEIRPC staff have finalized and submitted applications on behalf of the region for CDBG funds to assist in new multi-family units. Regionally, 200 new units for \$21.35 million were submitted for six different regional communities.

AGENDA ITEMS – NEW BUSINESS

1. Public Hearing: FFY2014-2017 Transportation Improvement Program (TIP) Amendments: SEIRPC staff have two requests for TIP amendments, with neither request using regional STP or TAP funds. Lee County desires to use additional Highway Bridge Program funds for a project on 130th St, increasing from \$88,000 to \$128,000.

Louisa County has a Federal Lands Access Program project open to complete a trail study to link existing trails along the Great River Road/Mississippi River Trail in Louisa County to existing trails in Muscatine County also along the Great River Road. The amendment moves \$110,000 of funds to the FFY2014 TIP to accelerate their use.

2. Burlington Area Indoor Rec Facility Study, Board Information: SEIRPC may be asked to administer funds for a fundraising study in efforts to complete an indoor rec facility in the Burlington Area. This would essentially be a grant administration project.

Southeast Iowa Regional Planning Commission
Executive Board Minutes
211 N. Gear Avenue, West Burlington, IA 52655
July 1, 2014

Members Present: Brent Schleisman, Mark Huston, and Gary Folluo

Member Absent: Sue Frice and Hans Trousil

Staff Present: Mike Norris, Jeff Hanan, Bob Kuskowski, Lori Gilpin, and Debbie Laughlin

Guest Present: Rex Troute, The Hawk Eye

Call to order at 12:02 p.m.

Agenda Approval

Motion by Folluo to approve the July 1, 2014 agenda, second by Huston. All Ayes, motion carried.

CONSENT AGENDA APPROVAL

Norris stated that the building's sewer pit is operational after a brief shutdown in June. A second new pump has been installed for a redundant set-up and the system has an audible alarm. The Community Transition Coordinator, Kirstin Kramer, has begun working and introducing herself around the community. Norris stated that he and Lori, Finance Director, are doing things tracking-wise with the budget to help keep better track of housing and other projects. Motion by Huston to accept the consent agenda, second by Folluo. All Ayes, motion carried.

Old Business:

1. Healthcare Update: Norris stated that Kerry Erts from Benefit Management Solutions submitted a report for the board regarding the Southeast Iowa Planning Commission Health Plan Review. The tentative starting date would be January 1, 2015 for those that are participating in the beginning. It is possible that more groups will join in the future. The prospective rates have not yet been relayed, but we hope to hear more information shortly. We will be receiving figures from Wellmark around October 1st for rates for our renewal date on December 1, 2014, and it is hoped we will know how the prospective Health Plan rates would compare. No action necessary.
2. Community Transistion Coordinator (CTC) Position Update: Norris had brought up Kirstin Kramer's progress in his director's report. The Community Transition Coordinator, Kirstin Kramer, has begun her work and is familiarizing herself with both county jails and the position. He noted that an article was written about it in The Hawk Eye. No action necessary.
3. Port Authority Update: Norris stated that the Southeast Iowa Regional Economic and Port Authority (SIREPA) was established in 2006 and has needed to change its focus due to the Federal Trade Zone (FTZ). SEIRPC has contracted with SIREPA and has met about 5 times in the last 6 months to assist the Port Authority to understand its capabilities, communicate them, and establish the right partnerships to use them. Norris highlighted the bullet list of activities to date, including items such as: strategic plan review; comparison of abilities between Mid-America Port Commission and SIREPA; Audit procurement; Land owner meetings; and website development. No action necessary.

New Business:

1. Housing Update: Norris thanked Hanan for putting this housing update together. Norris highlighted the report showing the numerous programs involved in Great River Housing Trust Fund (GRH); Owner Occupied Rehabilitation (CDBG); Single Family New Construction (SFNC); Multi Family New Construction (MFNC); Neighborhood Stabilization Program (NSP); and Low Income Housing Tax Credit (LIHTC) and CDBG Inspections. Schleisman commented that it was great to see a report of the whole housing department together and showing the growth of these programs. No action necessary.
2. Transit System Awards (State & Federal): Kuskowski showed the two awards to the Executive Board that SEIBUS received: State award "For the Most Improved Transit System 2013" and FTA award "Award of Excellence in Region 7." Norris gave credit to Kuskowski for his management of SEIBUS and the good relationship with Lee County in Seibus' taking over the ridership for that area. No action necessary.

3. Executive Director Evaluation:

Motion by Folluo to go into Closed Session at 12:39 p.m. for the purpose of: To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Iowa State Code 21.5 (i), second by Huston. A roll call vote was taken, all ayes, motion passed.

4. Motion by Folluo to go back into regular session at 12:50 p.m., second by Huston. All ayes, motion passed. A roll call vote was taken, all ayes, motion passed. Motion by Huston to increase Mike Norris's pay by 3% for FY2015, second by Folluo. All ayes, motion passed.

MATTERS FROM THE FLOOR:

None.

Motion to adjourn meeting by Folluo.
Second by Huston. All Ayes

Meeting adjourned at 12:52 p.m.

Submitted by Debbie Laughlin

Mike Norris, Executive Director

Mark Huston, Secretary

Date: _____

Date: _____

Financial Report ***July 2014***



Dear SEIRPC Board:

The accompanying Balance Sheet of Southeast Iowa Regional Planning Commission, as of **July 31, 2014**, and the related Statements of Income and Changes in Financial Position for the one month ended **July 31, 2014**, have been compiled by Lori Gilpin.

A compilation is limited to presenting, in the form of financial statements, information that is the representation of management. The statements have not been audited.

Lori Gilpin
Finance Director

Completed September 2, 2014

TO: SEIRPC Board
FROM: Lori Gilpin
DATE: 9/2/2014
RE: Financial Summary for the month of July 2014



PROFIT & LOSS ALL CLASSES

	Jul-2014	YTD
TOTAL REVENUES :	1,053,921	1,053,921
TOTAL EXPENSES :	698,074	698,074
Excess of revenues over expenditures	355,847	355,847

PROFIT & LOSS REGIONAL TRANSIT AUTHORITY

	Jul-2014	YTD
TOTAL REVENUES :	150,357	150,357
TOTAL EXPENSES :	69,114	69,114
Excess of revenues over expenditures	81,243	81,243

CASH BALANCE	UNRESTRICTED	RESTRICTED	
Gen'l Government Chkng	1,187,539	-	
IRP Government Chkng		733,777	
Ft. Madison RLF Government Chkng		191,517	
Henry County RLF Government Chkng		135,291	
Henry County RTA Government Chkng	44,349		
Keokuk RLF Regular Chkng		134,098	
EDA RLF Government Chkng		356,338	
Mediapolis HTF Government Chkng		86,638	
GRHTF Government Chkng		212,511	
TOTAL	1,231,888	1,850,169	3,082,057

CUSTOMER ACCOUNTS RECEIVABLE BALANCE

Current	1-45	46-90	>90	TOTAL
40,174	644,057	62,600	25,742	772,573

VENDOR ACCOUNTS PAYABLE BALANCE

Current	1-45	46-90	>90	TOTAL
489,392	1,024	0	0	490,416

**Southeast Iowa Regional Planning Commission
Balance Sheet
July 31, 2014**

ASSETS

Current Assets

Checking/Savings

103.00 · Gen'l Government Checking	1,187,539.35
104.00 · IRP Government Checking	733,776.65
105.00 · Ft. Madison RLF Gov't Chkng	191,516.54
106.00 · Henry County RLF-Gov't Chkng	135,290.56
107.00 · Henry County (RTA)-Gov't Chkng	44,349.39
109.00 · Keokuk RLF	134,097.98
110.00 · EDA RLF Government Checking	356,338.30
113.00 · Mediapolis HTF Gov't Chkng	86,638.11
115.00 · GRHTF-Gov't Checking	212,510.95

Total Checking/Savings	<u>3,082,057.83</u>
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Accounts Receivable

120.00 · Accounts Receivable	<u>772,573.24</u>
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Other Current Assets

101.00 · Petty Cash Account	280.00
130.00 · Ft. Madison RLF Receivable	1,737.82
131.00 · Henry County RLF Receivable	59,188.48
132.00 · Our Home Rehab Receivable	13,250.05
133.00 · Mediapolis HTF Receivable	41,447.32
134.00 · EDA RLF I Receivable	596,410.78
135.00 · IRP I Loan Receivable	186,110.37
136.00 · IRP II Loan Receivable	158,107.10
137.00 · Keokuk RLF Receivable	29,617.60
138.00 · GRHTF Receivable	66,938.65
139.00 · EDA RLF II Receivable	626,082.66
174.00 · Prepaid Insurance	66,869.14

Total Other Current Assets	<u>1,846,039.97</u>
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Total Current Assets	<u>5,700,671.04</u>
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**Southeast Iowa Regional Planning Commission
Balance Sheet
July 31, 2014**

