

Southeast Iowa Regional Planning Commission
Full Board Minutes
211 N. Gear Avenue, West Burlington, IA 52655
July 25, 2013

Members Present: Brent Schleisman, Byron Smith, Jim Davidson, Sue Frice, Hans Trousil, Chris Ball, Steve Bisenius, David File, Bob Beck, Greg Moeller, Bob Hesler, Mark Huston, Gary Folluo, Michael O'Connor, Mark Hempen,

Members Absent: Dr. Michael Ash, Klay Edwards, Andy Truitt, and Jim Howell

Guests Present: Jason Huddle; News Media

Staff Present: Mike Norris, Sara Hecox, Jeff Hanan, Bob Kuskowski, Lori Gilpin, and Zach James

Call to order at 12:00 p.m.

Agenda Approval

Motion by Folluo to approve the July 25, 2013 agenda, second by Frice. All Ayes, motion passed.

Consent Agenda Approval

Motion by File to accept the consent agenda, second by Trousil. All Ayes, motion passed. Norris stated that Lori Gilpin has a preliminary draft of fiscal year 2013 enclosed for the board to review. The year-end closeout may continue for a while and more revenue could be included.

Old Business

1. Department Reports: Hanan reported to the board that SEIRPC received three grants through the Multi-Family New Construction Program. There were 69 units awarded to two different developers in Fort Madison and seven units awarded to one developer in Mount Pleasant. Combined the three grants total over \$4.6 million. The Great River Housing Trust Fund received 11 applications throughout the region for developers proposing projects. SEIRPC staff along with the selection committee from the GRHTF plan to review the applications and make their recommendations to the full GRHTF board. SEIRPC staff is going out in the region asking cities, counties, and business for the local match needed to apply for the 2014 GRHTF application. This year local match is around \$90,000 to leverage an additional \$360,000. Hanan continued to state that a new marketing plan for the RLF is underway and annual site visits have begun and two CDBG applications received funding. The City of Conesville and Des Moines County Health Center were both funded for their projects. James reported to the board that the transportation department has a new employee, Travis Kraus. Travis is filling Madeline Emerson's position. SEIRPC staff has received 10 requests for traffic counting services including one pedestrian count. Staff is also working with the Iowa Fertilizer Company, IDOT and Highway 61 Coalition to assess the traffic impacts from the Iowa Fertilizer Company. Huddle commented that traffic is being monitored and there is no need to make changes at this point. Davidson

asked how many trucks IDOT expected. Huddle responded that IDOT anticipates 25,000 trips per year, during construction, with no peak times. SEIRPC staff has submitted or are processing several grant applications for various projects throughout the region. The deadline for the notice of intent for the Hazard Mitigation Grant Program is approaching soon. Kuskowski reported that SEIBUS provided over 12,000 rides for Keokuk Power Days. SEIBUS will receive the subsidies over the next two years. Preliminary numbers for FY 2013 show a 24% increase in rides. The main increases were seen in Lee County. Final numbers will be presented to the board. No action necessary.

2. Public Hearing: Resolution No. 101-2013: A Resolution Adopting the FFY2014-2017 Transportation Improvement Program (TIP): Schleisman opened the Public Hearing at 12:20 p.m. James stated that TIP includes all transportation projects that are receiving federal transportation dollars. Transportation projects with federal funds must be included in order to be eligible to receive the funding. This also includes the Regional Surface Transportation Program Target Dollars (STP) and the Transportation Alternative Program (TAP) received from Iowa DOT for FFY2017 that is administered by SEIRPC. James stated that for FFY2017 \$1,756,269 of regional STP funding would be available for county projects, \$1,272,676 of regional STP funding would be available for city projects, and \$266,000 would be available for TAP projects throughout the region. James then stated the final scores as provided by the Technical Advisory Committee were provided in the memo, including the anticipated award amounts for all projects. Schleisman asked for comments, and there were no comments made. Folluo made a motion to close the Public Hearing to Approve Resolution No. 101-2013: A Resolution Adopting the FFY2014 - FFY2017 Transportation Improvement Plan (TIP) at 12:27 p.m., second by Beck. A roll call vote was taken. All Ayes, motion carried. Folluo made a motion to Approve Resolution No. 101-2013: A Resolution Adopting the FFY2014 - FFY2017 Transportation Improvement Plan (TIP), second by Frice. A roll call vote was taken. All Ayes, motion carried.
3. CHDO Update: Norris stated that the CHDO is still waiting on getting its 501c3 status from the IRS. Staff has been actively talking to other nonprofits to see if there could be a partnership with the CHDO. The CHDO board plans on meeting in the next 4 -6 weeks. No action Necessary.
4. Golf Outing: Norris reported that this year's golf outing will be Wednesday, September 25, 2013. Staff has been contacting local businesses for prizes and sponsorships. Norris continued to state that the more money that has been raised at the golf outing means less that cities and counties will have to come up with for the local match. No action Necessary.

New Business:

1. RLF Application: Flint Cliff Manufacturing: Hanan stated that Flint Cliffs Manufacturing Inc., 1600 Bluff Road, Burlington, has applied for \$135,000 in revolving loan funds. The funds will be used for building improvements and

machinery and equipment. SEIRPC's RLF Committee made a recommendation to approve the loan at 4% for 10 years. Beck made a motion to approve the RLF Application from Flint Cliff Manufacturing in the amount of \$135,000 from the EDA I pool, for a 10 year term at 4% interest, seconded by Trousil, all ayes, motion carried. After discussion File clarified that the motion was conditional of obtaining a secured guarantee.

2. National Association of Development Organizations (NADO) Award: SERIPC has received a NADO award for its Traffic Speed Indicator Sharing Program. Since the October 2012, the units have been checked out 18 times. The program has leveraged resources and provided benefits to all entities involved. No action necessary.

MATTERS FROM THE FLOOR:

Motion to adjourn meeting by Trousil, second by Davidson. All Ayes

Meeting adjourned at 12:40 p.m.

Submitted by Sara Hecox

Mike Norris, Executive Director

Mark Huston, Secretary

Date: _____

Date: _____