

Southeast Iowa Regional Planning Commission
Executive Board Minutes
211 N. Gear Avenue, West Burlington, IA 52655
December 19, 2013

Members Present: Brent Schleisman, Sue Frice, and Hans Trousil. Gary Folluo via phone.
Member Absent: Mark Huston
Staff Present: Mike Norris, Jeff Hanan, and Zach James

Call to order at 12:04 p.m.

Agenda Approval

Motion by Trousil to approve the December 19, 2013 agenda, second by Frice. All Ayes, motion carried.

CONSENT AGENDA APPROVAL

Norris highlighted the director's report, bringing to attention his attendance, along with the Mount Pleasant Area Chamber Executive VP, Kiley Miller, of the CMB EB-5 seminar in Des Moines on December 5th. The EB5 program works as a vehicle to connect foreign investors to domestic projects, in exchange for permanent US residency by the investor, and typically fund infrastructure and other lower risk projects. Motion by Trousil to accept the consent agenda, second by Frice. All Ayes, motion carried.

Old Business:

1. Regional CDBG Scoring: Norris stated that the SEIRPC Regional CDBG Scoring Committee met on December 16th to score our region's sole water/sewer application, the City of Mount Pleasant's Jay St. Sewer Project. The project scored an average of 167.67. The project score will be forwarded to the state and the committee will meet again to prioritize housing CDBG applications. Frice made a motion accept the score given by the SEIRPC Regional CDBG Scoring Committee to the region's water/sewer application, the City of Mount Pleasant's Jay St. Sewer Project, and to forward that score on to the state, second by Trousil. All ayes, motion carried.
2. TAC Appointments: Norris gave a reminder for our board members from each county to identify Technical Advisory Committee (TAC) replacements as discussed in the November full board meeting. No action necessary.

New Business:

1. RLF Application – Lucky Runner, Inc.: Norris stated that Lucky Runner, Inc., currently 'Running Wild' is a running-based retail store in West Burlington specializing in running shoes, equipment, and apparel. Lucky Runner, Inc. has applied for up to \$40,000 in revolving loan funds to be used for the purpose of purchasing the business from the existing owners. The RLF Loan Review Committee met on December 12th to consider the application,

but tabled the application pending additional secured collateral. Since that time, additional collateral has been secured, and the Loan Review Committee then approved the application via email. Trousil made a motion to approve the RLF Application from Lucky Runner, Inc. in the amount of up to \$40,000 from the IRP I pool, for a 120 month term at 4.5% interest, seconded by Trousil, all ayes, motion carried.

2. Des Moines/Lee Co Jail Diversion Position Description: Norris stated that Lee County and Des Moines County have been meeting together along with each county's CPC Administrator, Jailer, Sheriff, and SEIRPC planner Tracey Lamm. The group has proposed to SEIRPC the idea of housing a social worker under the SEIRPC umbrella to work with each county in diverting mentally ill inmates out of incarceration and towards resources to help them stabilize. A new position description will be necessary for SEIRPC to complete the process. The board had questions on the details involved, particularly on details regarding SEIRPCs role. More information will be brought back to the Executive Board in the near future. No action necessary.

3. Southeast Iowa Port Authority Update: Norris stated that SEIRPC is under contract with Southeast Iowa Port Authority to provide administrative and planning services, and that the first meeting under this arrangement was held December 17th. Discussed at the meeting were the current status of the Port Authority, ways to move forward, and how other entities may work with or complement the Authority. No action necessary.

MATTERS FROM THE FLOOR:

None.

Motion to adjourn meeting by Folluo.
Second by Trousil. All Ayes

Meeting adjourned at 12:42 p.m.

Submitted by Debbie Laughlin

Mike Norris, Executive Director

Mark Huston, Secretary

Date: _____

Date: _____