Other Assets

220.10 · Agency Vehicle/Equipment	97,869.38
221.10 · Acc. Deprec. Agency Vehicle/Equ	-92,975.46
230.10 · Transit Vehicle	1,033,069.25
231.10 · Acc. Deprec. Transit Vehicle	-499,450.39
240.10 · Program Equipment	32,862.97
241.10 · Accum Deprec-Program Equipment	-12,518.40
250.10 · Building/Bldg. Improvements	1,298,269.96
251.10 · Accumulated Depr.-Bldgs	-41,620.50
252.10 · Land	103,440.00
Total Other Assets	<u>1,918,946.81</u>

TOTAL ASSETS 7,619,617.85

LIABILITIES & EQUITY

Liabilities

Current Liabilities

300.00 · Accounts Payable	490,416.15
2100 · Payroll Liabilities	21,508.21
315.00 · Deferred Revenue - Comm. Trans.	72,261.98
326.79 · Speed Indicators Maintenance	3,202.78
326.80 · Custodial Fund Liability	105.55
355.00 · Accrued Salaries & Vacation	14,817.93
3600 · Short Term Notes Payable	61,107.25
Total Current Liabilities	<u>663,419.85</u>

Long Term Liabilities

3700 · Long Term Notes Payable	1,147,723.42
Total Liabilities	<u>1,811,143.27</u>

Equity

3900 · Unreserved local net Assets	404,024.23
3901 · Non-spendable Reserve for Loans	1,010,893.05
3903 · Assigned to Revolving loan	2,017,662.48
3904 · Investment in property & equipment	1,914,052.90
3905 · GRHTF Net Assets	105,994.96
Net Income (Loss) to date	355,846.96
Total Equity	<u>5,808,474.58</u>

TOTAL LIABILITIES & EQUITY 7,619,617.85

Southeast Iowa Regional Planning Commission
Statement of Revenues, Expenditures and Changes in Fund Balance
For the One Month and Year Ended July 31, 2014

	Jul-2014	Year-to-Date	FY15 Budget	FY14 Actual	FY13 Actual	FY12 Actual	FY11 Actual
Revenues:							
4100 · Bus Fare Revenues							
410.00 · General Public	5,925.16	5,925.16	52,023	51,127	44,262	44,452	48,826
411.00 · Local Contracts	1,147.67	1,147.67	95,998	102,063	113,038	84,903	131,694
Total 4100 · Bus Fares	7,072.83	7,072.83	148,021	153,190	157,300	129,355	180,519
4500 · Federal/State Revenues							
450.00 · EDA Planning Grant	0.00	0.00	61,000	54,900	61,000	61,000	61,000
450.01 · Marketing Grant	0.00	0.00	0	(2,525)	-	0	7,550
450.02 · EDA Flood Recovery	0.00	0.00	0	-	-	0	74,305
450.04 · EDA Facility Grant	0.00	0.00	0	-	112	54,626	680,251
450.05 · EDA RLF Grant	0.00	0.00	0	-	634,500	0	0
451.00 · IDED COG Assistance	0.00	0.00	0	10,294	10,294	11,644	10,294
452.00 · USDA Grant Income	0.00	0.00	0	-	-	49,968	0
453.00 · PDM (Pre-Disaster Mitigation)	0.00	0.00	0	5,532	34,099	0	7,083
453.01 · Homeland Security	0.00	0.00	0	-	-	51,533	251,441
454.00 · Brownfield Grant	0.00	0.00	0	-	-	0	3,709
455.00 · IDOT Planning	0.00	0.00	206,621	203,082	177,706	214,304	158,306
456.00 · State Transit Assistance (RTA)	23,902.57	23,902.57	223,525	247,848	307,254	258,331	385,225
457.00 · Federal Transit Assistance (RTA)	0.00	0.00	286,788	367,431	438,906	317,685	333,332
458.00 · Housing Draws	711,955.00	711,955.00	0	2,053,675	1,192,246	1,522,498	817,841
458.01 · IFA Tax Credit Revenues	0.00	0.00	0	-	3,325	10,325	11,550
459.00 · State Medicaid	37,073.07	37,073.07	443,855	434,092	391,052	164,235	148,102
Total 4500 · Federal/State Revenues	772,930.64	772,930.64	1,221,789	3,374,329	3,250,494	2,716,149	2,949,989
4600 · Principle on Loans							
461.00 · Principle on Loans	25,112.21	25,112.21	0	296,053	207,816	466,532	301,937
4700 · Local Revenues							
470.00 · Per Capita Revenue	167,131.00	167,131.00	166,454	159,407	128,211	122,793	121,743
471.00 · Cities/Counties	18,370.25	18,370.25	0	7,250	16,750	0	24,034
472.00 · Other Contracts	36,263.22	36,263.22	266,155	84,440	86,521	102,254	297,297
473.00 · Grant Administration	5,000.00	5,000.00	0	192,193	245,019	281,409	460,743
474.00 · CDGB Housing Administration	0.00	0.00	0	16,075	-	0	0
475.00 · Other Contributions	0.00	0.00	0	-	114,599	37,319	81,279
475.01 · Homeowner Contributions	1,801.00	1,801.00	0	22,733	37,848	20,566	0
479.00 · RLF Administration	0.00	0.00	17,596	44,050	11,585	80,478	56,442
481.00 · Housing Soft Costs	0.00	0.00	0	107,588	26,635	9,737	5,943
482.00 · Lead Abatement	0.00	0.00	0	9,970	38,162	41,836	1,350
488.00 · Vehicle Reimbursements	839.23	839.23	17,100	11,830	13,293	23,110	23,406
489.00 · Housing Administration	0.00	0.00	207,699	119,177	150,171	110,897	86,815
Total 4700 · Local Revenues	229,404.70	229,404.70	675,004	774,713	868,794	830,400	1,159,052
4900 · Miscellaneous Revenues							
492.00 · Lease Income	9,261.60	9,261.60	111,139	111,889	112,039	105,139	49,553
495.00 · Loan Proceeds	0.00	0.00	5,000	-	-	2,501	0
496.00 · Interest Income (Bank)	692.79	692.79	8,315	8,721	8,889	8,435	10,249
497.00 · Miscellaneous Revenues-Other	750.00	750.00	100,000	13,973	8,939	12,941	16,530
498.00 · Matching Funds	0.00	0.00	86,284	99,844	89,318	176,223	731,139
Total 4900 · Miscellaneous Revenues	10,704.39	10,704.39	310,738	234,427	219,185	305,239	807,471
5000-52 RLF Income							
507.00 · Late Payment Fees	0.00	0.00	100	1,343	1,098	975	1,950
508.00 · Loan Closing Fees	3,200.00	3,200.00	3,750	12,252	14,587	2,844	1,875
509.00 · FM RLF Loan Interest Income	6.31	6.31	0	146	480	1,773	2,374
510.00 · Henry Co. RLF Interest Income	263.46	263.46	0	3,739	2,467	2,057	3,137
511.01 · EDA RLF I Interest Income	1,919.51	1,919.51	82,076	22,440	22,066	31,489	37,549
512.00 · Mediapolis HTF Interest Income	101.62	101.62	0	1,484	1,611	2,067	3,595
513.00 · EDA RLF II Interest Income	1,864.47	1,864.47	0	23,407	9,839	0	0
515.00 · IRP I Loan Interest Income	661.20	661.20	0	1,819	1,753	4,859	6,682
516.00 · IRP II Loan Interest Income	628.64	628.64	0	6,792	9,212	15,876	19,087
517.00 · Our Home Rehab Interest Income	0.00	0.00	0	2,004	-	48	1,219
518.00 · Keokuk RLF Loan Interest Income	0.00	0.00	0	-	2,023	2,436	3,316
520.00 · GRHTF-Loan Interest	51.03	51.03	0	737	543	45	0
Total 5000-52 RLF Income	8,696.24	8,696.24	85,926	76,163	65,679	64,468	80,783
Total Income	1,053,921.01	1,053,921.01	2,441,478	4,908,875	4,769,268	4,512,143	5,479,751

Southeast Iowa Regional Planning Commission
Statement of Revenues, Expenditures and Changes in Fund Balance
For the One Month and Year Ended July 31, 2014

