

Southeast Iowa Regional Planning Commission
Executive Board Minutes
211 N. Gear Avenue, West Burlington, IA 52655
February 28, 2013

Members Present: Brent Schleisman, Sue Frice, Hans Trousil, Gary Folluo, and Mark Huston
Staff Present: Mike Norris, Debbie Laughlin, Lori Gilpin, and Bob Kuskowski
Guest Present: John Morrow

Call to order at 12:07 p.m.

Agenda Approval

Motion by Trousil to approve the February 28, 2013 agenda, second by Frice. All Ayes, motion carried.

CONSENT AGENDA APPROVAL

Norris highlighted some areas of the Director's Report, bringing attention to the information regarding the Iowa Freight Advisory Committee of which he serves as an ex-officio member, and to the website from Great River Region Partnership (www.southeastiowahousing.com) for the purpose of assisting contractors in finding housing for workers during the construction of the facility for the Iowa Fertilizer Company. Norris stated that SCC is putting up the website, and Mount Pleasant Area Chamber Alliance will be maintaining the site. Motion by Folluo to accept the consent agenda, second by Trousil. All Ayes, motion carried.

Old Business:

None.

New Business:

1. SEIRPC FY2012 Audit: Morrow stated that the FY2012 Audit Report was complete and he gave an overview of the report encouraging board members to read over at their leisure. He stated that the revenues for FY2012 were \$4,287,470, which were \$185,146 over expenses and that there were no findings. Motion by Folluo to approve the FFY 2012 Audit Report, second by Huston. All Ayes, motion carried.
2. CDBG Scoring Committee: Norris stated that SEIRPC is one of 5 regional Council of Governments that will participate in the regional scoring process. He stated that the pilot committee will be comprised of 9 members from various backgrounds such as public works, community development, economic development, CEDS committee, engineering, etc. He further stated that they will have three water and sewer applications to score much in the way that the TAC committee scores STA applications, using criteria considered relevant to the CDBG program using www.iowagrants.gov as a guideline. No action necessary.
3. RLF Application: Aviation Blvd. LLC: Hanan stated that Mike & Kalen Henderson (Aviation Blvd., LLC & Reunion Vineyard, Inc.), through primary lender Two Rivers Bank & Trust, have applied for \$170,000 in revolving loan funds to be used for the purpose of purchasing land and building acquisition. He further stated that the project includes a refinance for a 7.48

acre property located at 2555 Lexington Avenue in Mount Pleasant. Hanan stated that the project includes the construction of a 5,000 s.f. event center with a 15' x 18' covered patio, however RLF Proceeds are not intended to be used for construction and the end result will be the operation of a winery and events center. Hanan stated that the application shows that it will retain 6 jobs and create 23, but the full time equivalent is 9 ½ jobs. Hanan further stated that the SEIRPC RLF Loan Review Committee met on February 21, 2013, and recommended approval. Trousil made a motion to approve the RLF Application from Mike and Kalen Henderson (Aviation Blvd., LLC) for the amount of \$170,000 from the EDA II pool at the interest rate of 4.5% for 10 years with collateral as recommended by the RLF Loan Review Committee, second by Folluo. All Ayes, motion carried.

4. MAP 21 Targets: Norris stated that IDOT approved the 2 year bill with funding process changes and sent out the STP (Surface Transportation Program) projected targets for 2013–2017 with \$2,602 million for 2013. Norris further stated that TAP (Transportation Alternatives Program) funds in Iowa have a base allocation (which must be used for TAP eligible projects) and a flexible allocation (which could be used for TAP projects or for STP eligible projects.) He stated that staff recommends using flexible allocation for TAP eligible projects since the total amount of alternative transportation funding statewide was cut in half, and using the flex fund could help alleviate the loss of overall funding. No action necessary.
5. SEIRPC 40th Anniversary: Norris stated that SEIRPC will reach its 40th anniversary in September, 2013, as it was incorporated that same month in 1973. Norris stated that he would like to see us do some little things to commemorate this anniversary, such as affixing ‘Celebrating 40 years of Regionalism’ or something similar to website, newsletter, letterhead, etc., planting a tree on SEIRPC grounds commemorating the milestone; publishing a short document highlighting accomplishments over the years, etc. Schleisman suggested leaving it up to staff to decide. No action necessary.

MATTERS FROM THE FLOOR:

None.

Motion to adjourn meeting by Folluo.
Second by Trousil. All Ayes

Meeting adjourned at 12:53 p.m.

Submitted by Debbie Laughlin

Mike Norris, Executive Director

Mark Huston, Secretary

Date: _____

Date: _____