

**Southeast Iowa Regional Planning Commission
Full Board Minutes
211 N. Gear Avenue, West Burlington, IA 52655
January 23, 2014**

Members Present: Brent Schleisman, Sue Frice, Hans Trousil, Gary Folluo, Tim Scott, Bob Beck, Klay Edwards, Gary See (for Greg Moeller), Mark Huston, Byron Smith, Andy Truitt, Jim Howell, Ron Sadler and Dr. Michael Ash (came in during the course of the meeting)

Members Absent: Michael O'Connor, David File, Steve Bisenius, Chris Ball, and Bob Hesler

Guests Present: Ron Durbin, Mr. & Mrs. Rex McGuire, and Beverly Conrad; John Morrow, Auditor; and Rex Troute, The Hawk Eye

Staff Present: Mike Norris, Debbie Laughlin, Jeff Hanan, Zach James, Bob Kuskowski, and Lori Gilpin

Call to order at 12:03 p.m.

Membership Introductions:

Schleisman suggested that everyone around the board table introduce themselves and state what entity they represent.

Presentation of Leland McCosh Award:

Norris stated that the 29th Annual **Leland McCosh** Memorial Award is named in honor of the late Leland McCosh, longtime Mayor of Winfield and a founder of the Regional Planning Commission. The award honors a public or elected official who has made outstanding contributions to his/her community in the region, and this year's recipient is Ron Durbin, former mayor of Wapello, Iowa. Norris read from the nomination letter that Ron has served as Mayor of Wapello for the past 6 years, and previously, he also served as the mayor of Middletown. Citing a few of Ron's accomplishments as Mayor in Wapello: he was instrumental in updating a comprehensive plan, which had not been done for about 20 years; completed a master plan for the North End Park and began implementing the plan; and worked with the Pool Board in planning for the city's new pool that will be completed in 2014. In addition, Ron has been working with the Iowa DNR for an Administrative Consent Order for separating the sewer system and upgrading their Waste Water Treatment Plant. Durbin accepted the award with gratitude and stated that he came to Wapello when they were having some trouble with the EPA and DNR, and he worked to turn it around 180 degrees.

Presentation of LeRoy Meyer Award:

Norris stated that the 13th annual LeRoy Meyer award is presented in memory of LeRoy Meyer in recognition of non-elected individuals who have made outstanding volunteer, community development contributions within his/her community in the Southeast Iowa Region, and that this year's recipient is Rex McGuire, a longtime citizen of Wayland. Norris read Rex McGuire's various accomplishments, including his service City projects that

included Wayland Corridor Signage, Industrial Park, Housing Subdivision, Urban Renewal Area, Zoning, Wayland Medical Clinic and Wayland Youth Center. He is currently serving as Captain of the Wayland Volunteer Fire Department, and is a member of Wayland Economic Development Corporation. Rex McGuire accepted the award with appreciation.

Election of Officers

Beck made a motion to accept the slate of Executive Committee officers as follows: Brent Schleisman, Chair; Sue Frice, Vice Chair; Hans Trousil, Treasurer; Mark Huston, Secretary; and Gary Folluo, Member at Large, second by Edwards. All ayes, motion carried.

Agenda Approval

Motion by Folluo to approve the January 23, 2014 agenda, second by Howell. All Ayes, motion carried.

Consent Agenda Approval

Norris highlighted the Director's Report with a building update and mentioned that the IARC (Iowa Association of Regional Councils) staff person was hired this month in partnership with Iowa State Extension. Folluo questioned the finance report as one credit card receipt was missing. Gilpin stated that she believed it was a typographical error, and Norris assured he would check into it. Motion by Trousil to accept the consent agenda, second by Howell. All Ayes, motion carried.

Old Business

1. Department Reports: Hanan highlighted the Development report stating that the RLF Activity chart has a typo. It should read Calendar Year 2013 RLF Activity rather than FY2014. The newest RLF loan has been approved for \$40,000 to Bryan Johnson, Lucky Runner, Inc. to purchase the business (Running Wild) from the current owner. We are working on Multi-family New Construction #5 lead inspections and construction is underway for 41 units. James highlighted the planning department report stating SEIRPC is partnering with Deb Hedger of the SCC Economics Department to provide extended learning opportunities for two students that will work on projects with data collection and statistical analysis. SEIRPC submitted a regional Brownfields Assessment Grant to the EPA which could provide \$400,000 that would provide funding to complete environmental site assessments of the properties in SE Iowa. Kuskowski reported that SEIBUS has seen an overall increase of 14% in total rides during the first half of FY014. The increase in General Public is the first we have seen in several years. We will be offering two of our older buses for sale and using an internet service "Purple Wave" to do all of the marketing and auction management. In the past we have usually gotten about \$500 per bus, and already there is a bid of \$1,000 on one of the buses. No Action Necessary.