	Jul-2014	Year-to-Date	FY15 Budget	FY14 Actual	FY13 Actual	FY12 Actual	FY11 Actual
Expenditures:							
701.00 · Salaries	60,101.11	60,101.11	1,144,288	1,041,129	1,017,419	960,569	1,052,364
702.00 · FICA - Employer's Share	4,381.80	4,381.80	75,223	74,420	73,438	70,336	77,994
703.00 · IPERS - Employer's Share	5,120.65	5,120.65	93,255	91,656	85,618	75,627	72,495
704.00 · Unemployment	4,572.00	4,572.00	500	1,932	382	2,979	9,049
705.00 · Employee Benefits	8,332.66	8,332.66	177,721	191,614	166,837	133,183	137,510
706.00 · Physicals	228.00	228.00	2,761	2,019	1,565	1,508	1,780
707.00 · Uniform Expense	84.42	84.42	950	950	1,585	2,362	825
708.00 · Drug Testing	115.00	115.00	1,000	604	799	375	967
709.00 · Personnel Expenses-Other	0.00	0.00	1,595	1,009	2,326	3,572	425
710.00 · Payroll services	344.07	344.07	4,000	4,330	3,909	3,487	3,638
712.00 · Advertising	752.70	752.70	3,600	5,390	4,866	1,589	2,701
717.00 · Audit	0.00	0.00	15,000	15,250	14,750	14,425	12,750
726.00 · Contractual Expenses-Other	1,051.50	1,051.50	38,500	28,433	29,488	164,353	582,750
728.00 · Information Technology	0.00	0.00	6,676	9,847	10,818	11,961	7,811
729.00 · Copier Expense	693.68	693.68	4,500	4,836	6,512	7,545	7,651
730.00 · Legal Expense	0.00	0.00	3,700	7,464	6,896	5,103	24,886
738.00 · Depreciation Expense	0.00	0.00	5,000	-	2,914	14,423	17,361
740.00 · Dues/Subscriptions/Conferences	-245.90	-245.90	18,420	16,648	13,241	8,736	16,459
741.00 · Public Notices	66.54	66.54	2,200	1,838	2,316	2,416	2,520
745.00 · Land,Structures,Right of Way, etc.	0.00	0.00	0	-	-	0	1,055,000
746.00 · Leased Equipment	0.00	0.00	700	640	760	570	760
747.00 · Equipment under \$5000	0.00	0.00	7,060	17,528	21,918	14,124	16,295
748.00 · Capital Equipment	0.00	0.00	10,000	106,641	156,977	79,518	71,934
749.00 · Principle Expense	34,361.29	34,361.29	48,064	45,219	45,079	44,901	44,670
750.00 · Lead Testing	84.00	84.00	2,000	2,173	2,935	4,383	1,488
751.00 · Housing	523,112.00	523,112.00	0	1,510,203	966,267	1,161,850	579,854
752.00 · Admin. Expense	0.00	0.00	0	27,058	113,086	109,581	67,233
754.00 · Insurance	9,232.82	9,232.82	112,365	127,406	111,099	96,620	93,119
756.00 · Mortgage Filing Fees	94.00	94.00	750	1,450	4,890	1,142	482
757.00 · Interest Expense	186.47	186.47	30,370	38,957	35,704	34,590	34,974
758.00 · Loan Closing Expense	0.00	0.00	0	-	-	85	5
759.00 · Credit Report Exp.	0.00	0.00	0	16	114	509	17
760.00 · Hsng Relocation Expense	0.00	0.00	0	-	-	937	14,327
766.00 · Bldg. Maintenance & Repair	11,041.82	11,041.82	15,000	20,296	14,703	13,561	18,985
767.00 · Vehicle Maintenance & Repair	6,843.15	6,843.15	113,500	115,818	122,756	119,960	123,811
768.00 · Marketing	500.00	500.00	5,800	4,931	5,381	7,948	60
769.00 · Meeting Expense	282.63	282.63	2,500	3,346	2,622	2,570	6,028
782.00 · Printing/Postage	509.60	509.60	7,600	6,115	5,704	6,952	8,347
791.00 · Rent	650.00	650.00	8,000	7,830	6,330	5,411	7,664
806.00 · Supplies	1,967.58	1,967.58	10,850	9,152	18,071	10,578	15,748
807.00 · Bank Charges	0.00	0.00	0	(5)	37	(35)	87
808.00 · Fuel/Oil	12,851.68	12,851.68	170,100	155,930	154,381	112,095	111,667
810.00 · Telecommunications	2,247.04	2,247.04	25,810	28,215	27,009	25,248	22,932
811.00 · Utilities Expense	2,909.33	2,909.33	36,000	37,737	32,570	30,361	21,801
813.00 · Real Estate Taxes	0.00	0.00	20,000	18,774	12,960	54,129	0
815.00 · Mileage Expense	275.75	275.75	2,760	2,877	-	0	19
816.00 · Travel/Training	-512.57	-512.57	15,090	4,954	8,205	19,759	13,133
820.00 · Use Allowance	839.23	839.23	13,650	11,830	13,293	23,112	23,406
829.00 · Down Payment Assistance	5,000.00	5,000.00	0	351,677	317,840	219,828	316,418
830.00 · Participant Loans & Grants	0.00	0.00	0	723,271	860,198	179,645	0
850.00 · Marketing Grant Expenditure	0.00	0.00	0	-	5,323	0	0
890.00 · Matching Expenditures	0.00	0.00	-10,955	99,844	99,318	176,223	731,139
900.00 · Indirect Costs	0.00	0.00	-8,886	-	-	127,099	(127,099)
Total Expenditures	698,074.05	698,074.05	2,237,017	4,979,252	4,611,209	4,167,801	5,306,237
Excess (deficiency) of revenues over (under) expenditures	355,846.96	355,846.96	204,461	(70,377)	158,059	344,341	173,514

Regional Transit Authority
Statement of Revenues, Expenditures and Changes in Fund Balance
For the One Month and Year Ended July 31, 2014



	Jul-2014	Year-to-Date	FY15 Budget	FY14 Actual	FY13 Actual	FY12 Actual	FY11 Actual
Revenues:							
4100 · Bus Fare Revenues							
410.00 · General Public	5,925.16	5,925.16	52,023	51,127	44,262	44,452	48,826
411.00 · Local Contracts	1,147.67	1,147.67	95,998	102,063	113,038	84,903	131,694
Total 4100 · Bus Fares	7,072.83	7,072.83	148,021	153,190	157,300	129,355	180,519
4500 · Federal/State Revenues							
456.00 · State Transit Assistance	23,902.57	23,902.57	223,525	247,848	307,254	258,331	260,046
457.00 · Federal Transit Assistance	-	-	286,788	367,431	438,906	317,685	333,332
459.00 · State Medicaid	37,073.07	37,073.07	443,855	434,092	391,051	164,235	148,102
Total 4500 · Federal/State Revenues	60,975.64	60,975.64	954,168	1,049,371	1,137,211	740,251	741,480
4700 · Local Revenues							
470.00 · Per Capita Revenue	82,301.00	82,301.00	82,301	79,904	49,443	49,443	49,443
472.00 · Other Contracts	-	-	-	-	-	-	-
Total 4700 · Local Revenues	82,301.00	82,301.00	82,301	79,904	49,443	49,443	49,443
4900 · Miscellaneous Revenues							
495.00 · Insurance Proceeds	-	-	-	-	-	2,501	-
496.00 · Interest Income (Bank)	7.80	7.80	75	86	73	64	88
497.00 · Miscellaneous Revenues-Other	-	-	0	4,900	-	2,628	1,628
498.00 · Matching Funds	-	-	0	-	589	-	9,855
Total 4900 · Miscellaneous Revenues	7.80	7.80	75	4,986	662	5,192	11,571
Total Revenues	150,357.27	150,357.27	1,184,565	1,287,451	1,344,616	924,241	983,013
Expenditures:							
701.00 · Salaries	21,894.12	21,894.12	418,869	399,237	377,934	314,513	368,634
702.00 · FICA - Employer's Share	1,640.39	1,640.39	31,261	29,677	28,276	23,768	27,924
703.00 · IPERS - Employer's Share	1,954.44	1,954.44	37,405	35,553	32,709	25,368	25,738
704.00 · Unemployment	4,572.00	4,572.00	500	-	382	2,979	-
705.00 · Employee Benefits	2,839.37	2,839.37	64,208	68,465	52,911	31,066	40,891
706.00 · Physicals	228.00	228.00	2,761	2,019	1,565	1,508	1,780
707.00 · Uniform Expense	84.42	84.42	750	835	1,358	437	825
708.00 · Drug Testing	115.00	115.00	1,000	604	799	375	967
709.00 · Personnel Expenses-Other	-	-	945	605	458	595	-
712.00 · Advertising	752.70	752.70	3,600	4,632	3,216	1,589	1,968
726.00 · Contractual Expenses-Other	6.55	6.55	6,500	9,101	6,318	6,358	12,914
728.00 · Information Technology	-	-	1,226	2,117	2,630	898	990
730.00 · Legal Expense	-	-	-	600	635	588	5,616
738.00 · Depreciation Expense	-	-	-	-	-	-	-
740.00 · Dues/Subscriptions/Conferences	(760.00)	(760.00)	4,371	3,471	2,273	2,525	2,547
741.00 · Public Notices	-	-	-	20	21	20	23
747.00 · Equipment Under \$5000	-	-	60	354	2,997	405	-
748.00 · Capital Equipment	-	-	-	58,702	156,977	57,267	57,965
754.00 · Insurance	5,662.92	5,662.92	68,000	63,838	64,032	48,892	51,564
757.00 · Interest Expense	-	-	-	660	-	-	-
766.00 · Bldg. Maintenance & Repairs	-	-	-	-	-	234	3,833
767.00 · Vehicle Maintenance & Repair	6,843.15	6,843.15	110,000	112,561	118,522	115,842	122,080
768.00 · Marketing	500.00	500.00	500	-	550	1,150	-
769.00 · Meeting Expense	-	-	250	132	244	99	100
782.00 · Printing/Postage	-	-	-	3	1,122	6	837
791.00 · Rent	650.00	650.00	8,000	7,800	6,300	5,381	5,214
806.00 · Supplies	3.21	3.21	500	671	1,453	429	752
807.00 · Bank Charges	-	-	-	(5)	10	5	(25)
808.00 · Fuel/Oil	12,278.59	12,278.59	165,000	150,075	149,104	106,449	106,784
810.00 · Telecommunications	748.39	748.39	10,000	8,610	8,310	7,445	8,657
815.00 · Mileage Expense	208.25	208.25	2,760	2,786	-	-	-
816.00 · Travel/Training	(775.00)	(775.00)	3,500	825	2,939	5,570	3,169
820.00 · Use Allowance	233.27	233.27	2,000	2,210	2,141	3,662	3,804
890.00 · Matching Expenditures	-	-	10,000	10,000	-	-	9,855
900. Indirect Costs	9,434.20	9,434.20	228,974	178,081	174,851	189,092	104,461
Total Expenditures	69,113.97	69,113.97	1,182,940	1,154,239	1,201,037	954,512	969,866
Fund Balance	81,243.30	81,243.30	1,625	133,212	143,579	(30,272)	13,147

