

**Southeast Iowa Regional Planning Commission
Full Board Minutes
211 N. Gear Avenue, West Burlington, IA 52655
August 2, 2012**

Members Present: Brent Schleisman, Jim Davidson, Sue Frice, Hans Trousil, Chris Ball, Mark Hempen, Bob Beck, Kent White, Mark Huston, David File, Gary Folluo, Klay Edwards, Byron Smith, Bob Hesler, Steve Bisenius, and Michael O'Connor,

Members Absent: Jim Howell and Andy Truitt

Guests Present: Nancy Snaadt and Scott Snider, Alliant Energy; Rex Troute, The Hawkeye; Jason Huddle and Garrett Pedersen, IDOT

Staff Present: Mike Norris, Debbie Laughlin, Jeff Hanan, Bob Kuskowski, Zach James, Kim Schisel, and Tracey Lamm

Call to order at 12:01 p.m.

Agenda Approval

Motion by Frice to approve the August 2, 2012 agenda, second by File. All Ayes, motion passed.

Consent Agenda Approval

Nancy Snaadt from Alliant Energy introduced Scott Snider, Alliant's Regional Economic Development Manager to the SEIRPC Board. Motion by Bisenius to accept the consent agenda, second by Trousil. All Ayes, motion passed.

Staff Presentation:

Tracey Lamm, Regional Planner for SEIRPC Development Department, has worked at SEIRPC for five years starting in RLF (Revolving Loan Fund), then in flood recovery, and now does a variety of projects including looking into grocery initiatives for small towns and CDBG (Community Development Block Grants). She stated that SEIRPC is hosting a CDBG Workshop in Burlington on Thursday morning, August 9th at 10:00 a.m., and again in the Community Room at Pilot Grove Savings Bank in Donnellson at 2:00 p.m. Tracey stated that this workshop is designed to give insight on how best to plan infrastructure projects in the region to make them more competitive to capture CDBG dollars. She stated that this workshop is for any community that has infrastructure projects in the works or who may have projects on the horizon in the next few years. No action necessary.

Old Business

1. Department Reports: Hanan gave an overview of the Great River Housing Trust Fund projects for the region, noting that to date 20 projects have been completed; 7 are under constructions, and 34 are in process. Hanan stated that round #4 of MFNC (multi-family new construction) projects were not funded this year and that we are reviewing comments and preparing for round #5 in the fall. Hanan further stated that the economy rebounding a bit and the RLF marketing efforts that have been going on have resulted in more applications and the recently awarded RLF loans just shy of \$360,000. James highlighted some points from the Planning Department report stating that the speed indicators have arrived and staff has been working with them to learn how they work, and they plan to hold a meeting in August with participating entities. James further stated that the Safe

Routes to School drafts for Mediapolis and Burlington are complete and staff has met with committee to review. Kuskowski stated that efforts have been focused on the new Lee County routes coordinating what needs are from Bridgeway in Keokuk, the Ft. Madison Drop In Center, Ft. Madison Recyclers, and Hope Haven to Burlington to compare their actual needs with information that was supplied by 10-15. He further stated that the buses that IDOT assisted in securing from 10-15 are currently going through a top to bottom DOT safety inspection, and I have requested IDOT provide funds for the repair expenses identified. No action necessary.

