

**Southeast Iowa Regional Planning Commission
Full Board Minutes
211 N. Gear Avenue, West Burlington, IA 52655
November 21, 2013**

Members Present: Brent Schleisman, Sue Frice, Steve Bisenius, Hans Trousil, Jim Davidson, Bob Beck, Klay Edwards, Greg Moeller, Mark Huston, Byron Smith, Jim Howell, Michael O'Connor, and Mark Hempen

Members Absent: Dr. Michael Ash, Gary Folluo, David File, Chris Ball, Andy Truitt, and Bob Hesler

Guests Present: Stu Anderson, IDOT; Jason Huddle and Mark Van Dyke, IDOT

Staff Present: Mike Norris, Debbie Laughlin, Jeff Hanan, Bob Kuskowski, Lori Gilpin, and Zach James

Call to order at 12:03 p.m.

Presentation: Stu Anderson, Planning & Modal Division Director: Stu Anderson gave a presentation on Transportation Funding Concepts as given the US 61 Coalition on the same day. He stated that the purpose is to broaden the discussion of transportation funding options, gather input and comments, and he assured that they are not at this point funding recommendations and are not part of our legislative proposals. A power point handout was given out, and Anderson highlighted the different concepts, which included dedicating aircraft use tax revenue to State Aviation fund; increasing the oversize/overweight vehicle permit fees; increasing the fee for new vehicle registrations from 5% to 6%, eliminating state per gallon fuel tax and replace with state excise sales tax on fuel to name a few. He then talked about the next steps and gave out contact information for feedback. Norris emphasized the importance of getting feedback from our region.

Agenda Approval

Schleisman stated that he had one correction to the agenda, old business item #2 should be board action rather than board update. Motion by Trousil to approve the November 21, 2013 agenda as corrected making old business item #2 a board action, second by Davidson. All Ayes, motion passed.

Consent Agenda Approval

Norris highlighted the Director's Report and noted that SEIRPC hosted the "Dream Big. Grow Here" annual business plan competition on November 7th. Motion by Trousil to accept the consent agenda, second by Hempen. All Ayes, motion passed.

Old Business

1. Department Reports: Hanan highlighted the Development report stating that periodically he will include an RLF Activity chart like the one included for the first time today. The Great River Housing \$5,000 down payment assistance program has really

taken off this fiscal year with 15 closed loans, one approved for next week, and 3 more applications pending. Multi-family inspections and file reviews were completed on nearly 250 units. James highlighted the planning department report stating that the City of Wapello will be funded for the Iowans Fit for Life grant and will receive \$10,000 upon completion of the action plan. Kuskowski reported that SEIBUS provided 21,221 rides for the Ghost Train, a 26% increase from last year, and that the Iowa Home Base Service in Montrose continues to add more riders. No Action Necessary.

2. RLF Write Off – Kingsley Inn: Norris stated that the regional Loan Review Committee has recommended SEIRPC write off the Kingsley Inn loans from our books, based on the property going through foreclosure process from the primary lender and the unlikelihood of collection on the loans in the near term. However, writing off the loan doesn't affect ability to collect. The loan recipients are: Pleasant Prospect Properties/TNT Holdings and St. Mark Corporation (assumed by Pleasant Prospect/TNT Holdings). The impacts to SEIRPC include reducing the EDA 1 RLF / IRP pools' capital base by the amount owed, and SEIRPC will continue to pay the USDA back through revolved principle and loan income for the 1% interest for the IRP portions. Trousil made a motion to approve the RLF Write off for the Kingsley Inn from SEIRPC RLF pools: EDA I, \$59,409.03; IRP I, \$44,736.91; and IRP II, \$59,335.27 totaling \$163,736.21, second by Howell. All ayes, motion carried.
3. CDBG Update: Norris stated that the CDBG Regional Scoring Committee will reconvene in December to evaluate water/sewer applications submitted for the 2013 application cycle. These rankings will be taken into consideration for final funding recommendations at the state level. He further stated that the Iowa Economic Development Authority also wishes to have the pilot COGs rank housing projects on a pilot basis. The Regional Scoring Committee will likely reconvene in mid-January to review housing applications. No action necessary.
4. CHDO Update: Norris stated Southeast Iowa Housing, Inc. (SIHI) is officially designated as a 501c3 organization, which was received in October 2013 from the US Treasury, and was needed in the effort to become a certified CHDO (Community Housing Development Organization). Ironically, this happened after the SIHI board considered a merger with Great River Housing, Inc. the regional housing trust fund. The main advantages of becoming a CHDO is 1) mandatory set aside funds for CHDOs at the state level; and 2) Grant funds are available, instead of loans. The issue is ongoing and you will be updated as developments happen. No action necessary.
5. Board Books. Norris stated that board books are now available online, in the same place as the board packets on the SEIRPC website. Essentially they are a collection of core organizational information such as annual report, bylaws, administrative procedures and policies, annual budget, annual audit, and the CEDS plan. In addition an annual calendar is included and an Executive Director Succession Plan. It is intended that the books will be updated annually and will provide a good historical

reference. All agreed that this would be helpful, particularly to new board members. No action necessary.

New Business:

1. New TAC (Technical Advisory Committee) Appointment: James explained the rotating chart for the Technical Advisory Committee appointment, and mentioned that 6 out of the 9 positions will be vacant. Each position was given a three year term with new terms starting in 2014. No member of the TAC can serve more than 2 consecutive three year terms. Trousil made a motion to reappoint Gary Folluo for a 2nd 3 year term as the SEIRPC Board Representative on the Technical Advisory Committee, second by Bisenius. All ayes, motion carried.
2. McCosh and Meyer Awards: Norris stated that letters went out seeking nominations for the LeRoy Meyer and Leonard McCosh awards for 2013. Nominations must be submitted by December 27, 2013. No action necessary.
3. SEIRPC Board Appointments: Norris stated that letters went out to the Mayors and County Supervisor Chairs regarding resolutions for appointment to the SEIRPC Board of Directors effective January, 2014. Resolutions need to be sent to the Executive Assistant in December or early January. No action necessary.

MATTERS FROM THE FLOOR:

None.

Motion to adjourn meeting by Trousil, second by Bisenius. All Ayes

Meeting adjourned at 1:18 p.m.

Submitted by Debbie Laughlin

Mike Norris, Executive Director

Mark Huston, Secretary

Date: _____

Date: _____