Southeast Iowa Regional Planning Commission
Profit Loss by Class
For Year Ending
July 31, 2014

Ordinary Income/Expense	<u>10 Company Vehicles</u>	<u>20 EDA PG</u>	<u>22 Facility</u>	<u>47 Housing</u>	<u>48 Great River Housing Trust</u>
Income					
4100 · Bus Fare Revenues	0.00	0.00	0.00	0.00	0.00
4500 · Federal/State Revenues	0.00	0.00	0.00	711,955.00	0.00
461.00 · Principle on Loans	0.00	0.00	0.00	451.22	4,909.43
4700-48 · Local Revenues	839.23	0.00	0.00	20,171.25	0.00
4900 · Miscellaneous Revenues	0.00	0.00	9,261.60	13.82	795.36
5000-52 · RLF Income	0.00	0.00	0.00	101.62	3,251.03
	<u>839.23</u>	<u>0.00</u>	<u>9,261.60</u>	<u>732,692.91</u>	<u>8,955.82</u>
Expense					
700.00 · Personnel Expenses	0.00	4,250.21	0.00	7,931.74	2,149.26
704.00 · Unemployment	0.00	0.00	0.00	0.00	0.00
706.00 · Physicals	0.00	0.00	0.00	0.00	0.00
707.00 · Uniform Expense	0.00	0.00	0.00	0.00	0.00
708.00 · Drug Testing	0.00	0.00	0.00	0.00	0.00
709.00 · Personnel Expenses-Other	0.00	0.00	0.00	0.00	0.00
710.00 · Payroll Services	0.00	0.00	0.00	0.00	0.00
712.00 · Advertising	0.00	0.00	0.00	0.00	0.00
717.00 · Audit	0.00	0.00	0.00	0.00	0.00
726.00 · Contractual Expenses	0.00	0.00	1,044.95	0.00	0.00
728.00 · Information Technology	0.00	0.00	0.00	0.00	0.00
729.00 · Copier Expense	0.00	0.00	0.00	0.00	0.00
730.00 · Legal Expense	0.00	0.00	0.00	0.00	0.00
740.00 · Dues/Subscriptions/Conference	0.00	0.00	0.00	0.00	0.00
741.00 · Public Notices	0.00	0.00	0.00	41.82	12.86
746.00 · Leased Equipment	0.00	0.00	0.00	0.00	0.00
747.00 · Equipment under \$5000	0.00	0.00	0.00	0.00	0.00
748.00 · Capital Equipment	0.00	0.00	0.00	0.00	0.00
749.00 · Principle Expense	0.00	0.00	0.00	0.00	0.00
750.00 · Lead Testing	0.00	0.00	0.00	84.00	0.00
751.00 · Housing	0.00	0.00	0.00	513,112.00	10,000.00
752.00 · Admin. Expense	0.00	0.00	0.00	0.00	0.00
754.00 · Insurance	254.78	0.00	679.25	0.00	0.00
756.00 · Mortgage Filing Expenses	0.00	0.00	0.00	7.00	73.00
757.00 · Interest Expense	48.62	0.00	113.36	24.49	0.00
759.00 · Credit Report Exp.	0.00	0.00	0.00	0.00	0.00
766.00 · Bldg. Maintenance & Repairs	0.00	0.00	11,041.82	0.00	0.00
767.00 · Vehicle Maintenance & Repair	0.00	0.00	0.00	0.00	0.00
768.00 · Marketing	0.00	0.00	0.00	0.00	0.00
769.00 · Meeting Expense	0.00	17.01	0.00	0.00	70.00
782.00 · Printing/Postage	0.00	0.00	0.00	0.00	0.00
791.00 · Rent	0.00	0.00	0.00	0.00	0.00
806.00 · Supplies	0.00	0.00	7.28	0.00	0.00
807.00 · Bank Charges	0.00	0.00	0.00	0.00	0.00
808.00 · Fuel/Oil	573.09	0.00	0.00	0.00	0.00
810.00 · Telecommunications	0.00	0.00	0.00	0.00	0.00
811.00 · Utilities Expense	0.00	0.00	2,909.33	0.00	0.00
812.00 · Bldg Operation Allocation	0.00	0.00	0.00	0.00	0.00
813.00 · Real Estate Taxes	0.00	0.00	0.00	0.00	0.00
815.00 · Mileage Expense	0.00	0.00	0.00	0.00	0.00
816.00 · Travel/Training	0.00	14.78	0.00	14.04	0.00
820.00 · Use Allowance	0.00	48.82	0.00	40.74	32.14
829.00 · Down Payment Assistance	0.00	0.00	0.00	0.00	5,000.00
830.00 · Participant Loans	0.00	0.00	0.00	0.00	0.00
850.00 · Marketing Grant Expenditure	0.00	0.00	0.00	0.00	0.00
900.00 · INDIRECT COSTS	0.00	1,417.91	0.00	2,639.84	717.38
	<u>876.49</u>	<u>5,748.73</u>	<u>15,795.99</u>	<u>523,895.67</u>	<u>18,054.64</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(37.26)</u>	<u>(5,748.73)</u>	<u>(6,534.39)</u>	<u>208,797.24</u>	<u>(9,098.82)</u>
SEIRPC adjusted balance	<u>-</u>	<u>-</u>	<u>(19,289.49)</u>	<u>9,503.02</u>	<u>-</u>

Southeast Iowa Regional Planning Commission
Profit Loss by Class
For Year Ending
July 31, 2014