2. Transportation Advisory Committee (TAC) Appointments: James stated that at the November Full Board Meeting, SEIRPCs Transportation Advisory Committee (TAC) had vacancies for 6 of its 9 committee members and that Gary Folluo was reappointed as the SEIRPC Board appointee at the November meeting. James explained the specifics of each nomination needed. Each position will be given a three year term starting in 2014. Folluo made a motion to approve the following names for the 5 vacant 3 year positions on the Transportation Advisory Committee (TAC): Tim Scott, Brian Carter, Chris Boshart, Larry Driscoll, and Chris Ball, second by Sadler. All ayes, motion carried.

New Business:

1. EDA-RLF Plan Certifying EDA Project #05-39-02629, Resolution No. 102-2014; and Certifying EDA Project #05-79-04744, Resolution No. 103-2014: Norris stated that these resolutions are required annually by the Economic Development Administration (EDA) to certify that we are following the Revolving Loan Fund(s) work plans and portfolio standards. Motion by Edwards to Approve EDA-RLF Plan Certifying EDA Project #05-39-02629, Resolution No.102-2014, second by Howell. A roll call vote was taken, 14 ayes, 1 abstained (Ash), motion carried. Motion by Howell to Approve EDA-RLF Plan Certifying EDA Project #05-79-04744, Resolution No. 103-2014, second by Folluo. A roll call vote was taken, 14 ayes, 1 abstained (Ash), motion carried.
2. FY2015 Per Capita Rates: Norris stated that the amount proposed for SEIRPC regional dues is \$0.70 per capita (from \$0.67) which increases per capita revenue by \$3,232. The amount proposed for SEIBUS per capita dues paid by the four counties is a 3% increase on the per capita base of \$79,904, which increases revenue by \$2,397. Norris explained that dues received by SEIRPC help pay for local match on federal planning grants, as well as support member services like grant writing and technical assistance and SEIBUS dues help support general public service and capital match. Scott stated that the City of Burlington's Council will not be happy with any increase that is more than the CPI (Consumer Price Index) which would be 1.4 %. Motion by Folluo to approve raising the FY2015 SEIRPC Per Capita rates to \$0.70 Per Capita and to approve raising the FY2015 SEIBUS Per Capita rates to reflect a 3% increase, second by Edwards. 14 Ayes, 1 Nay (Scott), motion carried.
3. FY2013 Audit Report: Norris introduced John Morrow, CPA that prepared our FY2013 audit report. Morrow gave an overview of the FY2013 Audit Report encouraging board members to read over at their leisure. He stated that the revenues for FY2013 were \$4,672,663, which were \$282,300 over expenses and that the assets of the Commission exceeded its liabilities as of June 30, 2013 by \$5,106,287. No findings were reported. Motion by Folluo to approve the FFY 2013 Audit Report, second by Edwards. All Ayes, motion carried.

MATTERS FROM THE FLOOR:

Trousil suggested letting the full board know about what had been discussed at the Special Executive Board Meeting held prior to this meeting in which Kerry Erts gave a presentation.

Norris stated that Kerry Erts from Benefit Management Solutions will be sending out letters to all of SEIRPCs members regarding the idea of forming a regional pool of government entities for the purpose of purchasing medical insurance at somewhat better rates. The letters are to find out if any entities would confirm interest in forming this pool and confirm interest in being quoted to see what the numbers would look like. Norris stated that if there was enough interest to think about moving forward with the idea, it would come to the full board to vote on the issue. Folluo stated there would be a fast turn-around period of 30 days to find out who would be interested.

Motion to adjourn meeting by Howell, second by Trousil. All Ayes

Meeting adjourned at 12:57 p.m.

Submitted by Debbie Laughlin

Mike Norris, Executive Director

Mark Huston, Secretary

Date: _____

Date: _____