

**Southeast Iowa Regional Planning Commission
Full Board Minutes
211 N. Gear Avenue, West Burlington, IA 52655
July 24, 2014**

Members Present: Brent Schleisman, Hans Trousil, Gary Folluo, Steve Bisenius, Bob Beck, David File, Bob Hesler, Ron Sadler, Byron Smith, Dr. Michael Ash, Greg Moeller, Michael O'Connor, and Randy Griffin (alternate for Chris Ball).

Members Absent: Jim Howell, Sue Frice, Mark Huston, Klay Edwards, and Tim Scott

Staff Present: Mike Norris, Debbie Laughlin, Jeff Hanan, Zach James, Bob Kuskowski, and Lori Gilpin

Call to order at 12:03 p.m.

Agenda Approval

Motion by Folluo to approve the July 24, 2014 agenda, second by Trousil. All Ayes, motion passed.

Consent Agenda Approval

Norris stated that the Preliminary Year End financials show a \$76,000 loss, which is a gross estimate which includes the loans, therefore we are actually in the black and the cash is okay. Motion by Trousil to accept the consent agenda, second by Sadler. All Ayes, motion passed.

Old Business

1. Department Reports: Hanan highlighted the Development report stating that on the RLF side, we are still working on the consolidated work plans and that last year we had 3 RLF recipients totaling \$675,000. Hanan noted GRHTF is promoting work on less than 30% LMI applicants from Henry and Louisa Counties for the Great River Housing Trust Fund to close out the 2012 grant, which must be expended by the end of the year. We are unable to access 2014 funds until 2012 funds are closed out. James highlighted the planning department report noting that he is excited about the Complete Streets Policy that we are working on for Burlington and West Burlington. This will be the first complete streets policy staff has worked on with any community in Southeast Iowa. Kuskowski explained year end statistics which show an overall 10% increase in rides, not even counting the 12,400 rides for Keokuk Power Days weekend. Kuskowski showed the awards to the board that SEIBUS earned for FY2013: State award "For the Most Improved Transit System 2013" and FTA "Award of Excellence". No Action Necessary.
2. Public Hearing: Resolution No. 108-2014: A Resolution Adopting the FY2015 - 2018 Transportation Improvement Program (TIP): Schleisman opened the public meeting at 12:17 p.m. James stated that TIP includes all transportation projects that are receiving federal transportation dollars, and must be included in order to be eligible to receive the funding. James highlighted the Regional Surface Transportation

Program Target Dollars (STP) and Transportation Alternative Program Dollars (TAP) received from Iowa DOT for FFY2018. James stated that the Technical Advisory Committee received 5 City applications of which the Fort Madison – Business 61 (Ave H), 2nd Street to 6th St. project was ranked #1 with an anticipated award of \$695,200; and Mount Pleasant Reconstruction on “old, old” former Highway 218 project was ranked #2 with an anticipated award of \$423,922; and there was only one County application received for Des Moines County – Resurfacing of Beaverdale Road, Mediapolis Road, 205th Avenue and 260th St. which is anticipated to receive \$1,490,037. The anticipated TAP funds would go to the City of Burlington – Mason Road Shared Use Path Connection in the anticipated amount of \$233,668, and a portion to City of Fort Madison – recreational trails improvements with anticipated funding of \$82,305. **Beck made a motion to close the public hearing: Resolution NO. 108-2014: A Resolution Adopting the FFY2015 – 2018 Transportation Improvement Program (TIP) at 12:20 p.m., second by Trousil. A roll call vote was taken, all ayes, motion carried. File made a motion to approve Resolution NO. 108-2014: A Resolution Adopting the FFY2015 – 2018 Transportation Improvement Program (TIP), second by Bisenius. All Ayes, motion carried.**

3. Multi Family New Construction Update: Hanan listed the 7 MFNC applications that we have been working on and the applications are due to super-cog ECIA by August 15th. Staff will be assembling project scopes, budgets and pro forma data from the developers prior to completing the applications. Once funded, SEIRPC will be responsible for technical assistance, including lead abatement analysis and expenses related to lead testing, and grant administration which includes Davis-Bacon compliance, Greenstreet compliance, submittals of invoices and processing draws. Awards will be announced in early January 2015. No Action Necessary.
4. EDA Supplemental Award: Norris stated that in June, the Denver EDA office contacted SEIRPC for a one time opportunity to expand the usual Planning Partnership Grant Award that we have been receiving from EDA since the late 1970s (\$61,000) resulting in an additional \$30,500. The expanded scope of work will provide analysis on: a) Preferred alternative for a regional venture capital solution; b) Preferred alternative for a regional POC for economic development; and c) Completion of at least one business continuity plan in the region. SEIRPC will look over our Community Economic Development Strategy (CEDs) plan and work with Great River Region Partnership (GRRP) and the Center for Industrial Research and Service through Iowa State University (CIRAS) for this work. No Action Necessary.
5. CDBG Consolidated Plan Status Update: Norris stated that Iowa’s Consolidated CDBG Plan is the guiding document for investing CDBG dollars in Iowa which is updated every 5 years. The Iowa Economic Development Authority (IEDA) has completed its preliminary public input period, which included a statewide survey of priorities, existing conditions, and future needs (over 400 surveys were completed.) The next phase is to evaluate the input and bring recommendations from IEDA for program spending to public input, and SEIRPC will distribute the information when it is available. Norris encouraged regional participation as it will impact our region for 5 years. Some changes likely to occur include a dedicated source of downtown funding for expanded uses, and a neighborhood funds to supplant the existing housing rehabilitation category. No Action Necessary.

MATTERS FROM THE FLOOR:

None.

Motion to adjourn meeting by Beck, second by Bisenius. All Ayes

Meeting adjourned at 12:42 p.m.

Submitted by Debbie Laughlin

Mike Norris, Executive Director

Mark Huston, Secretary

Date: _____

Date: _____