	60 IDOT	71 EDA RLF	72 IRP-I	73.00 FM/KK/HC RLF	76 IRP-II
Ordinary Income/Expense					
Income					
4100 · Bus Fare Revenues	0.00	0.00	0.00	0.00	0.00
4500 · Federal/State Revenues	0.00	0.00	0.00	0.00	0.00
461.00 · Principle on Loans	0.00	14,534.48	1,561.25	1,411.96	2,243.87
4700-48 · Local Revenues	0.00	0.00	0.00	0.00	0.00
4900 · Miscellaneous Revenues	0.00	58.26	321.94	67.80	0.00
5000-52 · RLF Income	0.00	3,783.98	661.20	269.77	628.64
	<u>0.00</u>	<u>18,376.72</u>	<u>2,544.39</u>	<u>1,749.53</u>	<u>2,872.51</u>
Expense					
700.00 · Personnel Expenses	9,425.69	2,503.68	335.28	0.00	335.28
704.00 · Unemployment	0.00	0.00	0.00	0.00	0.00
706.00 · Physicals	0.00	0.00	0.00	0.00	0.00
707.00 · Uniform Expense	0.00	0.00	0.00	0.00	0.00
708.00 · Drug Testing	0.00	0.00	0.00	0.00	0.00
709.00 · Personnel Expenses-Other	0.00	0.00	0.00	0.00	0.00
710.00 · Payroll Services	0.00	0.00	0.00	0.00	0.00
712.00 · Advertising	0.00	0.00	0.00	0.00	0.00
717.00 · Audit	0.00	0.00	0.00	0.00	0.00
726.00 · Contractual Expenses	0.00	0.00	0.00	0.00	0.00
728.00 · Information Technology	0.00	0.00	0.00	0.00	0.00
729.00 · Copier Expense	0.00	0.00	0.00	0.00	0.00
730.00 · Legal Expense	0.00	0.00	0.00	0.00	0.00
740.00 · Dues/Subscriptions/Conference	154.60	0.00	0.00	0.00	0.00
741.00 · Public Notices	11.86	0.00	0.00	0.00	0.00
746.00 · Leased Equipment	0.00	0.00	0.00	0.00	0.00
747.00 · Equipment under \$5000	0.00	0.00	0.00	0.00	0.00
748.00 · Capital Equipment	0.00	0.00	0.00	0.00	0.00
749.00 · Principle Expense	0.00	0.00	20,987.82	0.00	13,373.47
750.00 · Lead Testing	0.00	0.00	0.00	0.00	0.00
751.00 · Housing	0.00	0.00	0.00	0.00	0.00
752.00 · Admin. Expense	0.00	0.00	0.00	0.00	0.00
754.00 · Insurance	0.00	0.00	0.00	0.00	0.00
756.00 · Mortgage Filing Expenses	0.00	0.00	0.00	0.00	0.00
757.00 · Interest Expense	0.00	0.00	0.00	0.00	0.00
759.00 · Credit Report Exp.	0.00	0.00	0.00	0.00	0.00
766.00 · Bldg. Maintenance & Repairs	0.00	0.00	0.00	0.00	0.00
767.00 · Vehicle Maintenance & Repair	0.00	0.00	0.00	0.00	0.00
768.00 · Marketing	0.00	0.00	0.00	0.00	0.00
769.00 · Meeting Expense	27.33	0.00	0.00	0.00	0.00
782.00 · Printing/Postage	9.60	0.00	0.00	0.00	0.00
791.00 · Rent	0.00	0.00	0.00	0.00	0.00
806.00 · Supplies	1,043.34	0.00	0.00	0.00	0.00
807.00 · Bank Charges	0.00	0.00	0.00	0.00	0.00
808.00 · Fuel/Oil	0.00	0.00	0.00	0.00	0.00
810.00 · Telecommunications	0.00	0.00	0.00	0.00	0.00
811.00 · Utilities Expense	0.00	0.00	0.00	0.00	0.00
812.00 · Bldg Operation Allocation	0.00	0.00	0.00	0.00	0.00
813.00 · Real Estate Taxes	0.00	0.00	0.00	0.00	0.00
815.00 · Mileage Expense	0.00	0.00	0.00	0.00	0.00
816.00 · Travel/Training	185.77	5.35	0.00	0.00	0.00
820.00 · Use Allowance	361.31	0.00	0.00	0.00	0.00
829.00 · Down Payment Assistance	0.00	0.00	0.00	0.00	0.00
830.00 · Participant Loans	0.00	0.00	0.00	0.00	0.00
850.00 · Marketing Grant Expenditure	0.00	0.00	0.00	0.00	0.00
900.00 · INDIRECT COSTS	3,156.51	835.55	112.09	0.00	112.09
	<u>14,376.01</u>	<u>3,344.58</u>	<u>21,435.19</u>	<u>0.00</u>	<u>13,820.84</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(14,376.01)</u>	<u>15,032.14</u>	<u>(18,890.80)</u>	<u>1,749.53</u>	<u>(10,948.33)</u>
SEIRPC adjusted balance	<u>(14,376.01)</u>	<u>497.66</u>	<u>535.77</u>	<u>-</u>	<u>181.27</u>

Southeast Iowa Regional Planning Commission
Profit Loss by Class
For Year Ending
July 31, 2014

Ordinary Income/Expense	<u>80 Indirect Cost Center</u>	<u>85 RTA</u>	<u>90 LOCAL</u>	<u>TOTAL</u>
Income				
4100 · Bus Fare Revenues	0.00	7,072.83	0.00	7,072.83
4500 · Federal/State Revenues	0.00	60,975.64	0.00	772,930.64
461.00 · Principle on Loans	0.00	0.00	0.00	25,112.21
4700-48 · Local Revenues	0.00	82,301.00	126,093.22	229,404.70
4900 · Miscellaneous Revenues	0.00	7.80	177.81	10,704.39
5000-52 · RLF Income	0.00	0.00	0.00	8,696.24
	<u>0.00</u>	<u>150,357.27</u>	<u>126,271.03</u>	<u>1,053,921.01</u>
Expense				
700.00 · Personnel Expenses	12,419.61	28,328.32	10,257.15	77,936.22
704.00 · Unemployment	0.00	4,572.00	0.00	4,572.00
706.00 · Physicals	0.00	228.00	0.00	228.00
707.00 · Uniform Expense	0.00	84.42	0.00	84.42
708.00 · Drug Testing	0.00	115.00	0.00	115.00
709.00 · Personnel Expenses-Other	0.00	0.00	0.00	0.00
710.00 · Payroll Services	344.07	0.00	0.00	344.07
712.00 · Advertising	0.00	752.70	0.00	752.70
717.00 · Audit	0.00	0.00	0.00	0.00
726.00 · Contractual Expenses	0.00	6.55	0.00	1,051.50
728.00 · Information Technology	0.00	0.00	0.00	0.00
729.00 · Copier Expense	693.68	0.00	0.00	693.68
730.00 · Legal Expense	0.00	0.00	0.00	0.00
740.00 · Dues/Subscriptions/Conference	359.50	-760.00	0.00	-245.90
741.00 · Public Notices	0.00	0.00	0.00	66.54
746.00 · Leased Equipment	0.00	0.00	0.00	0.00
747.00 · Equipment under \$5000	0.00	0.00	0.00	0.00
748.00 · Capital Equipment	0.00	0.00	0.00	0.00
749.00 · Principle Expense	0.00	0.00	0.00	34,361.29
750.00 · Lead Testing	0.00	0.00	0.00	84.00
751.00 · Housing	0.00	0.00	0.00	523,112.00
752.00 · Admin. Expense	0.00	0.00	0.00	0.00
754.00 · Insurance	2,635.87	5,662.92	0.00	9,232.82
756.00 · Mortgage Filing Expenses	0.00	0.00	14.00	94.00
757.00 · Interest Expense	0.00	0.00	0.00	186.47
759.00 · Credit Report Exp.	0.00	0.00	0.00	0.00
766.00 · Bldg. Maintenance & Repairs	0.00	0.00	0.00	11,041.82
767.00 · Vehicle Maintenance & Repair	0.00	6,843.15	0.00	6,843.15
768.00 · Marketing	0.00	500.00	0.00	500.00
769.00 · Meeting Expense	155.45	0.00	12.84	282.63
782.00 · Printing/Postage	500.00	0.00	0.00	509.60
791.00 · Rent	0.00	650.00	0.00	650.00
806.00 · Supplies	760.18	3.21	153.57	1,967.58
807.00 · Bank Charges	0.00	0.00	0.00	0.00
808.00 · Fuel/Oil	0.00	12,278.59	0.00	12,851.68
810.00 · Telecommunications	1,447.95	748.39	50.70	2,247.04
811.00 · Utilities Expense	0.00	0.00	0.00	2,909.33
812.00 · Bldg Operation Allocation	0.00	0.00	0.00	0.00
813.00 · Real Estate Taxes	0.00	0.00	0.00	0.00
815.00 · Mileage Expense	0.00	208.25	67.50	275.75
816.00 · Travel/Training	0.00	-775.00	42.49	-512.57
820.00 · Use Allowance	53.13	233.27	69.82	839.23
829.00 · Down Payment Assistance	0.00	0.00	0.00	5,000.00
830.00 · Participant Loans	0.00	0.00	0.00	0.00
850.00 · Marketing Grant Expenditure	0.00	0.00	0.00	0.00
900.00 · INDIRECT COSTS	-21,827.07	9,434.20	3,401.50	0.00
	<u>-2,457.63</u>	<u>69,113.97</u>	<u>14,069.57</u>	<u>698,074.05</u>
Excess (deficiency) of revenues over (under) expenditures	<u>2,457.63</u>	<u>81,243.30</u>	<u>112,201.46</u>	<u>355,846.96</u>
SEIRPC adjusted balance	<u>-</u>	<u>60,805.30</u>	<u>112,201.46</u>	<u>150,058.98</u>

