

Southeast Iowa Regional Planning Commission  
Executive Board Minutes  
211 N. Gear Avenue, West Burlington, IA 52655  
September 4, 2014 (for August Executive Board Meeting)

Members Present: Brent Schleisman, Hans Trousil, Sue Frice, Mark Huston, and Gary Folluo  
Staff Present: Mike Norris, Bob Kuskowski, Lori Gilpin, and Debbie Laughlin  
Guest Present: Rex Troute, The Hawk Eye

Call to order at 12:00 p.m.

### **Agenda Approval**

Motion by Folluo to approve the September 4, 2014 agenda, second by Trousil. All Ayes, motion carried.

### **CONSENT AGENDA APPROVAL**

Norris stated that he will be continuing as the chair of the Iowa Association of Regional Councils (IARC) for another year. Norris stated that he and Lori, Finance Director have a better tracking system for the budget, and that we are starting out the fiscal year stable. Though balances are solid, they are artificially high right now due to up-front payments from SEIRPC and SEIBUS per capita dues, Community Transition Coordinator, and some in/out housing funds that have not yet been released. Motion by Folluo to accept the consent agenda, second by Huston. All Ayes, motion carried.

### **Old Business:**

1. Port Authority Update: Norris updated the board on SEIRPCs work with SIREPA (Southeast Iowa Regional Economic and Port Authority) on their latest accomplishments such as the website [www.sirepa.org](http://www.sirepa.org), and work on a Memorandum of Understanding (MOU) with the Mid-America Port Commission (MAPC) to jointly develop a five-year strategic plan. In addition, implementation of a communication plan has begun with the anticipation of developing stock literature and presentation for distribution to internal and external contacts. No action necessary.
2. Multi-Family New Construction (MFNC) Update: Norris stated that SEIRPC staff have finalized and submitted applications to Super-cog ECIA for 17 developers in 6 communities for CDBG funds to assist in new multi-family units. Awards will be announced in early January. SEIRPC charged each developer for our time in putting the applications together. We hope to secure some of the 25 - 26 million dollars that has been set aside for this purpose. No action necessary.

### **New Business:**

1. Public Hearing: FFY2014 - 2017 Transportation Improvement Program (TIP) Amendments: Schleisman opened the Public Hearing: FFY20-14 - 2017 Transportation Improvement Program (TIP) Amendments at 12:15 p.m. Norris Stated that SEIRPC staff has requests for TIP amendments with neither request using regional STP or TAP funds. Lee County desires

to use additional Highway Bridge Program funds for a project on 130<sup>th</sup> St., increasing from \$88,000 to \$128,000. Louisa County has a Federal Lands Access Program project to complete a trail study to link existing trails along the Great River Road / Mississippi River Trail in Louisa County to existing trails in Muscatine County. The amendment moves \$110,000 of funds to the FFY2014 TIP to accelerate their use. Schleisman asked for comments from the public, and there were none. **Trousil made a motion to close the Public Hearing: FFY20-14 – 2017 Transportation Improvement Program (TIP) Amendments at 12:17 p.m., second by Folluo.** A roll call vote was taken, all ayes, motion carried. **Huston made a motion to approve the Public Hearing: FFY20-14 – 2017 Transportation Improvement Program (TIP) Amendments, second by Trousil.** A roll call vote was taken, all ayes, motion carried.

2. Burlington Area Indoor Facility Study: Norris stated that SEIRPC has been asked to be a part of a fundraising feasibility study for additional recreational options in the Burlington area. SEIRPC could be a part of administering funds for the fundraising study to direct funds in an accountable manner. Should our services be needed, the board will be notified when the project begins. No action necessary.

**MATTERS FROM THE FLOOR:**

Norris stated that McGladrey has requested a 3 year extension of their lease agreement with SEIRPC. Their rent will increase to \$1,320 per month (9%.)

Motion to adjourn meeting by Frice.  
Second by Folluo. All Ayes

Meeting adjourned at 12:21 p.m.

Submitted by Debbie Laughlin

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Mike Norris, Executive Director

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Mark Huston, Secretary

Date: \_\_\_\_\_

Date: \_\_\_\_\_