

Southeast Iowa Regional Planning Commission
Executive Board Minutes
211 N. Gear Avenue, West Burlington, IA 52655
July 1, 2014

Members Present: Brent Schleisman, Mark Huston, and Gary Folluo

Member Absent: Sue Frice and Hans Trousil

Staff Present: Mike Norris, Jeff Hanan, Bob Kuskowski, Lori Gilpin, and Debbie Laughlin

Guest Present: Rex Troute, The Hawk Eye

Call to order at 12:02 p.m.

Agenda Approval

Motion by Folluo to approve the July 1, 2014 agenda, second by Huston. All Ayes, motion carried.

CONSENT AGENDA APPROVAL

Norris stated that the building's sewer pit is operational after a brief shutdown in June. A second new pump has been installed for a redundant set-up and the system has an audible alarm. The Community Transition Coordinator, Kirstin Kramer, has begun working and introducing herself around the community. Norris stated that he and Lori, Finance Director, are doing new things tracking-wise with the budget to help keep better track of housing and other projects. Motion by Huston to accept the consent agenda, second by Folluo. All Ayes, motion carried.

Old Business:

1. Healthcare Update: Norris stated that Kerry Ertz from Benefit Management Solutions submitted a report for the board regarding the Southeast Iowa Planning Commission Health Plan Review. The tentative starting date would be January 1, 2015 for those that are participating in the beginning. It is possible that more groups will join in the future. The prospective rates have not yet been relayed, but we hope to hear more information shortly. We will be receiving figures from Wellmark around October 1st for rates for our renewal date on December 1, 2014, and it is hoped we will know how the prospective Health Plan rates would compare. No action necessary.
2. Community Transition Coordinator (CTC) Position Update: Norris had brought up Kirstin Kramer's progress in his director's report. The Community Transition Coordinator, Kirstin Kramer, has begun her work and is familiarizing herself with both county jails and the position. He noted that an article was written about it in The Hawk Eye. No action necessary.
3. Port Authority Update: Norris stated that the Southeast Iowa Regional Economic and Port Authority (SIREPA) was established in 2006 and has needed to change its focus due to the Federal Trade Zone (FTZ). SEIRPC has contracted with SIREPA and has met about 5 times in the last 6 months to assist the Port Authority to understand its capabilities, communicate them, and establish the right partnerships to use them. Norris highlighted the bullet list of activities to date, including items such as: strategic plan review; comparison of abilities between Mid-America Port Commission and SIREPA; Audit procurement; Land owner meetings; and website development. No action necessary.

New Business:

1. Housing Update: Norris thanked Hanan for putting this housing update together. Norris highlighted the report showing the numerous programs involved in Great River Housing Trust Fund (GRH); Owner Occupied Rehabilitation (CDBG); Single Family New Construction (SFNC); Multi Family New Construction (MFNC); Neighborhood Stabilization Program (NSP); and Low Income Housing Tax Credit (LIHTC) and CDBG Inspections. Schleisman commented that it was great to see a report of the whole housing department together and showing the growth of these programs. No action necessary.
2. Transit System Awards (State & Federal): Kuskowski showed the two awards to the Executive Board that SEIBUS received: State award “For the Most Improved Transit System 2013” and FTA award “Award of Excellence in Region 7.” Norris gave credit to Kuskowski for his management of SEIBUS and the good relationship with Lee County in SEIBUS’ taking over the ridership for that area. No action necessary.

3. Executive Director Evaluation:

Motion by Folluo to go into Closed Session at 12:39 p.m. for the purpose of: To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session. Iowa State Code 21.5 (i), second by Huston. A roll call vote was taken, all ayes, motion passed.

4. Motion by Folluo to go back into regular session at 12:50 p.m., second by Huston. All ayes, motion passed. A roll call vote was taken, all ayes, motion passed. Motion by Huston to increase Mike Norris’s pay by 3% for FY2015, second by Folluo. All ayes, motion passed.

MATTERS FROM THE FLOOR:

None.

Motion to adjourn meeting by Folluo.
Second by Huston. All Ayes

Meeting adjourned at 12:52 p.m.

Submitted by Debbie Laughlin

Mike Norris, Executive Director

Mark Huston, Secretary

Date: _____

Date: _____