

**Southeast Iowa Regional Planning Commission  
Full Board Minutes  
211 N. Gear Avenue, West Burlington, IA 52655  
July 23, 2015**

Members Present: Brent Schleisman, Gary Folluo, Hans Trousil, Mark Huston, Richard Taylor, Bob Hesler, David Varley, Bob Beck, Brad Quigley, Jim Davidson, Ron Sadler, Greg Moeller, and Michael O'Connor

Members Absent: Sue Frice, Dr. Michael Ash, Klay Edwards, Steve Bisenius, Dr. Steve Titus, and Chris Ball

Staff Present: Mike Norris, Debbie Laughlin, Jeff Hanan, Zach James, Nicole Baker, and Lori Gilpin

Guest Present: Jason Huddle, IDOT

Call to order at 12:01 p.m.

### **Agenda Approval**

Motion by Davidson to approve the July 23, 2015 agenda, second by Folluo. All Ayes, motion carried.

### **Consent Agenda Approval**

Norris stated summer landscaping is complete and that a goose deterrent plan is in the works for next year. Southeast Iowa Housing, Inc. incorporated by SEIRPC is looking to develop affordable housing in the region. Fiscal year-end financials are being prepared, but are not ready for the July meeting as it takes 4 – 6 weeks to close out the fiscal year. Motion by Trousil to accept the consent agenda, second by Sadler. All Ayes, motion passed.

### **Old Business**

1. Department Reports: Hanan reported that recent RLF loans were closed in the amount of \$100,000 for Rushmore Pain & Medicine, Inc. and \$30,000 for Bark & Play Daycare & Suites. Interesting news is that there has been more activity with RLF loans in the last couple years, and the funds are becoming depleted. We are considering recapitalizing and have started discussions with the new EDA representative. October 1<sup>st</sup> the application is due for \$385,000 in the next round of Great River Housing Trust Fund monies. Dan Eberhardt will be soliciting for the 20% local match. Lead testing for the Multi-Family New Construction projects have been in process. We were able to borrow an additional XRF gun from another COG to expedite the process. SEIRPC has been doing Land Use Services for Des Moines County over the last 10 years. James highlighted the Planning Department report stating that the Iowa DOT Commission will be holding their next Commission Public Input Meeting at the Comfort Inn and Suites Conference Center in Burlington on August 11, 2015. SEIRPC will be giving a brief presentation, as will the Highway 61 Coalition. SEIRPC planning staff has been involved in a variety of projects and discussions in aiding regional economic development agencies in areas such as mapping, data collection, and employee transportation needs. SEIRPC contracted

recently with the City of Mount Pleasant to update the city's Comprehensive Plan. Some recently funded grants include: New Fire Truck project for Wayland, Roundabout and Road Reconstruction project for Burlington, and Painting Restoration for West Point. Baker highlighted the Transit report stating that we hired Laurie Boyer as a full time driver for the Keokuk/Medical Shuttle route open due to a retirement. We have received all of our 2016 contracts for SEIBUS; Workforce Development/SCC has decided not to renew their contract this year, however a replacement contract is in the works. She went over the year end stats noting an 8% increase in total rides with 0.3% increase in hours. No Action Necessary.

2. Public Hearing: Resolution No. 113-2015: A Resolution Adopting the FY2016 – 2019 Transportation Improvement Program (TIP): Schleisman opened the Public Hearing at 12:22 p.m. James stated that the TIP includes all transportation projects that are receiving federal transportation dollars. This includes the regional Surface Transportation Program (STP) and Transportation Alternative Program (TAP) funds administered by SEIRPC through a competitive grant program. The highest ranking City STP Project is the Fort Madison – Business 61 (Avenue H), 6<sup>th</sup> Street to 10<sup>th</sup> Street Project with anticipated funding of \$1,011,400. There was one County STP Project: Lee County – J48 Resurfacing Project with anticipated funding of \$1,321,127. Two TAP projects were selected: City of West Burlington – Gear Avenue Trail with anticipated funding of \$280,000; and Louisa County/Columbus Junction – Shoulder Paving / Rec Trail with anticipated funding of \$126,141. Schleisman asked for any comments from the public. There were none. **Folluo made a motion to close the Public Hearing: Resolution No. 113-2015: A Resolution Adopting the FY2016 – 2019 Transportation Improvement Program (TIP) at 12:24 p.m., second by Moeller.** A roll call vote was taken. All Ayes, motion carried. **Trousil made a motion to approve Resolution No. 113-2015: A Resolution Adopting the FY2016 – 2019 Transportation Improvement Program (TIP), second by Folluo.** A roll call vote was taken. All Ayes, motion carried.
3. Public Hearing: FY2015 – 2018 Transportation Improvement Program (TIP) Amendment: Schleisman opened the Public Hearing at 12:26 p.m. James stated that staff received a request from Des Moines County to add one project to the FFY2015 – 2018 TIP due to federal funds that are anticipated to be spent in FFY2015, which allows Des Moines County to let bids and begin expending funds this fiscal year for Project #ER-C029(79)–58-29 at a total cost of \$175,000. This does not impact SEIRPC's regional STP or TAP funding allocations. Schleisman asked for any comments from the public. There were none. **Huston made a motion to close the Public Hearing: FY2015 – 2018 Transportation Improvement Program (TIP) Amendment at 12:27 p.m., second by Trousil.** A roll call vote was taken. All Ayes, motion carried. **Folluo made a motion to approve the FY2015 – 2018 Transportation Improvement Program (TIP) Amendment, second by Trousil.** All Ayes, motion carried.
4. FY2016 – FY2018 Agreement Between Southeast Iowa Regional Planning Commission (SEIBUS) and Chauffers, Teamsters and Helpers Local Union No. 238 Affiliated with the International Brotherhood of Teamsters: Norris stated that SEIRPC and Local 238 met over the last six months, and negotiated a three-year contract without the aid of outside mediation. The parties agreed on several items including

wages at 3% for three years; various language changes affecting Paid Time Off; show-up pay; and part-time definitions. The Executive Board recommended approval at their June 25<sup>th</sup> meeting. Norris thanked the negotiation team (Baker, Laughlin, and Kuskowski). Trousil made a motion to approve the FY2016 - FY2018 Agreement Between Southeast Iowa Regional Planning Commission (SEIBUS) and Chauffers, Teamsters and Helpers Local Union No. 238 Affiliated with the International Brotherhood of Teamsters, second by Sadler. All Ayes, motion carried.

**New Business:**

None

**MATTERS FROM THE FLOOR:**

Jason Huddle, Iowa DOT, handed out a letter that was recently sent out to area businesses. The letter highlights several IDOT projects that will be going on, with the biggest being the 61 bridge over Highway 34, which starts on Monday, July 27<sup>th</sup> in Burlington. There could be some traffic congestion, so it would be best to avoid the area whenever possible.

Motion to adjourn meeting by Davidson, second by Beck. All Ayes

Meeting adjourned at 12:38 p.m.

Submitted by Debbie Laughlin

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Mike Norris, Executive Director

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Mark Huston, Secretary

Date: \_\_\_\_\_

Date: \_\_\_\_\_