2. Public Hearing – Resolution No. 94-2012: A Resolution Adopting the FFY2013 – FFY2016 Transportation Improvement Plan (TIP): Schleisman opened the Public Hearing at 12:22 p.m. James stated that TIP includes all transportation projects that are receiving federal transportation dollars, and must be included in order to be eligible to receive the funding, thereby including the Regional Surface Transportation Program Target Dollars (STP and TE) received from Iowa DOT for FFY2016 totaling \$2,587,000. Schleisman asked for comments, and there were no comments made. O'Connor made a motion to close the Public Hearing to Approve Resolution No. 94-2012: A Resolution Adopting the FFY2013 – FFY2016 Transportation Improvement Plan (TIP) at 12:25 p.m., second by Bisenius. A roll call vote was taken. All Ayes, motion carried. O'Connor made a motion to Approve Resolution No. 94-2012: A Resolution Adopting the FFY2013 – FFY2016 Transportation Improvement Plan (TIP), second by Trousil. A roll call vote was taken. All Ayes, motion carried.
3. CEDS (Community Economic Development Strategy) Update: Norris stated that although the CEDS is behind schedule at this point, moving forward, staff feels the project will still be on track for a September board review / approval date. He stated that a draft document will be ready in the next 4-6 weeks, and a final document will be available for public comment in advance of the SEIRPC Board meeting in September, where a public meeting will be held. No action necessary.
4. Annual Golf Outing / Fund Raiser for GRH, Inc.: Norris stated that the Annual Golf Outing/Fund Raiser for GRH, Inc. will be held on Wednesday, September 26th at Flint Hills Municipal Golf Course, and that we would like to exceed the 67 golfers and 12 hole sponsors that we had last year, netting about \$4,000 for the local match money for the Housing Trust Fund application. Schleisman stated that the more money we raise, the less local match money needs to come from the taxpayers of the cities and counties. No action necessary.
5. RLF Updates: Norris stated that SEIRPC has been granted an extension until March 9, 2013 to loan approximately 787,500 secured from the EDA through a competitive flood recovery appropriations application that had been awarded for a 3 year period on March 9, 2009. Norris stated that due to the economic climate, no loan was given out of that pool until recently. Norris further stated that SEIRPC will have approximately \$132,000 in borrowed USDA funds de-obligated in the next 30 days. The original USDA IRP II award was received August 1, 2006 in the amount of \$600,000 plus \$134,000 in local match to be lent within three years, of which only a little more than half was lent out; and then a three year extension was applied for and granted which expires August 11, 2012. Norris stated that staff feels the RLF program will see continued interest as it seems the economy is improving and more applications are coming in. No action necessary.

New Business:

1. Iowa D.O.T. LRTP (Long Range Transportation Plan) - Presentation: Norris introduced Jason Huddle and Garrett Pedersen from the IDOT who gave a presentation highlighting the Iowa D.O.T. LRTP (Long Range Transportation Plan) entitled *Iowa In Motion Planning ahead 2040* which was adopted in May 2012. Copies of the LRTP were distributed to the board. Pedersen stated that the process for compiling the LRTP has two federal requirements (1) it must be a minimum 20 year forecast period and (2) that they continually evaluate, revise and periodically update the plan. He further stated that the previous LRTP was entitled *Iowa In Motion* which was adopted July 15, 1997 and that it was updated due to new census data, new studies information, the road use tax study, and reauthorization. Pederson's overview covered what the plan includes, how it was developed and how it can be used as well as studies that show demographic trends, economic trends, passenger trends, freight trends, and implications for transportation. No action necessary.
2. Iowa COG Report: Norris stated handed out a report from the Iowa Association of Region Councils (IARG) which includes a snapshot of our statewide impact, as well as a directory of our sister COG's (Councils of Government) on the back side. He stated that this is a good informational document showing what COG's do in general and how we measure up. No action necessary.
3. CDBG (Community Development Block Grant) Summit: Information about the CDBG Workshop in Burlington on Thursday morning, August 9th at 10:00 a.m., and again in the Community Room at Pilot Grove Savings Bank in Donnellson at 2:00 p.m. was given in the presentation by Tracey Lamm at the beginning of the meeting. No action necessary.

MATTERS FROM THE FLOOR:

None.

Motion to adjourn meeting by Bisenius, second by Frice. All Ayes

Meeting adjourned at 1:06 p.m.

Submitted by Debbie Laughlin

Mike Norris, Executive Director

Jim Howell, Secretary

Date: _____

Date: _____