

**Southeast Iowa Regional Planning Commission
Full Board Minutes
211 N. Gear Avenue, West Burlington, IA 52655
July 28, 2016**

Members Present: Brent Schleisman, Sue Frice, Dr. Michael Ash, Steve Bisenius, Ron Sadler, Klay Edwards, Aaron Burnett, Brad Quigley, David Varley, Richard Taylor, Jim Davidson, and Greg Moeller

Members Absent: Gary Folluo, Hans Trousil, Mark Huston, Bob Beck, Dr. Steve Titus, Chris Ball, and Bob Hesler

Staff Present: Mike Norris, Debbie Laughlin, Jeff Hanan, Zach James, Nicole Baker, and Lori Gilpin

Guest Present: Michael O'Connor, former SEIRPC Board Member

Call to order at 12:05 p.m.

Agenda Approval

Frice made a motion to approve the July 28, 2016 Agenda, second by Ash. All ayes, motion carried.

Presentation: Mike Norris stated that recently we have been presenting our former Board of Director's with a Certificate of Appreciation. Michael O'Connor served on the SEIRPC Full Board from 2008 through 2015. During his tenure the SEIRPC board was dealing with post flood recovery and moving SEIRPC to their present office building. Michael O'Connor accepted the framed certificate and stated that in his opinion, SEIRPC is probably one of the best organizations in the region with its unifying goals and the fact that so much money has been enabled to flow into the region. Michael O'Connor appreciates the SEIRPC staff and has been pleased since SEIBUS has been driving the Lee County routes.

Consent Agenda Approval

Norris highlighted the director's report stating we used a firm out of Quad Cities for the general landscaping and building caulking project. Norris was asked to speak about building resilient communities at the 7-state Economic Development Administration Conference in Denver happening in early August. SEIRPC has also been asked to present on housing topics at this fall's Tri-State Summit. There will not be June financials this month, as the end of the fiscal year items still need to tie out. Bisenius made a motion to approve the Consent Agenda, second by Moeller. All ayes, motion carried.

Old Business

1. Department Reports: Hanan reported that we are meeting with a banker this afternoon in regard to another RLF project. MFNC #6: Tama Building in downtown Burlington is moving forward. Brazelton in downtown Mount Pleasant is in its final stages of construction, and they are currently accepting applications for tenants. Great River Housing, Inc. is adding upper story renovation to its portfolio and they are looking at applications now. Hanan stated that he recently attended the National Conference of the Association of State Floodplain Managers (ASFPM) in Grand Rapids, MI. James

reported that the City of West Burlington recently approved an updated zoning ordinance prepared by SEIRPC planning staff. As a follow-up, SEIRPC staff will begin work in updating the City of West Burlington's sign ordinance to ensure the existing references from the zoning ordinance are accurate, and other pertinent updates. In coordination with the 2016 Economic Development leaders from Keokuk, Fort Madison, Lee County, Mount Pleasant, and Greater Burlington who signed a Reciprocal Marketing Agreement establishing a framework for how to respond to regional inquiries and how to market regionally significant sites together, SEIRPC is involved in the creation of a set of maps for each of the identified regionally significant sites throughout southeast Iowa. Baker stated that Deni McClinton was honored as Driver of the Year. She met all of the criteria and a write-up appears in the SEIRPC newsletter. FY2016 Year-end statistics were ready showing that total rides have gone down a little from FY2015. No action necessary.

2. Public Hearing: Resolution #119-2016: A Resolution Adopting the FY2017 - 2020 Transportation Improvement Program (TIP): Schleisman opened the Public Hearing at 12:24 p.m. James stated that TIP includes all transportation projects that are receiving federal transportation dollars, and must be included in order to be eligible to receive the funding. James highlighted the Regional Surface Transportation Program Target Dollars (STP) and Transportation Alternative Program Dollars (TAP) anticipated to be received from Iowa DOT for FFY2020. James stated that 5 City STP applications were received of which Fort Madison - Business 61 (Highway 2), 10th Street to 20th St. project was ranked #1 with an anticipated award of \$1,151,709. Only one County STP application was received from Henry County - J20 HMA Resurfacing with Cold in Place, which is anticipated to receive \$1,562,785. 2 Applications were received for the TAP funds with the City of Mount Pleasant - South Iris Street Connector Trail - Ashford Park to North of Washington Street ranked #1 with anticipated funding of \$250,000. Louisa County Conservation Board - Hoover Nature Trail Improvements and Trailhead at Morning Sun ranked #2 with the anticipated funding of \$69,558 which they could have used if they could complete the project as applied, but they declined, so the money will move forward to another cycle. Schleisman asked for comments, and there were no further comments made. **Frice made a motion to close the Public Hearing: Resolution #119-2016: A Resolution Adopting the FY2017 - 2020 Transportation Improvement Program (TIP) at 12:27 p.m., second by Sadler.** A roll call vote was taken. All Ayes, motion carried. **Ash made a motion to approve Resolution #119-2016: A Resolution Adopting the FY2017 - 2020 Transportation Improvement Program (TIP), second by Sadler.** A roll call vote was taken. All Ayes, motion carried.
3. Housing Inc. Update: Norris stated that Southeast Iowa Housing, Inc. is well into its first development project. A spec house in partnership with the City of Mount Pleasant is approximately 60% complete, with the anticipated completion date in the 2nd week of September. SEIRPC has received interest from 7 individuals with the first three going through financing pre-qualification and income verifications. Staff will meet with the Housing, Inc. board to set a sale price for the home when construction is complete. Interest is being taken from communities in the region who may wish to have a home built on city-owned or controlled lot(s). Housing, Inc. feels that 2 projects per year is a good place to start. No action necessary.

New Business:

1. CEDS Plan Update: Norris stated that the latest CEDS plan was approved in 2012, and is required to be updated every 5 years. The CEDS plan is the central part of southeast Iowa's status as an Economic Development District (EDD) through the Economic Development Administration (EDA), US Department of Commerce. This status makes us eligible for EDA grants, technical assistance, and ongoing planning grant assistance. Grants received over the last 10 years from EDA in southeast Iowa total approximately \$15 million. The 2012 CEDS was re-structured to include the long-range transportation plan and to include the most diverse planning committee lineup and input for a CEDS in the last 20 years. SEIRPC staff will create timelines and deliverables for the 2017 CEDS plan update, which will be used in strengthening southeast Iowa. No action necessary.
2. Golf Outing: SEIRPC's 6th Annual Golf Outing / Fundraiser for Great River Housing, Inc. will be held on Thursday, September 15th at Flint Hills Municipal Golf Course. Over the last 5 years, net contributions have come to \$25,000 which helped to bring in \$2.1 million into the region. This year, the event conflicts with the League of Cities Meeting. No action necessary.

MATTERS FROM THE FLOOR:

None.

Davidson made a motion to adjourn, second by Sadler. Meeting adjourned at 12:39 p.m.

Submitted by Debbie Laughlin

Mike Norris, Executive Director

Mark Huston, Secretary

Date: _____

Date: _____