Southeast Iowa Regional Planning Commission
Check Register
July 31, 2014

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Bill Pmt -Check	07/10/2014	26448	Access Systems	440.99
Bill Pmt -Check	07/10/2014	26449	Advantage Administrators	700.00
Bill Pmt -Check	07/10/2014	26450	Card Center	1,625.20
Bill Pmt -Check	07/10/2014	26451	Carquest Auto Parts	24.03
Bill Pmt -Check	07/10/2014	26452	CenturyLink	421.52
Bill Pmt -Check	07/10/2014	26453	CenturyLink.	810.30
Bill Pmt -Check	07/10/2014	26454	Chris Crowner	19.94
Bill Pmt -Check	07/10/2014	26455	City of Keokuk.	4,056.62
Bill Pmt -Check	07/10/2014	26456	City of Mount Pleasant	1,960.73
Bill Pmt -Check	07/10/2014	26457	City of West Burlington.	331.42
Bill Pmt -Check	07/10/2014	26458	Clear Falls Bottled Water	20.75
Bill Pmt -Check	07/10/2014	26459	Craftsman Press	33.00
Bill Pmt -Check	07/10/2014	26460	Crescent Electric Supply Co	26.58
Bill Pmt -Check	07/10/2014	26461	Fullenkamp Insurance Agency	3,534.15
Bill Pmt -Check	07/10/2014	26462	Greater Burlington Partnership	500.00
Bill Pmt -Check	07/10/2014	26463	Henry County Recorders Office	7.00
Bill Pmt -Check	07/10/2014	26464	i connect you.	208.00
Bill Pmt -Check	07/10/2014	26465	Integrated Technology Partners	19.95
Bill Pmt -Check	07/10/2014	26466	J.D. Byrider	2,432.04
Bill Pmt -Check	07/10/2014	26467	Kirsten Kramer	25.00
Bill Pmt -Check	07/10/2014	26468	Lowe Holdings LLC.	25,410.00
Bill Pmt -Check	07/10/2014	26469	Lowes	103.74
Bill Pmt -Check	07/10/2014	26470	New York Life	30.00
Bill Pmt -Check	07/10/2014	26471	Norm's Koestner Electric Inc	4,385.37
Bill Pmt -Check	07/10/2014	26472	Office of Auditor of State	250.00
Bill Pmt -Check	07/10/2014	26473	Paul Booth	14.63
Bill Pmt -Check	07/10/2014	26474	Pauwels Lawn Care	500.00
Bill Pmt -Check	07/10/2014	26475	Pitney Bowes Global Financial Svcs. LLC	152.00
Bill Pmt -Check	07/10/2014	26476	Ruth Boyd	85.75
Bill Pmt -Check	07/10/2014	26477	SEI Properties LLC	250.00
Bill Pmt -Check	07/10/2014	26478	Shottenkirk	33.60
Bill Pmt -Check	07/10/2014	26479	Shottenkirk Superstore	1,750.64
Bill Pmt -Check	07/10/2014	26480	Swales Auto Supply Inc.	429.64
Bill Pmt -Check	07/10/2014	26481	The Burlington Hawk Eye	110.73
Bill Pmt -Check	07/10/2014	26482	Titan Broadcasting LLC.	300.00
Bill Pmt -Check	07/10/2014	26483	Todd Schneider dba Schoolhouse Apts	124,816.00
Bill Pmt -Check	07/10/2014	26484	Truck Repair Inc.	3,855.59
Bill Pmt -Check	07/10/2014	26485	UnityPoint Clinic	115.00
Bill Pmt -Check	07/10/2014	26486	Waterworks Car Wash	10.00
Bill Pmt -Check	07/10/2014	26487	Wemiga Waste Inc	22.00
Bill Pmt -Check	07/10/2014	26488	Winners Circle	10.00
Bill Pmt -Check	07/10/2014	26489	Wright Express Fleet Service	1,057.08
Bill Pmt -Check	07/24/2014	26490	Access Systems	223.09
Bill Pmt -Check	07/24/2014	26491	AdvisorNet Property and Casualty LLC	67,789.00
Bill Pmt -Check	07/24/2014	26492	Burlington Kiwanis	110.00
Bill Pmt -Check	07/24/2014	26493	C-CAT, Inc.	100.00
Bill Pmt -Check	07/24/2014	26494	Carquest Auto Parts	10.07
Bill Pmt -Check	07/24/2014	26495	City of Burlington, Iowa	5,432.42
Bill Pmt -Check	07/24/2014	26496	City of Burlington, WWTF	600.98

**Southeast Iowa Regional Planning Commission
Check Register
July 31, 2014**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Bill Pmt -Check	07/24/2014	26497	Clear Falls Bottled Water	27.00
Bill Pmt -Check	07/24/2014	26498	Deery Brothers Ford Lincoln Inc	114.28
Bill Pmt -Check	07/24/2014	26499	Economic Development Administration	31.91
Bill Pmt -Check	07/24/2014	26500	Embellishments & Designs Inc	84.42
Bill Pmt -Check	07/24/2014	26501	Farmers Elevator & Exchange, Inc.	1,307.93
Bill Pmt -Check	07/24/2014	26502	Frank Millard and Company Inc.	790.00
Bill Pmt -Check	07/24/2014	26503	Great River Business Health	228.00
Bill Pmt -Check	07/24/2014	26504	Hope Haven Area Dev Center	732.00
Bill Pmt -Check	07/24/2014	26505	Huffman Welding and Machine Inc	141.19
Bill Pmt -Check	07/24/2014	26506	Hy-Vee, Inc	76.34
Bill Pmt -Check	07/24/2014	26507	Iowa Illinois Office Solutions	313.51
Bill Pmt -Check	07/24/2014	26508	Iowa WorkForce Development.	4,572.00
Bill Pmt -Check	07/24/2014	26509	IPC, Inc.	400.00
Bill Pmt -Check	07/24/2014	26510	Jim's Lock & Safe	13.84
Bill Pmt -Check	07/24/2014	26511	Joe Yocum	12.25
Bill Pmt -Check	07/24/2014	26512	Kirsten Kramer	92.50
Bill Pmt -Check	07/24/2014	26513	Lowe Holdings LLC.	8,520.00
Bill Pmt -Check	07/24/2014	26514	Lowell Gaulke	280.00
Bill Pmt -Check	07/24/2014	26515	Mediacom	89.90
Bill Pmt -Check	07/24/2014	26516	Nextel	748.39
Bill Pmt -Check	07/24/2014	26517	O'Reilly Automotive, Inc.	463.46
Bill Pmt -Check	07/24/2014	26518	Pep Stop	21.00
Bill Pmt -Check	07/24/2014	26519	Petty Cash	229.99
Bill Pmt -Check	07/24/2014	26520	Ruth Boyd	110.25
Bill Pmt -Check	07/24/2014	26521	Todd Schneider dba Schoolhouse Apts	54,522.00
Bill Pmt -Check	07/24/2014	26522	United States Treasury	90.00
				329,166.71
Electronic Payment			Wellmark	15,444.21
Electronic Payment			Payroll	60,607.36
Electronic Payment			Payroll Taxes	22,468.70
Electronic Payment			Payroll Processing Fees	344.07
Electronic Payment			Two Rivers Bank - LOC interest	123.60
Electronic Payment			Two Rivers Bank - Vehicle loan payment	520.94
Electronic Payment			Two Rivers Bank - Building loan payment	8,961.66
Electronic Payment			Advantage fees	163.65
Electronic Payment			MetLife (dental ins.)	972.91
Electronic Payment			Alliant Energy	2,577.91
Electronic Payment			UNUM life insurance	1,058.50
Electronic Payment			IPERS	11,714.61
				124,958.12
			TOTAL EXPENDITURES	454,124.83

BANCARD Services Credit Card Statement

STATEMENT DATE: 7/28/2014

PAYMENT DUE DATE: 8/22/2014

CHECK# 26526

DATE PAID 8/7/2014



Date	Transaction Description	Expense		Class		Amount	Receipt
		Account#	Type	Class#	Class Name		
MIKE NORRIS							
09-Jul-14	Sheraton St. Louis Dining-St. Louis	816	Travel/Training	60	IDOT	17.00	YES
09-Jul-14	Sheraton - St. Louis Missouri	816	Travel/Training	60	IDOT	154.77	YES
						TOTAL	171.77

DEBORAH LAUGHLIN							
01-Jul-14	Mazzio's - Burlington	769	Meeting Expense	80	INDIRECT	33.50	YES
16-Jul-14	Walgreens (prints) - Burlington	806	Supplies	60	IDOT	23.52	YES
16-Jul-14	Hobby Lobby (mattings for frames)	806	Supplies	80	INDIRECT	37.92	YES
17-Jul-14	Jimmy Johns - Burlington	769	Meeting Expense	48.02	GRHTF	70.00	YES
22-Jul-14	Hobby Lobby (document frames)	806	Supplies	90	LOCAL	27.93	YES
23-Jul-14	Ron Davoo - Burlington	769	Meeting Expense	80	INDIRECT	87.75	YES
						TOTAL	280.62

