

Southeast Iowa Regional Planning Commission
Executive Board Minutes
211 N. Gear Avenue, West Burlington, IA 52655
October 24, 2013

Members Present: Brent Schleisman, Sue Frice, Gary Folluo, and Hans Trousil
Member Absent: Mark Huston
Staff Present: Mike Norris, Debbie Laughlin, Bob Kuskowski, Jeff Hanan, Zach James, and Lori Gilpin
Guest Present: Rex Troute, The Burlington Hawk Eye

Call to order at 9:00 a.m.

Agenda Approval

Motion by Folluo to approve the October 24, 2013 agenda, second by Trousil. All Ayes, motion carried.

CONSENT AGENDA APPROVAL

Norris highlighted some areas of the Director's Report, bringing attention to staff working on getting fiber optic service to the building from Danville Telco, which will improve data service to the building at an extremely competitive price from a local provider. Motion by Frice to accept the consent agenda, second by Trousil. All Ayes, motion carried.

Old Business:

1. Health Insurance/ 28E Agreement: Norris stated that in an effort to cut costs for insurance, staff initially was interested in joining in an agreement with COBCO, and the SEIRPC Executive Board directed us to check out other consortiums. In that process, we were given several options which will save us money, with our objective being to adopt a 28E with Louisa County. Recent information relayed by the Affordable Care Act (ACA) does not allow 28E agreements solely for the purpose of health benefits, therefore the 28E agreement will need to be modified. Norris stated that given our relationship with Louisa County, this ruling is not a process killer, but a process modifier. In the meantime, we can still save money by going with a self-funded plan on our own effective December 1st, which is our new health insurance renewal date. Frice made a motion to open a separate bank account to administer SEIRPCs partial self-funding plan, second by Folluo. All ayes, motion carried.
2. Board Books: Norris stated that purpose of compiling the board book is to provide a more efficient look at our organization, particularly for new board members. He stated it gives a background of the organization, areas of work, critical documents, and typical schedules. The succession plan is the only new document which gives a plan of action in case the Executive Director were to leave unexpectedly. Folluo made a motion to Approve the Board Books to be placed on the SEIRPC website on the Board of Directors page, second by Trousil. All ayes, motion carried.

3. CDBG Scoring: Norris stated that he and Tim Ostroski (SICOG Director) met with IEDA officials on September 24 to discuss the regional CDBG scoring pilot process. The State was pleased with the pilot outcomes and would like the five pilot COGs to go “live” in November, meaning they would review the CDBG applications before the IEDA staff. The regional scores would be taken into account with the State’s scoring. In addition, Norris stated that IEDA also wishes to have the regions initiate a pilot process for scoring CDBG housing applications, which IARC colleagues will be preparing criteria for state review at a follow up meeting. IARC will also have a chance to have significant input in the state’s CDBG Action Plan which will be updated next spring. No action necessary.

New Business:

1. Government Shutdown Impacts: Norris stated that although no immediate impact was felt, SEIRPC was delayed in several instances of either receiving federal money or submitting information to federal agencies due to the government shutdown. Norris further stated that cash flow implications are dire if a shutdown scenario would continue, as SEIRPC needs roughly \$183,000 monthly to meet its budget projections. SEIRPC could survive about 10 weeks on its reserves without any new revenues. No action necessary.
2. November Full Board Meeting: Norris stated that due to Thanksgiving Holiday falling on the 4th Thursday of the month, we need to see if you would like to move the November Full Board Meeting to the 3rd Thursday of November. Folluo stated that ISAC is not falling during that week this year. Schleisman advised staff to send an email out to see if we would get a quorum for Thursday, November 21st. No action necessary.

MATTERS FROM THE FLOOR:

Norris stated that he attended the Lee County Summit yesterday, which had about 130 people in attendance. Iowa Fertilizer Company (IFC) gave a presentation, SCC talked about their Industrial Maintenance Program, and Regional Planning was brought up several times. Norris stated that he is going to tour the Iowa Fertilizer Company today.

Motion to adjourn meeting by Trousil.
Second by Folluo. All Ayes

Meeting adjourned at 9:44 a.m.

Submitted by Debbie Laughlin

Mike Norris, Executive Director

Mark Huston, Secretary

Date: _____

Date: _____