ZACH JAMES							
01-Jul-14	USPS West Burlington	782	Printing/Postage	60	IDOT	9.60	YES
02-Jul-14	Ivy Downtown - Fort Madison	769	Meeting Expense	60	IDOT	2.68	YES
02-Jul-14	Jamar Technologies (traffic counting)	806	Supplies	60	IDOT	233.36	YES
10-Jul-14	La Tavola - Burlington	769	Meeting Expense	60	IDOT	10.00	YES
27-Jul-14	Wix.com (domain name-3 years)	740	Dues/Subscriptions	60	IDOT	55.60	YES
27-Jul-14	Wix.com (yearly combo renewal)	740	Dues/Subscriptions	60	IDOT	99.00	YES
						TOTAL	410.24

JEFF HANAN							
09-Jul-14	The Fox and Crane - Keokuk	769	Meeting Expense	90	LOCAL	12.84	YES
10-Jul-14	Accurate Analytical Testing	750	Lead Test	47.092	KOO	84.00	YES
14-Jul-14	Zeffert & Associates (UPCS Guides)	806	Supplies	90	LOCAL	39.00	YES
						TOTAL	135.84

BOB KUSKOWSKI							
						TOTAL	0.00

						TOTAL	0.00
						TOTAL	998.47

Hans Trousil

Mike Norris

Southeast Iowa Regional Planning Commission
Accounts Receivable Aging Summary
July 31, 2014

	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Local:					
ASAP Grant	0.00	13,725.00	0.00	0.00	13,725.00
City of Burlington	0.00	0.00	10,000.00	0.00	10,000.00
City of Columbus City	0.00	524.00	0.00	0.00	524.00
City of Columbus Junction	0.00	5,000.00	0.00	0.00	5,000.00
City of Fort Madison	0.00	7,986.00	0.00	0.00	7,986.00
City of Keokuk	0.00	7,796.00	0.00	0.00	7,796.00
City of Letts	0.00	519.00	0.00	0.00	519.00
City of Montrose	0.00	879.00	0.00	0.00	879.00
City of Mt. Pleasant	0.00	6,318.00	0.00	0.00	6,318.00
City of New London	0.00	1,578.00	5,000.00	0.00	6,578.00
City of Oakville	0.00	371.00	0.00	0.00	371.00
City of Olds	0.00	410.00	0.00	0.00	410.00
City of St. Paul	0.00	90.00	0.00	0.00	90.00
City of Wapello	0.00	0.00	5,000.00	0.00	5,000.00
City of West Burlington	0.00	2,328.00	0.00	0.00	2,328.00
City of Winfield	0.00	1,044.00	0.00	0.00	1,044.00
Des Moines County	0.00	0.00	5,000.00	0.00	5,000.00
Des Moines County Auditor	0.00	6,467.00	0.00	0.00	6,467.00
Hope Haven	0.00	-	-	1,250.00	1,250.00
Indiana-Illinois-Iowa FFC	0.00	0.00	0.00	222.25	222.25
SEI Regional and Economic Port Auth.	0.00	0.00	0.00	7,693.95	7,693.95
Southeastern Community College	0.00	1,000.00	0.00	0.00	1,000.00
State of Iowa	0.00	52,766.00	0.00	0.00	52,766.00
Town of Mt. Union	0.00	325.00	0.00	0.00	325.00
Town of Rome	0.00	332.00	0.00	0.00	332.00
	<u>0.00</u>	<u>109,458.00</u>	<u>25,000.00</u>	<u>9,166.20</u>	<u>143,624.20</u>
Housing:					
City of Burlington	0.00	89,811.00	0.00	0.00	89,811.00
City of Fort Madison	0.00	2,292.78	0.00	0.00	2,292.78
City of Keokuk	0.00	3,791.60	0.00	0.00	3,791.60
City of Mediapolis	0.00	9,156.46	0.00	0.00	9,156.46
Downtown Partners	0.00	0.00	0.00	1,789.00	1,789.00
ECIA	0.00	330,720.54	37,500.00	395.00	368,615.54
Henry County Auditor	0.00	1,750.78	0.00	0.00	1,750.78
Lowe Holdings LLC	0.00	2,000.00	0.00	0.00	2,000.00
Three Forwards	0.00	0.00	0.00	12,500.00	12,500.00
Todd Schneider.	0.00	16,000.00	0.00	0.00	16,000.00
	<u>0.00</u>	<u>455,523.16</u>	<u>37,500.00</u>	<u>14,684.00</u>	<u>507,707.16</u>
Great River Housing Trust Fund:					
Burlington Junction Railway	150.00	0.00	0.00	0.00	150.00
IFA	0.00	36,319.00	0.00	0.00	36,319.00
	<u>150.00</u>	<u>36,319.00</u>	<u>0.00</u>	<u>0.00</u>	<u>36,469.00</u>

Southeast Iowa Regional Planning Commission
Accounts Receivable Aging Summary
July 31, 2014

	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
RTA:					
Blair House	0.00	20.00	0.00	0.00	20.00
Cardinal Care	0.00	50.00	25.00	0.00	75.00
City of Fort Madison	0.00	2,125.00	0.00	0.00	2,125.00
City of Keokuk	0.00	2,750.00	0.00	0.00	2,750.00
CPC - Henry County	0.00	601.42	0.00	0.00	601.42
CPC - Lee County	0.00	1,784.86	0.00	1,024.80	2,809.66
Danville Care Center	152.50	160.00	0.00	0.00	312.50
Des Moines County Auditor	0.00	26,579.00	0.00	0.00	26,579.00
Ginnie Hager	0.00	0.00	0.00	75.00	75.00
Great River Health Systems	0.00	5,000.00	0.00	0.00	5,000.00
Hope Haven	785.68	0.00	0.00	0.00	785.68
Inpropco	0.00	1,250.00	0.00	0.00	1,250.00
Insight Human Services	0.00	0.00	0.00	100.00	100.00
Iowa Medicaid Enterprise	37,073.07	554.59	0.00	282.26	37,909.92
Judy Jacobs	0.00	0.00	0.00	360.00	360.00
Lee County Payee	0.00	0.00	25.00	0.00	25.00
Leroy Kent	0.00	0.00	0.00	25.00	25.00
Loyal Jay Dischler	0.00	0.00	0.00	25.00	25.00
Milestones Area Agency on Aging	1,147.67	0.00	0.00	0.00	1,147.67
Nancy Shultz	0.00	102.48	0.00	0.00	102.48
New London Comm. Child Care	593.75	343.75	0.00	0.00	937.50
New London Nursing & Rehab	0.00	771.25	0.00	0.00	771.25
Opitmae Life Solution	0.00	25.00	25.00	0.00	50.00
Prairie Ridge Care Center	0.00	105.00	0.00	0.00	105.00
Theresa Hemann	0.00	25.00	25.00	0.00	50.00
TMS Management Group, INc.	191.20	534.60	0.00	0.00	725.80
Tyrone Seay	0.00	-25.00	0.00	0.00	-25.00
Voc Rehab	80.00	0.00	0.00	0.00	80.00
	<u>40,023.87</u>	<u>42,756.95</u>	<u>100.00</u>	<u>1,892.06</u>	<u>84,772.88</u>
Total	<u>40,173.87</u>	<u>644,057.11</u>	<u>62,600.00</u>	<u>25,742.26</u>	<u>772,573.24</u>

Southeast Iowa Regional Planning Commission
Accounts Payable Aging Summary
July 31, 2014

	<u>Current</u>	<u>1 - 45</u>	<u>46 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Access Systems	252.69	0.00	0.00	0.00	252.69
AdvisorNet Property and Casualty LLC	270.00	0.00	0.00	0.00	270.00
Bezoni's True Value	38.26	0.00	0.00	0.00	38.26
Burlington True Value	41.32	0.00	0.00	0.00	41.32
Card Center	998.47	0.00	0.00	0.00	998.47
Carquest Auto Parts	119.99	0.00	0.00	0.00	119.99
CenturyLink	333.57	0.00	0.00	0.00	333.57
CenturyLink.	246.48	0.00	0.00	0.00	246.48
City of Burlington, Iowa	4,593.14	0.00	0.00	0.00	4,593.14
City of Keokuk.	3,633.58	0.00	0.00	0.00	3,633.58
City of Mount Pleasant	2,439.66	0.00	0.00	0.00	2,439.66
Clear Falls Bottled Water	20.75	0.00	0.00	0.00	20.75
Daily Gate City	26.45	0.00	0.00	0.00	26.45
Ebert Supply Company	162.85	0.00	0.00	0.00	162.85
Farmers Elevator & Exchange, Inc.	1,058.94	0.00	0.00	0.00	1,058.94
Fastenal	6.67	0.00	0.00	0.00	6.67
Fullenkamp Insurance Agency	4,508.81	0.00	0.00	0.00	4,508.81
Hope Haven Area Dev Center	431.55	0.00	0.00	0.00	431.55
Huffman Welding and Machine Inc	16.38	0.00	0.00	0.00	16.38
Hy-Vee, Inc	134.89	0.00	0.00	0.00	134.89
J.D. Byrider	356.59	0.00	0.00	0.00	356.59
Louisa County Recorder's Office	7.00	0.00	0.00	0.00	7.00
Lowe Holdings LLC.	27,621.00	0.00	0.00	0.00	27,621.00
Lowes	759.72	0.00	0.00	0.00	759.72
Napa Auto Parts	23.66	0.00	0.00	0.00	23.66
O'Reilly Automotive, Inc.	241.42	55.47	0.00	0.00	296.89
Pep Stop	20.00	0.00	0.00	0.00	20.00
Pitney Bowes - Purchase Power	500.00	0.00	0.00	0.00	500.00
Roto Rooter	1,120.00	0.00	0.00	0.00	1,120.00
Shottenkirk	64.23	0.00	0.00	0.00	64.23
Shottenkirk Superstore	483.67	968.50	0.00	0.00	1,452.17
Swailes Auto Supply Inc.	440.74	0.00	0.00	0.00	440.74
Telin Transportation Group	311.79	0.00	0.00	0.00	311.79
The Burlington Hawk Eye	40.09	0.00	0.00	0.00	40.09
The Goodyear Tire & Rubber Company	533.88	0.00	0.00	0.00	533.88
The Ivy Bake Shoppe & Cafe	30.00	0.00	0.00	0.00	30.00
Todd Schneider dba Schoolhouse Apts	422,449.00	0.00	0.00	0.00	422,449.00
Truck Repair Inc.	3,958.36	0.00	0.00	0.00	3,958.36
US Cellular	50.70	0.00	0.00	0.00	50.70
Wemiga Waste Inc	25.00	0.00	0.00	0.00	25.00
Winners Circle	10.00	0.00	0.00	0.00	10.00
Wright Express Fleet Service	1,126.36	0.00	0.00	0.00	1,126.36
Wunderlich, Inc.	9,131.82	0.00	0.00	0.00	9,131.82
Yellow Book USA	752.70	0.00	0.00	0.00	752.70
	<u>489,392.18</u>	<u>1,023.97</u>	<u>0.00</u>	<u>0.00</u>	<u>490,416.15</u>

**Southeast Iowa Regional Economic and Port Authority
Financial Summary
July 31, 2014**

PROFIT & LOSS ALL CLASSES	
	Jul-2014
TOTAL REVENUES :	-
TOTAL EXPENSES :	-
Excess of revenues over expenditures	-

CASH BALANCE	
Keokuk Savings Bank	14,213

ACCOUNTS RECEIVABLE BALANCE				
	1-45	46-90	>90	TOTAL
Current Iowa EDA	0	2,500	0	2,500

ACCOUNTS PAYABLE BALANCE				
	1-45	46-90	>90	TOTAL
Current SEIRPC	0	0	7,694	7,694

Port Authority Update

OB #1



Memo

To: SEIRPC Board of Directors
From: Mike Norris, Executive Director
Date: August 28, 2014
Re: Port Authority Update

SEIRPC continues to work with the Southeast Iowa Regional and Economic Port Authority (SIREPA) as their administrative agent and planning staff.

The SEIRPC board was last updated in June, 2014 on general work completed for SIREPA. Staff has also accomplished and is working on the following:

- Designed and published SIREPA's website (www.sirepa.org) that provides targeted information on contacts, organizational purpose and structure and ways to work with the port authority.
- Crafted a Memorandum of Understanding (MOU) with the Mid-America Port Commission (MAPC) to jointly develop a five-year strategic plan. The strategic plan will list areas of opportunity and specific strategies each entity can embark on for mutual benefit. Anticipated completion is October, 2014.
- Begun implementation of a communication plan, developed for SIREPA by SEIRPC. Next steps include developing stock literature and presentation for distribution to internal and external contacts.
- Working with Iowa DOT to identify future areas of work through infrastructure, transportation and economic development for SIREPA. Several meetings and conference recently have helped to aid in the discovery for each entity what the other plans to do in the next 3-5 years.

Iowa DOT anticipates receiving a TIGER planning grant to study operational improvements and freight investment opportunities on the Upper Mississippi River. Development of a state freight plan will also help identify future opportunities on the Mississippi River.

Multi Family New Construction Update

OB #2



Memo

To: Mike Norris, Executive Director
From: Jeff Hanan, Assistant Director
Date: August 2014
Re: Multi-Family New Construction Round #6

Applications for CDBG Multi-Family New Construction Round #6 were submitted to (super-cog) ECIA on Friday, August 22, 2014. SEIRPC submitted for 17 developers in six communities.

Awards will be announced in early January 5, 2015. Following are the projects we submitted applications for:

Community	Developer/Location	Number of Units	Total Project Cost	CDBG Asking
Mount Pleasant	Hobart (Braselton Building)	19	\$5 mm	\$2.75mm
Mount Pleasant	Main Street Umbrella Group (Lowe, Gonzales, Hamilton, Stith, Kieseey)	25	\$4.5mm	\$2.8mm
Keokuk	Kevin Thomas (old Steel Castings office building)	14	\$2.5mm	\$1.9mm
Fort Madison	Franz (Sears, Cattermole & Lee County Bank buildings)	28	\$8.7mm	\$3mm
Fort Madison	Michael Morhfeld	8	\$1.2mm	\$700k
Burlington	DPI Umbrella Group (Stiefel, Schuyler, Beckman, Meyers & Johnson)	18	\$2.64mm	\$2mm
Burlington	Kevin Kuckelman (Tama Building)	48	\$7.9mm	\$3mm
West Burlington	Matt Higdon (new construction)	20	\$2.5	\$2.2mm
Columbus Junction	Haggerty LLC	20	\$5mm	\$3mm
TOTAL		200	\$39.94mm	\$21.35mm

FFY2014 - 2017 TIP Amendments

NB #1

Memo



To: Mike Norris, Executive Director

From: Zach James, Planning Director

Date: August 28, 2014

Re: FFY2014 – 2017 Transportation Improvement Program Amendments

Staff has received two requests for amendments to the FFY2014 – 2017 Transportation Improvement Program from Lee and Louisa Counties. Below is additional information about the two projects requested for amendment.

Lee County

Lee County has requested to modify their 130th Street bridge project #BROS-CO56(88)—8J-56 in the FFY2014 – 2017 TIP due to an increase the overall project cost that will require additional federal Highway Bridge Program funds that are anticipated to be authorized in FFY2014. The modification of this project in the FFY2014 – 2017 TIP will allow Lee County to authorize funding this fiscal year and to let the project allowing for construction early 2015. The Highway Bridge Program funds do not impact our regional STP or TAP funding. The amendment will be to modify the project described as follows:

- Lee County, 130th Street Bridge Replacement
 - Current Total Cost \$120,000
 - Current Highway Bridge Program Amount \$88,000
 - Modified Total Cost \$160,000
 - Modified Highway Bridge Program Amount \$128,000

Louisa County

Louisa County has requested to add their Federal Land Access Program project to complete a trail study that would link existing trails along the Great River Road/Mississippi River Trail in Louisa County with existing trails in Muscatine County via X61 the Great River Road. The project is currently shown in the draft FFY2015 – 2018 TIP for FFY2015, but there is concern from the Federal Highway Administration that the FLAP funding may not be available to spend in FFY2015 if working under a continuing resolution for federal transportation funds. The FLAP funds do not impact our regional STP or TAP funding. The amendment will add the following project to FFY2014:

- Louisa County, Project #FLAP-CO58(049)—7L-58 - Study to link Mississippi River Trail in Louisa County with existing trails in Muscatine County via X61 the Great River Road
 - Federal Land Access Program Funding - \$110,000
 - Local Funding - \$22,000

Burlington Area Indoor Facility Study

NB #2



Memo

To: SEIRPC Board of Directors
From: Mike Norris, Executive Director
Date: August 28, 2014
Re: Burlington Area Recreational Study

SEIRPC has been contacted to potentially be a part of a fundraising study for additional recreational options in the Burlington Area.

Creating an indoor recreation facility in the Burlington area was one of the five ideas coming out of the Imagine Our Future initiative. Work on the indoor facility has continued to the point that a fundraising feasibility study is the next step in the overall feasibility study process.

SEIRPC could be a part of administering funds for the fundraising study. Essentially a fund management (or grant administration) project, SEIRPC would serve as a fund administrator to direct funds in an accountable manner.

Funds for the study would be received under contract from a local entity, and SEIRPC would then contract with a consultant to conduct a fundraising feasibility study. A nominal fee for administration services would be part of the structure.

The study would be directed by a managing committee, under the auspices of the Imagine initiative. Details are not finalized, but the described structure would be carried out should SEIRPC services be utilized.

Should SEIRPC services be needed, I will notify the board when the project commences. If you have any questions or comments, please let me know.